Class of 2021 Orientation

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Academic & Career Development Center

The Academic & Career Development Center serves Fairfield University students seeking academic and vocational support services through comprehensive support services, programming and resources. This integrated approach addresses the diverse developmental stages of a student’s academic career and positions Fairfield University as a leader in providing tailored services supporting personal development, academic excellence, and career readiness. The distinctiveness of this holistic approach is grounded in our Catholic, Jesuit mission and supports a transformative learning experience. For more information, please contact the Academic and Career Development Center at 203-254-4081 or acdc@fairfield.edu, or visit the website.

Academic Support and Advisement

The Academic & Career Development Center provides individual and group services aimed at facilitating student transition and increasing student engagement and academic success. The Center supports a strong faculty advising model with supplemental resources aimed at elevating the importance of student mentoring and advising. Services are provided for first-year students transitioning to Fairfield University, undergraduate students who are undeclared, changing majors and/or schools and students seeking additional guidance as they develop their academic and professional goals. The Center supports and monitors students’ academic progress, offers tutorial programs and learning support resources, and coordinates with faculty advisors, deans’ offices, and campus resources to assist students in achieving academic success. Using a holistic advising model, the staff assist students meet their academic, personal, and professional goals through comprehensive and integrated academic support services and resources.

Accessibility

Fairfield University is committed to providing qualified students with disabilities an equal opportunity to access the benefits, rights, and privileges of its services, programs and activities in an accessible setting. In compliance with Section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and applicable state law, the University provides reasonable accommodations to reduce the impact of disabilities on academic functioning or upon other major life activities. The Academic & Career Development Center is responsible for evaluating and coordinating appropriate academic and campus life accommodations for students with disabilities. Students with disabilities or temporary impairments seeking accommodations...
because of a disability or temporary impairment must contact the Academic & Career Development Center as early as possible in the semester to complete the registration process for accommodations. Once a student with a disability has registered and has been approved for accommodations, the student is responsible for providing his or her accommodation letter to each of his or her professors. Students with accommodations are encouraged to set up a meeting with their professors at the beginning of the semester to discuss how their accommodations will be implemented. If a student with a disability feels discriminated against on the basis of their disability or feels that they have been denied access or accommodations they are legally entitled to, they are encouraged to review the University’s disability grievance procedure located in the Students with Disabilities section of the Student Handbook. Students can also contact the Academic & Career Development Center to learn more about the disability grievance procedure.

**Does Fairfield offer support for students with disabilities?**
Yes, Fairfield University is committed to providing qualified students with disabilities an equal opportunity to access the benefits, rights, and privileges of its services, programs, and activities in an accessible setting. Furthermore, in compliance with Section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and applicable state law, the University provides reasonable accommodations to qualified students to reduce the impact of disabilities on academic functioning or upon other major life activities. It is important to note that the University will not alter the essential elements of its courses or programs.

**How does a student seek support?**
If a student with a disability would like to be considered for accommodations, he or she must make this request in writing and send the supporting documentation to the Academic & Career Development Center. This should be done prior to the start of the academic semester and is strictly voluntary. Therefore, if a student with a disability chooses not to self-identify and provide the necessary documentation, accommodations need not be provided. All information concerning disabilities is confidential and will be shared only in accordance to prescribed regulations. Fairfield University uses the guidelines recommended by CT AHEAD to determine disabilities and reasonable accommodations.

**Project Excel**
Project Excel is a TRiO Student Support Services (SSS) Program funded by the US Department of Education for first-generation college students, students whose families meet the federal guidelines for income, or individuals with disabilities. The programs’ overall objectives are to increase and support the retention of participants, ensure that participants are in good academic standing at the University and to have participants graduate in a timely way. Project Excel works to accomplish its objectives by providing an array of support services including academic advising and mentorship, academic tutoring, assistance with financial aid and
scholarship searches, financial aid and economic literacy education, and graduate and professional school planning assistance.

**Academic Support Programs**

- **Academic Skills Development and Tutoring**: The Academic and Career Development Center, located in the Kelley Center, offers individual sessions and group workshops on academic skills development and learning support resources. The Office also manages the tutoring program and recruits students who are proficient in their major concentration and/or other subjects and trains them to serve as peer tutors. Peer tutoring is group based, free of charge, and open to all students. Additional tutoring services are available through the University's individual schools in select subject areas.

- **Bannow Science Center**: The Rudolph F. Bannow Science Center houses advanced instructional and research facilities that foster the development of science and engineering learning communities, engage students in experiential learning, and invite collaborative faculty and student research in biology, chemistry, computer science, engineering, mathematics, physics, and psychology.

- **Culpeper Language Resource Center**: The Charles E. Culpeper Language Resource Center, located in Canisius 207, is designed to support and promote the study and instruction of foreign languages and their cultures. Students work interactively with computer and web-based materials. This allows them to take ownership of their learning experience and become lifelong learners. We provide one-on-one assistance in finding materials and accessing the online components of languages courses.

- **Math Center**: The Math Center, located in Bannow 122, offers free tutoring for core mathematics courses, including Precalculus, Calculus I and II, and Statistics. This is provided via individual and small group tutoring sessions. For more information or to schedule an appointment, please visit [fairfield.edu/mathcenter](http://fairfield.edu/mathcenter).

- **Writing Center**: The Writing Center, located on the lower level of the DiMenna-Nyselius Library, offers writing assistance and resources to all students. Tutors work with students on any writing project and at any stage of the project's development. For more information or to schedule an appointment, please visit [fairfield.edu/writingcenter](http://fairfield.edu/writingcenter).

**Academics/Majors/Course Schedules**

**Cornerstone Courses**

The Cornerstone Program accelerates and intensifies the academic engagement of undergraduate first year students into the living and learning community of Fairfield University.
The Cornerstone Program is designed to increase academic engagement for first-year students by promoting active and collaborative learning with peers and greater interaction with faculty in the first semester of college. Through foundational core and major courses, the Cornerstone Program intensifies the intellectual experience, impacts positively students’ academic success and retention, and promotes campus community based on academics. Cornerstone courses promote faculty and student interaction around scholarly and creative inquiry, foster active and collaborative learning, and connect students to enriching educational experiences across the curriculum.

What if a student wants to change his/her schedule after Orientation?
Only essential schedule changes will be completed during the summer months, e.g., necessary changes due to scores/grades from Advanced Placement, IB, or college courses taken while in high school. In all cases, students will be notified via University e-mail or phone. First-year students will have an opportunity to change their academic schedule during the first week days of the semester, the designated Add/Drop Period (September 5 – 12). Representatives of the Academic & Career Development Center and the academic dean’s offices will be available to assist first year students with schedule changes during this period.

What if a student does not have a declared major?
Many first and second year students are undeclared and the University core curriculum is designed to support a process of academic exploration. In addition to a student’s faculty advisor, the Academic & Career Development Center supports students who are undeclared, changing majors and/or schools, and assists students to make a successful transition to a declared program of study. Through individual advisement sessions and self-assessments aimed at fostering greater self-awareness, the Office helps students move purposefully and successfully towards graduation.

What if a student is struggling in a class?
There are many resources for students who may be experiencing academic difficulty. Peer tutoring is available through the Academic & Career Development Center as well as various departments. Students are encouraged to utilize the Writing Center, Math Center, and the resources available in the DiMenna-Nyselius Library. Students may also schedule an appointment to meet with a representative of the Academic & Career Development Center or the appropriate academic dean’s office.

