What is a Community Associate?
Want to be more involved at Fairfield University? Want to guide and make a difference in the life of a first-year student? If you answered yes to either of these questions, please consider being a Community Associate (CA) in the First Year Experience (FYE) Program!

CAs work closely with the Department of Student Programs and Leadership Development and a New Student Leader (NSL) to assist first-year students in meeting their educational, interpersonal, spiritual, and social needs during their first year at Fairfield University. The CA is responsible for co-facilitating the FYE seminar that is required for all first-year students. Their NSL partner is usually a sophomore, junior, or senior that assists in the facilitation of the seminar while serving as a peer academic advisor outside the classroom to help students with core registration and academic advising.

Community Associate Responsibilities
- Attend a CA orientation session over the summer
- Attend monthly CA Lunches
- Participate in a planning session with the NSLs the week of August 25
- Meet weekly with the NSL to provide support in their role as a mentor, advisor, and co-facilitator as well as co-plan the FYE program, review student adjustment, and determine roles
- Weekly seminar (50 minutes) from September 8 - December 1 with FYE students
- Seminar times available to choose are: Mondays 11 - 11:50 a.m.; Mondays 1 - 1:50 p.m.; Monday 2-2:50pm; Tuesdays 10 - 10:50 a.m.; 11 - 11:50 a.m.; 3-3:50p; Wednesdays 10 - 10:50 a.m., 11 - 11:50 a.m., 1 - 1:50 p.m., and 2 - 2:50 p.m., Thursdays 1 - 1:50 p.m. and Fridays 11 -11:50 a.m., and 1 - 1:50 p.m.
- Review students’ reflections on their adjustment to college and their understanding of our Jesuit mission
- During the spring semester the role of the CA is minimal (i.e., connect with first-year students as needed and participate in one community building activity)
- Be available and approachable to the students in the FYE seminar to serve as a resource
- Encourage the expression of diversity among FYE group members; facilitate an environment of acceptance and exhibit a respect for diversity
- Have fun and enjoy this unique experience!

Apply to be a Community Associate
If interested in serving as a CA, please contact Student Programs & Leadership Development as soon as possible.

- Faculty and Staff: E-mail kkiem@fairfield.edu with seminar time.
- Graduate Students: Send a copy of your résumé and a few comments about why the position interests you to kkiem@fairfield.edu.

Additional Information
CAs report to the Department of Student Programs & Leadership Development. There is a modest programming budget for each CA/NSL pair.

For more information please contact Kamala Kiem, Assistant Dean of Students and Director of Student Programs & Leadership Development at kkiem@fairfield.edu, (203) 254-4053.