



Fairfield University

Academic Plan for Satisfactory Academic Progress (SAP) Appeal

			____/____/____
Student Last Name	First Name	Fairfield ID #	Date of Meeting
Expected Graduation Mo./Yr.	Academic Year (ex. 2019-2020)		Phone Number

Student and Dean/Director to meet and complete plan together:

- Cumulative GPA (*current*): _____
- Cumulative GPA (*needed to retain aid by conclusion of semester*): _____
- Semester GPA target (*needed to improve cumulative GPA required above*): _____

Student Assessment of Obstacles to Academic Success: (Student to check all that apply)

Academic	Study Skills	Personal	Family/Social
<input type="checkbox"/> What "worked" in high school no longer works <input type="checkbox"/> Unprepared for exams <input type="checkbox"/> Poor attendance/skipped class <input type="checkbox"/> Tardiness/late for class <input type="checkbox"/> Uncertain about major <input type="checkbox"/> Unaware of campus resources <input type="checkbox"/> Course(s) too advanced <input type="checkbox"/> Other: _____	<input type="checkbox"/> Time management <input type="checkbox"/> Organizational Skills <input type="checkbox"/> Reading Comprehension <input type="checkbox"/> Writing Skills <input type="checkbox"/> Test Taking Anxiety <input type="checkbox"/> Note Taking <input type="checkbox"/> Other: _____	<input type="checkbox"/> Lack of motivation <input type="checkbox"/> Procrastination <input type="checkbox"/> Pressure/stress <input type="checkbox"/> Health Issues <input type="checkbox"/> Disability (diagnosed or possible) <input type="checkbox"/> Financial concerns <input type="checkbox"/> Sports/Extracurriculars <input type="checkbox"/> Work (# hrs/wk: _____) <input type="checkbox"/> Other: _____	<input type="checkbox"/> Homesick <input type="checkbox"/> Difficulty adjusting <input type="checkbox"/> Difficulty making friends <input type="checkbox"/> Roommate issues <input type="checkbox"/> Relationship Issues <input type="checkbox"/> Family Issues <input type="checkbox"/> Other: _____

Student Identification of Changes Needed to Improve Academic Performance: (Student to complete)

1. _____
2. _____
3. _____
4. _____

Referrals: (Dean/Assistant Dean/Director to check all that apply)

<input type="checkbox"/> Academic Support and Retention (ASR) (x2222)	<input type="checkbox"/> DiMenna-Nyselius Library (x2188)
<input type="checkbox"/> Accessibility (OOA) (x2615)	<input type="checkbox"/> Financial Aid (x4125)
<input type="checkbox"/> Career Services (x4081)	<input type="checkbox"/> Health Center (x2241)
<input type="checkbox"/> Counseling & Psychological Services (x2146)	<input type="checkbox"/> Residence Life (x4215)
<input type="checkbox"/> Dean of Students (x4211)	<input type="checkbox"/> Other:
<input type="checkbox"/> Department of Public Safety (x4090)	<input type="checkbox"/> Other:

Recommendations: (Dean/Director to check all that apply)

<input type="checkbox"/> Utilization of professor's office hours	<input type="checkbox"/> Math Center (http://www.fairfield.edu/mathcenter)
<input type="checkbox"/> Consider change of major/school	<input type="checkbox"/> Writing Center (http://www.fairfield.edu/writingcenter)
<input type="checkbox"/> Consider course withdrawal	<input type="checkbox"/> Peer Tutoring (http://www.fairfield.edu/tutoring)
<input type="checkbox"/> Increase study time	<input type="checkbox"/> Follow up appt. (Date: _____)
<input type="checkbox"/> Identify and utilize study location (i.e.: study lounge, library, etc.)	<input type="checkbox"/> Other
<input type="checkbox"/> Establish peer study group	<input type="checkbox"/> Other

Student Signature

Date

Assistant Dean Signature

Date

Please Note: In order for the Financial Aid Appeals Committee to review a student's financial aid appeal (need-based aid only), the *Satisfactory Academic Progress Appeal Form* (www.fairfield.edu/sapappeal), a personal statement from the student and Academic Plan (complete by student and Assistant Dean's Office) must be submitted to the Office of Financial Aid and/or student's designated financial aid counselor by the due date.

Fairfield University - Satisfactory Academic Progress standards policy: www.fairfield.edu/sap