Will students have an academic advisor and how will they be assigned?
Every student is assigned a faculty advisor. If a student has a declared major, a faculty member within the department will serve as faculty advisor. If a student is undeclared, a faculty member within the student’s college/school will be assigned. Students may make appointments with their advisor throughout the academic year to discuss academic planning and co-curricular opportunities.
What if a student has to withdraw from a course?
Students may request to withdraw from a course prior to the designated course withdrawal deadline (November 14) if they are struggling in the course, plan to change their major and no longer need the course, or are concerned about their overall workload. Students are encouraged to discuss their plans with their faculty advisor and must submit a course withdrawal request to the appropriate dean’s office or the Academic & Career Development Center. Students should consult with the Office of Financial Aid to discuss any potential implications as a result of a course withdrawal.

What if a student wants to change or declare a major?
Students may access a “Change of Major” or “Minor/Concentration” form by visiting my.Fairfield 2.0 and selecting the appropriate Registrar’s forms/documents. Students should plan to consult with the appropriate department chairperson and their academic dean’s office/Academic & Career Development Center.

Career, Leadership, and Professional Development
Fairfield University is committed to helping undergraduate/graduate students and alumni throughout their career development process. Comprehensive services are available through the Academic & Career Development Center including career counseling, career readiness programs, leadership and professional development offerings, and on and off-campus recruiting opportunities.

What types of career services does the Academic and Career Development Center offer?
The career services are available to all students and alumni. The staff hold personalized one-on-one career counseling sessions and workshops on resume writing, interviewing skills, making the most of the Career and Internship Fairs, professionalism, and many others. The Strong Interest Inventory and Myers-Briggs assessments are common tools used because they help clarify interests and validate student career goals. The Gallup StrengthsFinder is also utilized to help students better understand their natural talents so that they can learn how to strengthen them during their college experience. These can be administered individually or in a group setting. The Center coordinates Career and Internship Fairs, Alumni Career Panels, Stags in the Field, Stags in the City and many other opportunities for students to take advantage of.

The Academic & Career Development Center uses Stags4Hire, a web-based career management system. Students upload their resume and cover letters to apply for positions electronically, and employers review the resumes and invite them to interview. Fairfield Alumni Network (FAN) provides access to a network of alumni who are interested in helping students sort through career questions and perhaps network. Visit fairfield.edu/acdc for online career resources.
Do you offer leadership development opportunities?
Yes, the Academic & Career Development Center sponsors numerous educational workshops, presentations and programs for students to develop their personal leadership skills. Leadership Development Programs are designed to explore how different leadership theories and models can be applied to students’ current roles, civic life, and their future careers. Students who enroll in these programs have immediate, hands-on opportunities to put into practice the leadership concepts they have learned. Students often practice these learned concepts through leadership roles that are available during the course of their four years at Fairfield University. Specifically for first-year students we offer a leadership thematic section of FYE during the fall semester, and the Redefining Leadership program in the spring semester. Students who missed the opportunity in their first year may take Redefining Leadership in the fall of future years. Upon completion students are then eligible for Living Leadership in future semesters. For more information on these programs and others, please visit: fairfield.edu/leadership

Can a first-year student meet with a career counselor?
Yes! First-year students can make an appointment with the Center to meet with a counselor, talk about goals, aspirations, and how to best utilize the next four years.

Is there a career timeline students should follow to be on track for graduation?

First Year
- Make an appointment to meet with a career counselor, talk about goals, aspirations and how to best utilize the next four years.
- Start working on a resume. Keep a record of all activities and accomplishments.
- Get involved on campus. Join and participate in clubs, organizations, sports and/or community service that interest you.
- Work towards a great GPA. If you are having issues in a class, your first step should be talking with your professor and utilizing academic resources on campus.
- Visit the Academic and Career Development Center website often for new updates: fairfield.edu/acdc
- Make sure to keep your social media sites clean, professional and set appropriate privacy settings (for Facebook, Twitter, etc.). Potential employers will Google you, so make sure you are presenting a professional image online.
- Participate in Redefining Leadership during the spring semester

Sophomore Year
- Consider taking one or both of the “self-assessment inventories” such as the Myers-Briggs or the Strong Interest Inventory. These assessments can be helpful if you are struggling to declare a major or if you’re not sure what career path to pursue.
- Consider participating in Sophomore Success to learn more about resumes, interview skills, and more.
• Work toward a leadership role in a club or organization. You could also consider a role such as a Resident Assistant, New Student Leader, Eucharistic Minister, Career Peer Advisor, etc.
• Start planning for internships. Career counselors can assist you with this process and so can your professors.
• Log into Stags4Hire where you can find internship and job listings as well as career-related events. Become familiar with how to navigate the site.
• Attend employer presentations and alumni panels to start learning more about potential careers.
• Start networking. Sign up for the Fairfield Alumni Network (FAN) and create a LinkedIn profile. Meet with a career counselor to receive important networking tips.

Junior Year
• Review your resume with a career counselor to develop it further and add your summer activities. High school activities are now no longer included on your resume.
• Consider doing an internship for credit during the academic year if it works with your schedule.
• Sign up for Redefining Leadership in the fall if you missed it in your First Year, or Living Leadership if you completed it
• Upload your resume on Stags4Hire for summer internships. Internships are critical to your success and employers look for them when hiring.
• Develop a cover letter – you’ll find a template on the Academic & Career Development Center website.
• If you’re planning for graduate/professional school, begin to prepare for entrance tests such as the GRE, GMAT, MCAT, LSAT, etc.
• Attend workshops sponsored by the Academic & Career Development Center.
• Participate in Mock Interview Day.
• Participate in the Career and Internship Fairs. Meet with employers and researching who you might want to intern with or work for in the future.
• Apply for the Winter Break Alumni Job Shadow Program so you can shadow an alumnus in a career field you might be interested in pursuing after graduation.
• Make sure you have maintained a professional presence on social media sites and/or used the appropriate privacy settings, including Facebook, Twitter, LinkedIn, etc. Employers will look at these sites during the hiring process.

Senior Year
• Make an appointment with a Career Planning Counselor in the fall semester and continue to come into the center throughout the year to discuss and strategize for your post-graduation plans.
• Sign up for Living Leadership
• Be proactive in your job, graduate school, or post-grad service search and be aware of deadlines. Follow up on all of your applications.
• Attend the fall and spring Career and Internship Fairs.
• Apply for the Winter Break Alumni Job Shadow Program in the fall semester so you can shadow an alumnus in the career field you are interested in over winter break.
• Have your updated resume and cover letter critiqued by a career counselor.
• Hone your interviewing techniques by participating in mock interviews with a counselor and sign up for Mock Interview Day.
• Read the Stags4Hire calendar daily and update your resume there.
• Continue networking using the Fairfield Alumni Network and LinkedIn.
• Identify people who will be references for you. Ask them if they are willing to serve as a reference and give them a copy of your resume.
• If you are applying to graduate school, the Academic & Career Development Center can critique your personal statement essay.
• Attend the Senior Launch Series throughout the fall and spring semesters.
• Make sure you have maintained a professional presence and/or have used the appropriate security settings on social media sites, including Facebook, Twitter, LinkedIn, etc. Employers will look at these sites during the hiring process.

