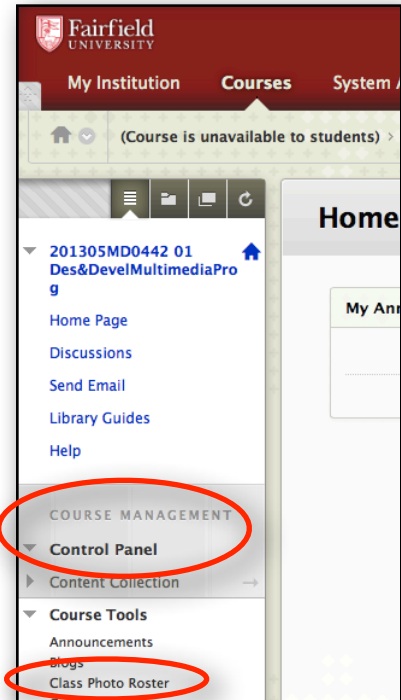




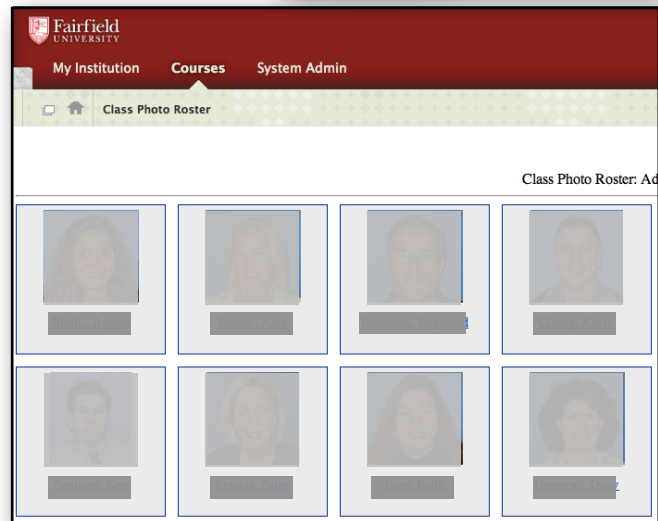
Accessing Your Photo Roster in Blackboard

All Blackboard courses have a complete set of enrolled-student photos available for the instructor to see and print. To view the photos of your students, follow these steps:

1. On the left-hand side of the Blackboard window, locate the gray *Course Management* menu and click the arrow to the left of **Control Panel** if it is not already expanded. From the list of Control Panel options, click the arrow to the left of **Course Tools**.
2. Click the link for **Class Photo Roster** and you'll be taken to a page that displays a row-by-row view of the enrolled students in your class.



Once your roster displays, you also have the ability to view it in a printable mode by clicking either **Print Version** or **Print in Rows** above the photos on the right.



Finally, to return to your course, simply click the **Home** icon to the left of the words *Class Photo Roster*.

