

Missoula Children's Theatre/Summer Camp Intensives 2016 Registration and Cancellation Agreement

The **Registration procedure** for the **2016 Missoula Children's Theatre Summer Camp** presented by the Quick Center for the Arts at Fairfield University is **new**. Instead of a lottery-style registration, we are excited to offer you an earlier window to plan/confirm your children's summer camp experiences. Below are the details:

Quick Center Members get guaranteed session enrollment from January 25-31. For Membership Details, contact the Box Office at 203-254-4010.

All other registrations will be processed on a **first-come, first-served** basis starting February 1.

All Registration Forms, along with the required tuition payment in full for each applicant (credit card or checks only), may

- be delivered in person to a Quick Center Box Office representative at the Quick Center during regular Box Office hours (Mon-Fri 10 a.m. – 5 p.m. and prior to performances. Summer Hours begin May 23: Mon-Fri 12 p.m. – 4:30 p.m. and prior to performances) (not responsible for Registration Forms given to any other Quick Center staff prior to the opening or after the closing of the Box Office.) or
- be mailed to: Quick Center for the Arts, Fairfield University, 1073 North Benson Road, Fairfield, CT 06824-5195, Attn: Box Office MCT

ONE REGISTRATION FORM ALLOWED PER FAMILY. Please be certain that your children's session preferences are clearly indicated on the Registration Form. (ABCDEF in order of preference) If your first choice has already been filled, the applicant will be placed in another chosen session. If all preferred sessions are filled, the applicant will be added to the waiting list for all selected sessions.

Tuition payments will be processed upon confirmation of registration in a selected session. Participants will be notified of their placement in the program by e-mail. If you have ANY questions regarding the Registration Form or the registration process, please contact the Box Office at 203-254-4010 or toll free at 1-877-ARTS-396 or by e-mail at boxoffice@quickcenter.com.

2016 Quick Center Summer Camp Intensives Registration follows the same procedure as above. Please put a check next to the session(s) of your choice. For the Summer Camp Intensives, you may also register on-line at quickcenter.com.

Registration Agreement & Cancellation Policy – Missoula Children's Theatre/Summer Camp Intensives

Each registered participant must adhere to the age guidelines of selected program(s).

A \$50.00 fee will be charged in the event of any cancellation, transfer, or the approved substitution of any participant.

Payments may be transferred to another session on behalf of the camper, depending upon availability, only with the prior approval of the Quick Center at least one full week before the registered session is scheduled to begin. Cancellation/transfer fee of \$50.00 due per child.

CANCELLATIONS/TRANSFERS/SUBSTITUTIONS of any participant will NOT be permitted without the prior approval of the Quick Center. Approval must be secured at least one full week before the registered session and will be dependent upon availability and the status of the official Missoula Children's Theatre Camp Waiting List maintained by the Quick Center Box Office.

In the event of a cancellation at least one week prior to the camp session, refund of the remaining tuition (minus a \$50 cancellation fee per camper) will be subject to the securing of a replacement camper for the session by the Quick Center.

NO refunds, cancellations, transfers, or substitutions are possible within one week of the session or once the session has begun.

I agree to notify the Program Coordinator on the first day of the session of any allergies or medical conditions of any camper.

I agree to all of the above terms: _____

Parent/Guardian: Signature

Date

Print First and Last Name

Please read, sign and return this form to the Quick Center along with your payment, Registration Form and Photo Release form.