Does the Academic & Career Development Center have career fairs?
Yes, Fairfield has one career fair each semester on campus. There are also many other career fairs around the area that the Academic & Career Development Center encourages students to attend.

Athletics

What kind of Athletic programs does Fairfield offer?
**Varsity:** The University sponsors 20 varsity sports, all of which compete in the NCAA’s Division I. The varsity program includes nine men’s sports (baseball, basketball, cross country, golf, lacrosse, rowing, soccer, swimming and diving, and tennis) and 11 women’s sports (basketball, cross country, field hockey, golf, lacrosse, rowing, soccer, softball, swimming and diving, tennis, and volleyball).

**Club:** The Department of Recreation coordinate a comprehensive intramural sports program, sports clubs, fitness classes, and other special events.

Intramural Sports include individual and team sport competition, with full-season schedules as well as tournament-style championships. Programs typically offered include flag football, outdoor soccer, volleyball, basketball, indoor floor hockey, indoor soccer, lacrosse, softball, racquetball, dodgeball, golf, and tennis.

Currently, there are 19 sports clubs, including men’s and women’s rugby, men’s ice hockey, equestrian, men’s and women’s volleyball, skiing and snowboarding, men’s and women’s soccer, men’s baseball, running, sailing, martial arts, men’s and women’s lacrosse, and coed tennis, and martial arts.

Fitness classes offered include step aerobics and body sculpting, tennis, Pilates, yoga, swimming, jazz dance, and aqua aerobics.
Campus Ministry

**What kinds of programs are offered in Campus Ministry?**

**Campus Ministry**
Egan Chapel of St. Ignatius Loyola, ext. 3405
Pedro Arrupe, S.J. Campus Ministry Center
[fairfield.edu/campusministry](http://fairfield.edu/campusministry)

Located on the first floor of the Egan Chapel, Campus Ministry strives to be a home for students of all faith traditions who are interested in exploring and enriching their spiritual lives. Rooted in the Catholic faith and steeped in the Jesuit tradition, Campus Ministry is committed to the development of the whole person, and believes that a healthy spiritual life is an essential element of the Fairfield University experience.

Campus Ministry offers a wide variety of popular retreat programs, including first-year Escape, Kairos, Senior, Lenten Busy-Person, and 10-week Directed Prayer; Musical, Eucharistic and Lector liturgical ministries; daily and weekly Masses, as well as other forms of prayer, including Eucharistic Adoration; and many social justice programs of service and advocacy, including Students for Social Justice and Students for Life. Service opportunities in the area are available on a regular or one-time basis working with a large number of organizations.

Campus Ministry is also home to many national and international volunteer programs which take place during the Christmas, spring, and summer breaks to places such as California, Kentucky, New Mexico, Ecuador, and Costa Rica. In addition to a Jesuit priest and three Catholic lay ministers, the Campus Ministry team includes a Catholic Permanent Deacon, a Protestant chaplain, and a Muslim chaplain. Campus Ministry co-sponsors a monthly Shabbat service as well as a weekly Muslim Juma service, along with interfaith Examen and prayer services throughout the year. All students are invited to participate in every program offered by Campus Ministry. In addition, the team also offers opportunities for individual conversations, pastoral counseling, and spiritual direction.

**Campus Safety**

**How safe is campus? How many crimes occur on campus?**
The Campus Crime Report is available at [fairfield.edu/clery](http://fairfield.edu/clery). The function of the Department of Public Safety is to ensure that the entire University community stays as free as possible from
crime. Officers prevent, investigate, and report any violations of state or federal law and/or University regulations on campus.

**What happens if there is a hostage situation, fire/explosion, hazardous material release/gas leak, bomb threat, violent intruder, weather emergencies, etc.?**

Fairfield University’s Emergency Notification System (ENS), StagAlert, permits the simultaneous distribution of broadcast emails, text messages, and voice messages. The system is used to distribute emergency notifications without delay in situations where a clear and active threat or emergency exists that impacts the community, along with instructions, as appropriate, in response to the threat or emergency.

**What campus safety systems are in place?**

- Residence hall card access system
- Emergency call box phone system
- Closed circuit television system
- Whistle defense program
- Emergency Notification System
- Crime prevention seminars, security bulletins, and information via the campus television network

**What is the EmergenSee app I keep hearing about?**

The app, which is available on Android and Apple phones, enables members of the Fairfield University community to activate and stream real-time video and audio, GPS location and two-way texting to Fairfield University's Department of Public Safety's (DPS) dispatch center. With just one tap of the app, DPS can immediately see, hear and follow the incident as it unfolds.

EmergenSee™ allows dispatchers and first responders to monitor information in real time, streaming from a person’s phone, enabling a quicker and more effective response by Public Safety Officers. The EmergenSee™ app provides: live video and audio or live photo capture, GPS location and movement, SafeWalk escort, secured recording, two-way texting, stealth mode, personal profile and incident history.

EmergenSee’s geo-fence technology is activated within the design perimeter that includes Fairfield’s campus and the University's Downtown Bookstore.

To download the new app or to learn more about EmergenSee™, please visit emergensee.com.
Student Conduct Code

Are there rules that students must follow at Fairfield?
Yes, the University has a Student Conduct Code, along with other University policies, that focus on growth and development of our students. We consider a student’s experience inside and outside of the classroom as essential to our educational mission as both contribute to a student’s spiritual, moral, and social growth. Our community holds high expectations of how we live and interact with one another, as the successes and challenges of each member of our community shape Fairfield. Students are held accountable for their actions as a necessary part of our community life.

Where can I find a copy of the Student Conduct Code?
A copy of the University’s Student Conduct Code can be found at fairfield.edu/studenthandbook.

Will I as the parent/guardian be notified if my student violates the Student Conduct Code or other University policies?
The University encourages students to have an open dialogue with their families about their success and struggles at the University. There may be some instances when families are notified, but generally the responsibility is on the student to inform their parent/guardian(s).

Counseling & Psychological Services

Are Counseling & Psychological Services provided to students?
Yes, the University provides psychological counseling to help facilitate students’ personal, social, and emotional growth. Licensed mental health providers, including psychiatrists, assist students in negotiating the challenges associated with a wide range of issues including depression, anxiety, eating disorders, substance abuse, sexual assault, family problems, relationship difficulties, and personal development. In times of emergency, immediate services are available.

Who is eligible for these services?
Utilization of Counseling & Psychological Services is limited to full-time undergraduate students. However, Counseling & Psychological Services is available to provide referrals to graduate or part-time students.
Is there an additional charge for students using this service?
No, there are no additional charges for students engaging in individual and/or group counseling. However, meeting with a psychiatrist will be charged to the student’s insurance and the balance is the responsibility of the student.

Dining Services

How does a student know which meal plan he/she should choose?
Fairfield University students living in one of the University’s residence halls - 70 McCormick Road, Campion, Claver, Faber Hall, Gonzaga, Jogues, Kostka, Loyola, or Regis - are required to participate in a meal plan. This year, the 14 Board Meals + 100 Dining Dollars Meal Plan is the standard meal plan into which all students are enrolled.

- **14 Board Meals + 100 Dining Dollars Meal Plan is $2,765.00 per semester** - All resident students are automatically enrolled in this meal plan, which provides 14 meals per week in the Main Dining Room of the John A. Barone Campus Center, along with 100 Dining Dollars for the semester for discretionary use in the Stag Snack Bar, Einstein Bros Bagels, or to purchase a Guest Meal in the Main Dining Room.

- **Unlimited Meal Plan + 200 Dining Dollars is $3,350.00 per semester** - The Unlimited Meal Plan is an offering that enables participants to enter the Main Dining Room as many times as they want when the dining room is open. The Ultimate Meal Plan also includes 200 Dining Dollars for discretionary use in the Stag Snack Bar, Einstein Bros Bagels, or to purchase a Guest Meal in the Main Dining Room.

- **7 Board Meals + 600 Dining Dollars Meal Plan is $3,185.00 per semester** - This option is only available to juniors and seniors living in a residence hall. This plan provides seven meals per week and 600 Dining Dollars for discretionary use in the Stag Snack Bar, Einstein Bros Bagels, or to purchase a Guest Meal in the Main Dining Room.

What meal options are available for commuter students?
Students who are classified by the Office of Residence Life as commuters, residents of the townhouses or apartments as juniors or seniors, or off-campus boarders may participate in one of the meal plans below, as well as the 14, Ultimate, or seven Meal Plans. Participation in any meal plan is optional and the price is not included in the townhouse or apartment fees.

- **45 Board Meals + 200 Dining Dollars Meal Plan is $760 per Semester** – This meal plan includes 45 total meals in the Main Dining Room of the John A. Barone Campus Center, along with 200 Dining Dollars for the semester.

- **65 Board Meals + 200 Dining Dollars Meal Plan is $1,040.00 per Semester** – This meal plan includes 65 total meals in the Main Dining Room of the John A. Barone Campus Center, along with 200 Dining Dollars for the semester.
What about visitors?
Students are welcome to bring a friend or family member for any meal. Students can use Guest Meals, Cash, Dining Dollars, or StagBucks. Prices are only applicable in the new Tully Dinning Commons. Breakfast: $9 Brunch/Lunch: $13, Dinner: $15.

What options are available for students with allergies or other special dietary needs?
Although we do not use peanuts or tree nuts in any of the dishes prepared in the main dining room, there may be traces of nuts in some areas of the servery. It is imperative that students contact Dining Services, preferably before Orientation, at (203) 254-4055, to schedule a meeting to discuss eating habits and needs. Also, students with allergy and special dietary needs must register with the health center at fairfield.edu/foodallergies.

Do Dining Dollars carry over to the next semester?
Dining Dollars, which may be used at any campus dining facility, are NOT carried over from fall to spring in the same academic year, nor do they carry over to future academic years. There is no credit for unused Dining Dollars. StagBucks, which may be purchased as “add-on dollars” to be used after Dining Dollars are exhausted, are accepted at all dining facilities and are valid until a student’s graduation or withdrawal from the University.

StagBucks are accepted at the University Bookstore and campus vending machines, and can also be used to pay for additional laundry cycles or print jobs once those allotments have been exhausted. Students can add StagBucks online at stagcardonline.com after they have opened an account at the Value Station next to the ATM in the BCC, over the phone by calling (203) 254-4000 ext.4009, or in person at the StagCard office located in the Barone Campus Center.

Can “meal swipes” be used in the Stag Snack Bar?
No, meal swipes may only be used in the new Tully Dinning Commons one time per meal period. The Stag Snack Bar accepts Dining Dollars, Stag Bucks, credit/debit cards, and cash.

Where is more information about Fairfield University Dining Services?
Online at fairfielddiningservices.com or by calling (203) 254-4055

Financial Aid, Billing, and Payment

Is student financial aid automatically renewed every year?
No, because family circumstances and demonstrated need changes from year to year, families must reapply for financial aid every year by completing the FAFSA and the CSS Profile. Students receiving University grants or scholarships may only receive financial aid for eight consecutive semesters, provided they maintain eligibility.
When are payments due for each semester?
Full payment for the fall semester is due on August 1 and for the spring semester on January 1.

Can families set up a tuition payment plan?
For Full-Time Undergraduate students, the University offers the option to pay for the semester on a monthly basis via a payment plan administered by Tuition Management Systems (TMS). This semester-based plan allows you to spread the semester balance due over a five month period.

The Fall semester plan runs from June 1 to October 1. The deadline to enroll is August 1. The Spring semester plan runs from November 1 to March 1. The deadline to enroll is January 1.

Please Note: Plans do not automatically renew from one semester to another. You must sign-up each semester for a new plan.

There is an enrollment fee per semester due upon sign-up.

For additional information, please call Tuition Management Services (TMS) toll free at 800-722-4867 (Monday – Friday, 8 a.m. – 10 p.m. ET) or visit them online at Fairfield.afford.com.

Where is the Financial Aid office?
Financial Aid Staff are available throughout Orientation to answer questions. Please visit them in the Kelley Center during regular business hours.
Kelley Center, ext. 4125  fairfield.edu/finaid

Are refunds available if a student is unable to attend or complete a semester for which payment has been made?
Refunds as the result of an official withdrawal from the University can be made and follow a strict schedule.

For answers to additional questions on financial aid, contact the Office of Financial Aid at (203) 254-4125 or finaid@fairfield.edu. For answers to additional questions on billing and payment, contact the Office of the Bursar at (203) 254-4000 ext. 2410, 4102, 4191 or 2165, or ebill@fairfield.edu.

Health Center

Are health care services provided to students?
Yes, the Student Health Center treats ill and injured students. All full-time undergraduate students are eligible for services. There is no visit fee for eligible students.
What is the Student Health Insurance “Hard Waiver” Policy?
Fairfield University requires that all full-time domestic undergraduate students maintain or purchase a health insurance policy. Under Fairfield University's "hard waiver" program, full time undergraduate domestic students are automatically enrolled (and billed), each July, in its sponsored health insurance policy for the upcoming academic year. A $1,948.00 charge for this policy appears on the domestic student's tuition bill. However, if the domestic student has access to comparable or better health insurance through other means (e.g. parents' coverage), and does not wish to be enrolled in the University sponsored plan, the domestic student must complete an on-line waiver to provide proof of coverage. Students completing the waiver to decline the university sponsored plan will receive a full credit on their tuition bill.

The deadline for waiving/declining the insurance is August 2, 2017. For more information visit: fairfield.edu/healthcenter.

Full-time international students are enrolled in the university sponsored health insurance plan on a mandatory basis and may not waive coverage.

Will I be notified if my student is ill and goes to the Health Center?
Any student over the age of 18 years is an adult and is entitled to confidentiality protection under the law; therefore, all student encounters at the Health Center fall under provider-patient confidentiality statutes. This being said, the Health Center staff recognizes students may be inexperienced in navigating the healthcare system and making healthcare decisions. We always encourage students to call their parent/guardian for input at such times. We will only speak with family members with written consent of the student. This consent remains in place only for the encounter at which it was signed.

What if my student signs a release of information prior to coming to Fairfield University and files it with the Health Center?
The Health Center requires that students sign a release for each visit. Releases that are signed in advance can be nullified at any time by the student. While this may be difficult for parent/guardian(s) to understand, keep in mind that students are young adults and part of the college experience is to learn to be responsible for their own health.

What about a medical emergency?
The Health Center staff encourages students to notify parents/guardians of their medical emergency or hospital visit. If a student is referred to the hospital by Student Health Center staff, he or she is offered a "Release of Health Information" form to sign to authorize disclosure of health information to parents/guardians. There are situations where the Student Health Center staff will contact the parents/emergency contacts directly (without a signed release) including:

- If the student is a minor (in accordance with State and Federal laws)
- If the student is a danger to himself or others
If the student's condition is critical to life safety

After hours, an Area Coordinator from the Office of Residence Life will make an attempt to contact the parent/guardian(s) if a student is transported to the hospital by ambulance and the student is unable to make the call himself or herself.

What should students bring with them to school to care for their health?
One of the most important things that the student should bring is their insurance card. Encourage students to carry this with them in case of emergency and to bring it with them when they come to the Health Center for a visit. There is no charge for illness or injury visits; however, we often send students out for further testing. Please educate you student regarding how to utilize your particular health insurance plan effectively. For example, are certain laboratories or pharmacies “in-network” and what is required by insurance to consult a medical specialist? If the insurance is an HMO or out of state plan, be sure that it can be used in Fairfield, CT. If not, we suggest that families purchase the Gallagher Student Health and Special Risk policy offered by the University as a supplement to insurance. All full-time undergraduate students are required to have health insurance.

If students take medications on a routine basis parent/guardian(s) should be sure they have a supply that will last until they come home or that they have a prescription on file at a local pharmacy. This is especially important for medications that are controlled substances. Please be aware that the Health Center does not routinely prescribe narcotics, psychotropic medications, or ADD/ADHD medicines. Students should bring items that would usually be in a medicine cabinet: a digital thermometer, Acetaminophen, Ibuprofen, decongestants, antacids, band-aids, and first-aid supplies. Students with prescription Attention Deficit Disorder medications or prescription painkillers should bring a lock box.

Information Technology Services (ITS4U Help Desk)

What are the services provided by Information Technology Services?

1. Support – NetID assistance, network registration assistance for all devices, data backups and transfers, computer performance evaluations.
2. Repair/Remediation - Network connectivity issues, troubleshooting and hardware evaluation for student computers, virus/malware remediation.
3. Information – Hardware/software purchase assistance, HP (Enterprise) and Apple computer discounts and warranty services, wēpa wireless printing kiosks.

* Please note that these are only some of the services offered by ITS to students at no charge.
What operating systems are supported by Information Technology Services?
Information Technology Services (ITS) supports the following operating systems: Mac OS X 10.7 (Lion) or newer and Windows Vista or newer. Visit [fairfield.edu/wireless](http://fairfield.edu/wireless) for operating system requirements to access the University network.

What computers are supported by Information Technology Services?
All Apple and (Enterprise) computers and most other computers are supported by ITS, however support may be limited by Manufacturer, Hardware Warranties, and Unlicensed Software. Inquire about support for your student’s computer.

Do you offer discounts on buying a computer?
Yes, students can buy any type of computer they like, but if they buy an Apple and HP (Enterprise) computer through ITS, they receive a discount and will receive full support. Visit [fairfield.edu/buyacomputer](http://fairfield.edu/buyacomputer)

What computer does my school recommend (i.e. School of Business?)
- Dolan School of Business: Windows (Business Standard)
- School of Engineering: Windows
- Media: Mac OS X

*For all other schools, there is generally no preference.*

What is a NetID?
The NetID is a username (firstname.lastname for students) used to log on to Fairfield University online resources. The NetID is to be used solely by the student. Parents cannot request a NetID or request access to their student’s NetID account.

Mail Service

Do students get a mailbox number?
All undergraduate students have a mailbox. New students are informed of their mailbox number during the summer via e-mail from orientation@fairfield.edu.

Do students keep the same mailbox all four years?
Yes, unless the student withdraws from the University. If so, they must then re-apply for a mailbox upon returning.

Who signs the accountable mail?
The mailroom staff signs all accountable mail delivered by USPS, UPS, and FedEx. Email notifications are sent to the student’s email address and notification slips are also placed in student mailboxes when packages arrive for them.
What address should mail for students be sent to?

Student Name
Box XXXX
Fairfield University
1073 North Benson Road
Fairfield, CT 06824-5195

To expedite delivery, do NOT use the term 'P.O. Box.' Rather, use only 'Box.'

What size packages can be mailed?
From cell phones to futons - just about any size package can be accepted.

What happens to the mail for students studying abroad?
All first-class mail is forwarded home on a weekly basis.

What happens to student mail during the summer?
All first-class USPS mail is forwarded home on a daily basis unless the student has made arrangements with the mailroom if they are staying on campus. UPS or FedEx cannot be forwarded according to their policy.

Mission and Identity

What kinds of programs are offered that support the Ignatian mission and identity of Fairfield University?
All programs and initiatives of the institution have the Jesuit mission and ideals in the foundation. However, officers who collaborate on Jesuit mission initiatives work with different areas of the institution to design, support and create unique Ignatian experiences for our students.

Strengthening our commitment to our Jesuit and Catholic mission are well-established programs and centers that, through lectures, workshops, publications and grant-funded activities, continually propose questions of faith, reason, justice and beauty. The Center for Catholic Studies, and the The Carl and Dorothy Bennett Center for Judaic Studies offer lectures that bring students, faculty and members of the general public into conversation on key issues. The Center for Faith & Public Life supports both service learning as well as a series of research projects that engage questions from food security to immigration. The Center for Ignatian Spirituality, presents the gift of Ignatian spirituality through programs, workshops, and opportunities for individual direction. The breadth of Fairfield’s Catholic Jesuit mission is demonstrated in other initiatives as well, from the Sophomore Residential Colleges program to numerous initiatives that introduce our incoming students to Jesuit education. Finally, with
offices in the Egan Chapel of St. Ignatius Loyola, **Campus Ministry**, while primarily supporting the sacramental life of the Catholic community, is also a home to chaplains from other faith traditions, and welcomes those exploring faith through retreats and service projects.

**Residence Life**

**Are there first-year-only residence halls? And are the student residences co-ed or single-sex?**
All first-year students live together. Currently, first-year students are assigned to live in Jogues Hall, Campion Hall, Gonzaga Hall, and Regis Hall. All residence halls are co-ed, and single gender by wing or floor. The process of assigning rooms and roommates is based upon the students housing lifestyle preferences. In addition, Fairfield University houses students by their self-identified gender.

Gender= Man, woman, transgender, gender queer, gender non-conforming, etc

Sex= male, female, intersex (your birth sex, your physical biology)

**Are there any living learning communities that first-year students can choose to live in?**
First-year students can choose to live in one of six intentional communities:

1. Health and Wellness
2. Leadership Through Service
3. Man 2 Man
4. Women in Science, Technology, Engineering, and Mathematics (WiSTEM)
5. Sisters Inspire Sisters
6. Honors First Year Program

**When will students find out their room assignment?**
All first-year students will receive their room assignment and roommate information in mid-July via their University Gmail account. There may be a need for the Office of Residence Life to change a particular room assignment and students will be notified individually if this occurs. Students should contact their roommate after receiving this information to introduce themselves and determine who will bring what items, in particular those that will be shared (e.g., television, rug).

**Will my student be able to live at “the beach” senior year?**
Each year the Office of Residence Life hosts a lottery in the fall semester for Seniors to be released from their four-year housing contract. Not all students will be released, therefore, students should not sign leases for off-campus housing until they are released to off-campus boarder status during junior year.
Residence Life also offers the following services:

- Commuter Student Association: There is an official club for commuter students. The group is scheduled to do various activities such as movie nights, game nights, pizza nights, etc.
- Commuter Lounge: Students are welcome to utilize the lounge for studying or hanging out.
- Commuter Lockers: Students are given a locker which they use for the entire year.

**StagCard Services**

**How much does it cost to replace a lost/stolen StagCard?**
We charge $25.00 replacement fee. Temporary cards can be obtained for a short period of time from the StagCard Office or DPS after hours and there are no charge for repairs.

**How much money do students get to print things on campus?**
Printing is our effort towards a going green program. We give the student $5.00 per class ($25.00 per semester) in hopes that the student thinks twice before they hit print. All printing is done on the WEPA machines, and students can call directly if they have a problem with the machine. If all the given printing dollars are used up, the account can print through the Stagbucks account.

**Can I use my StagCard for laundry? How much do I get?**
Residence Hall Students receive $80.00 per semester for laundry.

**How can I add StagBucks to my account?**
Students and parents can add stagbucks online. The StagCard Office also takes deposits onto stagbucks via cash, check or credit card. The office accepts MC, VISA and AMEX.

There are also the VTS (value transfer stations) in the Barone Campus Center (next to the ATM) and the library. The VTS machines can take cash deposits onto the StagCard.

The last option is the phone app that can be downloaded and deposits can be made.

**What role does the StagCard Office play with mealplans?**
Mealplans are also part of the StagCard Office should there be any changes after the deadline for changes (two weeks after day of arrival the website shuts down).

**Student Diversity & Multicultural Affairs**

**What kinds of programs does the Office of Student Diversity & Multicultural Affairs offer?**
Student Diversity & Multicultural Affairs is committed to honoring and celebrating all cultures.
and backgrounds represented at Fairfield University, and its programs are designed to educate and engage both students and campus partners. The office highlights nationally celebrated heritage months as well as nationally respected dates honoring historically underrepresented populations. In addition, the office also provides programming to support engagement in larger sociocultural matters. All students are welcomed and encouraged to participate in these events.

Resources available through the Office of Student Diversity & Multicultural Affairs include Academic Immersion, a supplemental academic and leadership development program; Safe Space, a program supporting LGBTQ students and their allies; and the Cura Personalis Mentoring Program, which provides mentorship opportunities for first-year students of color and/or first generation college students.

**Student Engagement**

**How does my student find out about events, games, and service opportunities on campus?**

Almost all events, games, and service opportunities can be found in OrgSync, our student platform that we use. To access your OrgSync Feed, go to [my.fairfield.edu](http://my.fairfield.edu), search for OrgSync, and log in using your NetID and password. Or search for OrgSync on the App store on your smart phones and download it right to you phone.

**Are there things to do on-campus on the weekends?**

Both the Fairfield University Student Association (FUSA) and the Fairfield@Night (F@N) Programming boards plan events on Thursday, Friday, and Saturday nights that last until 1 - 2 a.m. For those living in the residence halls, Resident Assistants regularly plan programs and host events on the weekends. For those interested in service, students can take advantage of the numerous service opportunities taking place on weekends as well.

**How does my student get involved with clubs and organizations?**

One of the first opportunities for your student to get involved with clubs and orgs will be at the Fall Activities Fair, which will be held on Friday, September 8, 2017. Over 100 student-run clubs and organizations, as well as University departments and community organizations, will be present and actively recruiting students to get involved with their respective organizations. Once your student has their Fairfield account set up, they can also log into OrgSync to see all clubs and organizations available to our students.

The Office of Student Engagement, the Fairfield University Student Association (FUSA), and the Council of Student Organizations (COSO) also work with clubs and organizations throughout the year to sponsor numerous events and activities.
What is the First Year Experience Program?
The First Year Experience (FYE) program, a requirement for all incoming, undergraduate first-year students, is focused on teaching Fairfield’s core Jesuit values, cultivating student self-discovery, and exploring the importance of community. FYE includes a yearlong experience with a Fall Semester seminar, designated campus events for students to attend throughout the year, a mentoring program, and a service learning component. A faculty or staff Community Associate (CA) and a New Student Leader (NSL) lead FYE groups by teaching the FYE seminar and serving as a resource for students in their transition to Fairfield. An NSL is a student who was selected after an intensive hiring process to serve the role of mentor, advisor, acquaintance, facilitator, and resource for incoming students. The NSL co-teaches with a CA to discuss different issues and topics related to the first-year experience. A CA is a faculty or staff member who teaches the FYE course and brings professional experience, wisdom, and guidance to their group. Learn more at fairfield.edu/fye.

What traditional student programs are offered that my student can be involved in?
The department oversees student programs such as Alumni and Family Weekend, Midnight Breakfast, Senior Week, Fall Welcome and Fairfield @ Night, which provides fun, upbeat, safe, healthy, diverse, and engaging late night activities for all students.

Besides NSL’s are there other students on campus that assist with transition?
Yes, the Lucy Katz Dialogue and Resolution Program: The Office of Student Engagement, Student Diversity & Multicultural Affairs, the Office of the Dean of Students, and the Office of Residence Life collaborate to implement the Stag Explorers Program, where first-year students meet with upper-class students to discuss their transition at Fairfield University and the Peer Mediation Program—where students are able to request mediation services for a variety of different conflicts, e.g. roommate, group projects, club & organization, and team issues.

When is Alumni & Family Weekend?
Alumni & Family weekend is October 20 – 22, 2017. For more information, go to fairfield.edu/afw

Student Records, Grades, and Privacy

How do I get information on how my student is doing in his/her classes?
We strongly advise the cultivation of an open line of communication between families and students to discuss, among other topics, academic issues.
The Family Rights and Privacy Act of 1974 (FERPA) is a federal law which ensures the confidentiality of student educational records. In accordance to this law, *Fairfield University may not disclose information in a student’s educational record to anyone without the express written permission of the student* (unless disclosure is permitted by an exception set forth in FERPA, 20 U.S.C.A., Sec. 1232 et seq.) Therefore, parent/guardian(s) are discouraged from directly contacting students’ professors for academic updates, as they are not permitted to speak with parent/guardian(s) without the student’s permission.

In accordance to federal law, parent/guardian(s) will not be receiving any written updates from the University regarding students’ academic progress.

It is understandable that a parent/guardian may be frustrated, or concerned by, lack of access to student academic records. If a parent/guardian’s concerns are urgent, and they feel they must speak to someone in the Academic Division, they are encouraged to contact the appropriate Dean’s Office (College of Arts and Sciences, Egan School of Nursing, Dolan School of Business, School of Engineering). An Assistant Dean will consult with parent/guardian(s) regarding the most appropriate way to proceed in communicating with students and/or a faculty member.

### Study Abroad

**When should my child think about studying abroad?**
With proper planning, all Fairfield University students, regardless of major, have the opportunity to study abroad. It’s important for your student to meet with their advisor in their first year to start thinking about how study abroad will fit within their academic study plan. An overall GPA of 2.8 is required to study abroad for all programs at the time of application and program start date, including short-term and summer. Certain programs have their own criteria and may require higher GPAs. For more information, please have your student visit our website at the following: [fairfield.edu/studyabroad](http://fairfield.edu/studyabroad)

**What are my student’s options for studying abroad?**
Study abroad options at Fairfield include semester, academic year, summer, and intersession programs and are accessible for students from first year to seniors. Program specific opportunities, whether it be by major or by class year, within our seven centers are highly encouraged for students with specific academic goals. Our faculty-led and short-term programs range from 7 to 30 day opportunities during Summer, Winter and Spring breaks and they too offer a uniquely focused academic experience for those students who aren’t able to study for a semester/year. With more than 100 programs in over 40 countries, it’s easy to see why more than 30% of Fairfield students study abroad! Have your student stop by the Study Abroad
Fair, held the third Tuesday in September every year, or one of our information sessions offered daily to learn more about the types of programs available.

**Transportation and Parking**

If students are not permitted to have cars on campus during their first two years, how will they get around campus? What if they need to get off campus?  
All residence halls are a short walk from all classroom buildings, as well as the dining hall, therefore, a student does not need to have a car on campus for normal activities of daily living.

The University provides a campus shuttle service for students from the Barone Campus Center traffic circle to numerous destinations in downtown Fairfield including the downtown bookstore and Stop & Shop. The town shuttle transports students on class days from 7am to 10pm on the hour and on weekends on the hour from 12 p.m. - 10 a.m. There is also a hourly bus shuttle to the Trumbull Mall on Fridays from 3 - 8 p.m. and on Saturdays from noon - 6 p.m. There is transportation assistance to major trains, airports, and ferries for Thanksgiving, Christmas and the end of the spring semester. For more information go to: fairfield.edu/parking

**College Lingo for Parent/Guardian(s)**

**Academic Advisor:** A faculty member assigned to students to assist in academic planning. Although students are *required* to meet with an academic advisor each semester to obtain guidance on course selection and registration, they are *encouraged* to develop a mentor-like relationship with the advisor by meeting several times throughout the academic year.

**Add/Drop:** This takes place at the beginning of each semester when a student may change his/her academic schedule, pending course availability, without any academic penalty. The time to add or drop a class is the first five (5) class days of the semester. After this time, if a student wishes to remove a class from his/her schedule, he/she must request a course withdrawal from the Academic Dean’s Office or the Academic & Career Development Center.

**Academic Probation:** A mechanism by which the student and the institution are alerted to problematic academic performance. The continuation of poor academic performance results in dismissal. To *avoid* being placed on probation, the University has cumulative GPA benchmarks for its students, based on total number of credits earned.
Academic Dismissal: Dismissal from the University due to academic failure. At the end of a given semester, students are academically dismissed by meeting any of the following conditions:

- Failing three (3) or more courses during one semester;
- Failing three (3) or more courses during the academic year (fall and spring terms);
- A sophomore (30-59 credits) regardless of incompletes, while on academic probation and enrolled full time proceeds to earn a semester GPA < 1.9;
- A junior or senior (≥ 60 credits) regardless of incompletes, while on academic probation and enrolled full time proceeds to earn a semester GPA < 2.0.

Area Coordinator: Are professional residence life staff that live and work in the residence halls. They supervise the Resident Assistants and work in tandem to build community in the residence halls. They are also on-call to respond to emergencies.

Clery Act: A federal mandate which requires any college/university that is receiving financial aid to disclose crime statistics on and near campus.

Core Curriculum: These are required courses that are the foundation of the education that all students receive. At Fairfield, the core curriculum consists of courses in the following subject areas: English, Mathematics, Natural Sciences, Social Sciences, Modern World or Classical Languages, History, Philosophy, Religious Studies, and Visual/Performing Arts.

Cornerstone: Cornerstone courses are reserved for first-year students and are designed to enhance student engagement by helping them integrate their intellectual and social lives. The program is based on a learning-community model, which promotes student-faculty interaction, peer-to-peer inquiry, and active learning. Essential components include residential-based programming facilitated by resource teams (including residence life, library staff, Academic & Career Development Center and hand-selected faculty members), faculty development and support, and funding for course enhancements.

Course Withdrawal: An administrative procedure completed after the Add/Drop period in which a student ceases to be enrolled in a class (marked on the transcript as “W”). The University holds strict policies and enforces firm deadlines for course withdrawal.

Credit Hour: Each credit represents one hour of class. The classes are measured in terms of credit hour. At Fairfield most courses are three or four credit hours.

Dean’s List: A scholastic honor reserved for students who, at the conclusion of a semester, have completed a minimum of 12 credit hours, have no outstanding “incompletes” for that semester, and have attained a semester GPA of 3.5 or higher.
**Electives:** Courses of interest that a student takes that, while not fulfilling requirements of their core, major, or minor requirements, contribute to the overall number of credits and courses required for graduation.

**FAFSA:** Formally known as the Free Application for Federal Student Aid. The FASFA should be completed annually by students who wish to be considered for financial aid. Fairfield’s Office of Financial Aid enforces strict policies regarding submission deadlines.

**FERPA:** This is the Federal Educational Rights and Privacy Act. This federal law protects the privacy of students’ educational records. This Act prohibits University faculty and staff from discussing students’ academic and personal records with parent/guardian(s) without specific written permission.

**First Year Experience:** The First Year Experience (FYE) program, a requirement for all incoming undergraduate first-year students, is focused on teaching Fairfield’s core Jesuit values, cultivating student self-discovery, and exploring the importance of community. FYE includes weekly meetings during the fall semester, designated campus events for students to attend throughout the fall, a mentoring program, and a community service project.

**GPA:** This is short for grade point average. At Fairfield, a student’s GPA ranges from 0.0 – 4.0.

**Incomplete:** A grade given to a student due to an emergency situation when arrangements have been made with the professor to complete remaining course requirements within 30 days after the next regular semester begins. Outstanding incomplete grades after 30 days automatically become Fs.

**Major:** This is the in-depth study of a subject chosen by a student. Students typically have to take and pass a minimum of 8-10 three or four credit hour courses. This requirement varies by major. The student should check with their advisor or the chair of the department to find out the requirements for their major.

**Registrar:** The office responsible for maintaining all academic records.

**Registration:** The procedure for selecting and signing up for classes for the next semester. At Fairfield, registration occurs each November (for the upcoming spring semester) and each April (for the upcoming fall semester). Incoming first-year students register in the summer during June orientation for the upcoming fall semester.

**Resident Assistant:** Also called an “R.A.,” these are upper-class students, selected by the Office of Residence Life, who reside in the residence hall and assist in the cultivation of relationships
and community among students living in a residence hall and help manage the day-to-day operations of the building.

**Work Study:** Federal Work study may be a part of a student’s financial aid package. Students can earn this money by holding a part-time job in an office or department on campus. There are also opportunities for students to earn this money by working in one of several off-campus community service agencies.

### Tips for a Smooth Transition

The transition to college life can be difficult for students. There is more expected of the students and an increase in academic difficulty from high school. The parent/guardian role is changing - moving from being directly involved to a more supportive role. Knowing that this transition can be challenging for some students, we encourage parent/guardian(s) to be supportive without being overly involved. Here are some tips that might help in the transition:

- **Students should be empowered to become more independent.** Advocating for one’s self is an important part of being a college student and a young adult. Try talking through the steps that he or she might take towards answering any questions or solving a problem about a particular experience. Then let students take the responsibility for following up.

- **Listen to his or her concerns.** Sometimes students just need someone to listen, but it is important to let them find their own way. Be particularly aware of stressful times in the academic calendar. These times are often around midterms and finals. It is helpful to minimize familial obligations during these times.

- **Allow students to make their own decisions.** Be supportive even if the end result may not be ideal. Offer advice and encourage them to gather as much information as possible to make an appropriate decision.

- **Give them their space.** Many aspects of college life are new and require learning and adjustments by students, such as knowing how to contact professors and faculty advisors, getting to know their roommate and the culture of the campus. Open and regular communication is important, but be sure to give them room to explore and become familiar with the many facets of their new surroundings. Students may experience homesickness early on, and continued support is important as they continue to realize their freedom and independence. Encourage the use of resources on campus to support them, such as Resident Assistants, First Year Mentors, faculty members, and faculty advisors.

- **Send care packages!** Each student has a campus mailbox and parent/guardian(s) can send a card or package any time throughout the semester.
- Encourage involvement with activities on campus. We want students to be involved in University opportunities while striking a balance with the academic workload. Involvement in at least one extracurricular activity is an important way to meet new friends, relieve stress, assist a student in acclimating to the campus, and complete the college experience.

- Encourage healthy eating habits and getting plenty of rest. Don’t forget breakfast!

- Roommate issues may arise. It is important that students work these out without parent/guardian(s) or family members stepping in on their behalf. This is one of the most valuable learning occurrences that a student will experience. Advise them to seek support from Residence Life staff members, including Resident Assistants or Area Coordinators.

- Students are encouraged to meet with their academic advisor early during their first semester. This relationship will be instrumental in their academic, career, and personal exploration while at Fairfield University and beyond.

- Strongly encourage students to meet with one of the offices below if they are experiencing challenges or for student involvement.

**Difficulty in Class**
- Professor of the class
- Academic Advisor
- Writing Center
- Math Center
- Department-sponsored tutoring
- Academic & Career Development Center

**Emotional/Adjustment Issues**
- Counseling & Psychological Services

**Health Issues**
- Health Center

**Roommate Issues**
- Resident Assistant
- Area Coordinator
- Resident Jesuit
- Peer Mediators

**Engagement Outside of the Classroom**
- New Student Leaders
- Peer Mediators
- Resident Assistant
- Peer Mentors
- Office of Student Engagement
- Campus Ministry
- Student Diversity & Multicultural Affairs

**Athletics**
- Club Sports
- Intramural Sports

**Performance Opportunities**
- Glee Club
- Orchestra
- Pep Band
- Dance Team/Ensemble
- Theatre
Departmental Contact Information

**Academic and Career Development Center**
Aloysius P. Kelley, S.J. Center  
(203) 254-4081  
fairfield.edu/acdc

**Athletics**
Walsh Athletic Center, 2nd Floor  
(203) 254-4000, ext. 2208  
fairfield.edu/athletics  
fairfieldstags.com

**Spirit Shop/Bookstore**
Barone Campus Center, 2nd Floor  
Post Road, Fairfield Center  
(203) 254-4262  
fairfieldbooks.bkstr.com

**Campus Ministry**
Egan Chapel of St. Ignatius Loyola  
Pedro Arrupe, S.J. Campus Ministry Center  
(203) 254-4000, ext. 3405  
fairfield.edu/campusministry

**Club Sports & Intramurals**
Leslie C. Quick, Jr. Recreation Complex  
(203) 254-4141  
fairfield.edu/recplex

**Counseling & Psychological Services**
John C. Dolan Hall, room 120  
(203) 254-4000, ext. 2146  
fairfield.edu/cps

**Dean of Students**
Barone Campus Center, room 408  
(203) 254-4211  
fairfield.edu/dos

**Dining Services/Special Diet**
Barone Campus Center

**Tully Dinning Commons**  
(203) 254-4055  
fairfield.diningservices.com

**Accessibility Support Services**
Aloysius P. Kelley, S.J. Center  
(203) 254-4000, ext. 2615  
fairfield.edu/accessibility

**Facilities Management**
Reception and Work Orders:  
(203) 254-4000, ext. 2331  
After-Hours Emergencies – Public Safety:  
(203) 245-4090  
fairfield.edu/facilitiesmanagement

**Financial Aid**
Kelley Center  
ext. 4125  
fairfield.edu/finaid

**Health Center**
John C. Dolan Hall, room 141  
(203) 254-4000, ext. 2241  
fairfield.edu/healthcenter

**Mailroom**
Barone Campus Center, room 208  
(203) 254-4000, ext. 2302

**Office of Student Engagement**
Barone Campus Center, Suite 96  
(203) 254-4053  
fairfield.edu/engagement

**Public Safety**
Loyola Hall, room 2  
(203) 254-4090  
fairfield.edu/publicsafety
Residence Life
Barone Campus Center, room 96
(203) 254-4215
fairfield.edu/reslife

StagCard Office
Barone Campus Center, room 110
(203) 254-4009
fairfield.edu/stagcard
stagcardonline.com

Student Diversity & Multicultural Affairs
Barone Campus Center, Room 100
Main Number: (203) 254-4000 ext. 2806
fairfield.edu/diversity

Vice President for Student Affairs
Barone Campus Center, room 408
(203) 254-4000, ext. 2244
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tr>
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<td>International Student</td>
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<tr>
<td>Orientation</td>
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<td>Class of 2021 Move-in</td>
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<td>Transfer Orientation</td>
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<td>Labor Day</td>
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<td>Classes begin</td>
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<td>Fall Activities Fair</td>
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<td>Add/Drop Period</td>
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### SEPTEMBER 2017

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### NOVEMBER 2017

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<td>1-21</td>
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<td>11</td>
<td>Veterans Day</td>
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<td>withdrawals</td>
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<td>Thanksgiving Recess</td>
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### DECEMBER 2017

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<tr>
<td>11</td>
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<tr>
<td>12, 13, 17</td>
<td>Reading Days</td>
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<tr>
<td>14-20</td>
<td>Final Examinations</td>
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<tr>
<td>20</td>
<td>Residence Halls close</td>
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<tr>
<td></td>
<td>at 10pm</td>
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<tr>
<td>25</td>
<td>Christmas</td>
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### JANUARY 2018

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<tr>
<td>10</td>
<td>International Students</td>
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<td>Arrive to campus</td>
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<td>15</td>
<td>M.L. King Day / Residence</td>
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<td>Halls open @ 10am</td>
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<td>16</td>
<td>Classes Begin</td>
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<td>16-22</td>
<td>Drop/Add</td>
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### FEBRUARY 2018

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<td>Classes Resume</td>
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<td>Easter Break</td>
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### MARCH 2018

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<tr>
<td>2, 3, 6</td>
<td>Exams</td>
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<td>at 10pm</td>
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<tr>
<td>13-19</td>
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<td>68th Commencement</td>
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<td>Ceremony</td>
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### APRIL 2018

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<td>Classes Resume</td>
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<td>Minor changes</td>
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<td>Advising and</td>
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<td>Registration Period</td>
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<td>15</td>
<td>FAFSA and CSS</td>
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<td>Profile Deadline</td>
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<td>17-19</td>
<td>Fall Registration</td>
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