FAIRFIELD UNIVERSITY
GRADUATE PROGRAMS

MASTER OF PUBLIC ADMINISTRATION
The Fairfield University Master of Public Administration (MPA) program is designed for those working in the public and nonprofit sectors, recent college graduates, or those looking for a career change. Students will examine pressing social, ethical, and professional issues and develop strong leadership abilities for advancement in their chosen fields.

In Fairfield’s program, students will study current theories, trends and issues related to the field of public administration and will engage in active learning, critical reflection and experiential practices, the hallmarks of a Jesuit education. Courses emphasize theory, research, and application to advance careers in the following areas:

- State governments
- City governments
- Nonprofit organizations
- Private research
- Healthcare management

As a graduate student in this program, you’ll work closely with faculty to tailor your curriculum to your personal, professional, and academic goals. The MPA program offers flexibility for students’ busy schedules and provides the highest quality graduate educational experience.

COURSE OF STUDY
The Master of Public Administration degree requires a total of 42 credits, including eleven courses, six credits from internships (may be waived with relevant experience), and a three-credit independent capstone project. Students choose from a range of courses that have been designed specifically for the MPA program and may also take up to two courses in allied areas.

Students, in consultation with the program director, select courses to suit their academic, personal, and career goals.

Required Courses (15 credit hours)
- Introduction to Public Administration
- Research Methods
- Financial Management and Budgeting
- Human Resource Management
- Leadership

Breadth Courses (27 credit hours)
- Four courses from a student’s concentration of choice
- Two Communication courses
- Capstone
- Internship (may be waived with relevant experience)

CAPSTONE EXPERIENCE
The Capstone Experience is intended to complement the student’s coursework and complete the chosen program of study. It is undertaken with the close supervision of a faculty advisor and can take the form of a specially designed course, independent study, or a master’s thesis.

GRADUATE PROGRAM DIRECTOR
Dr. Mark LeClair
Phone: (203) 254-4000, ext. 2295
E-mail: mleclair@fairfield.edu

Dr. LeClair serves as the faculty advisor for students in the MPA program and is the appropriate person to contact with questions, or to learn more.

For a complete faculty listing, see www.fairfield.edu/mpafaculty.

ADMISSION REQUIREMENTS
Students who hold a bachelor’s degree in any field from a regionally accredited college or university (or the international equivalent) are encouraged to apply.

FORMAL ADMISSION PROCESS
Applications to the graduate program are accepted on a rolling basis. Applications are reviewed by the Graduate Admission Committee. Students seeking admission must complete and submit the following to:
Fairfield University
Office of Graduate & Continuing Studies Admission
Kelley Center
1073 North Benson Rd.
Fairfield, CT 06824

(Continued on other side)
1. A completed application. Apply online at www.fairfield.edu/casapp.
2. A non-refundable $60 application fee.
3. A professional résumé. Applicants are required to submit a current résumé that includes employment and educational history.
4. Personal statement describing intent for studying in the program.
5. Official transcripts from all universities/colleges attended (All foreign transcripts must be evaluated by an approved evaluating service. A list of approved evaluators is available at www.fairfield.edu/eval).
6. Two recommendations, one of which must be from a current supervisor or professor, accompanied by the University recommendation forms.
7. All international students whose native language is not English must demonstrate proficiency in the English language by taking either TOEFL or IELTS exams. For admission to the graduate school, a TOEFL composite score of 550 for the paper test, 213 for the computer-based test, 80 on the internet-based test or an IELTS score of 6.5 is strongly recommended. Scores must be sent directly from the Educational Testing Service (TOEFL) or IELTS.org. Fairfield’s ETS code is 3390.

MANDATORY IMMUNIZATIONS
Connecticut State law requires each full-time or matriculated student to provide proof of immunity or screening against measles, mumps, rubella, varicella (chicken pox), meningitis and tuberculosis. Certain exemptions based on age and housing status apply. Matriculating students are defined as those enrolled in a degree seeking program. More detailed information and the required downloadable forms are available online at www.fairfield.edu/immunization. Completed forms should be submitted directly to the Student Health Center. Although this is not required to complete an application, you must provide proof of immunity/screening prior to course registration. Please consult your private health care provider to obtain the necessary immunizations. Questions may be directed to the Student Health Center: (203) 254-4000 ext. 2241 or e-mail health@fairfield.edu.

TUITION/FINANCIAL AID
Academic Year 2013/2014
Tuition: $750 per credit hour

A graduate education can provide countless professional and personal rewards in the future. However, the costs associated with earning a master’s degree may be challenging. Many students need to look beyond their own financial resources or the resources of their employer for assistance. There are many ways to finance a graduate education, including graduate assistantships, federal direct loan programs and our Veterans Pride Program which are discussed at www.fairfield.edu/gradfa.

OFFICE OF FINANCIAL AID
Advisors from the Office of Financial Aid are committed to helping students find the options that best suit each of their needs. We encourage all Fairfield University graduate students to contact our Financial Aid office with any questions or to make an appointment to speak with a counselor.

Financial Aid Contact Information
Phone: (203) 254-4125
Fax: (203) 254-4008
E-mail: finaid@fairfield.edu

Financial Aid Office Operations
Days: Monday–Friday
Hours: 8:30 a.m.–4:30 p.m.
Location: Aloysius P. Kelley, S.J. Center

GRADUATE HOUSING
Fairfield University will be offering housing for full-time graduate students in two locations for the 2013–14 academic year. Graduate students will be housed in independent off-campus houses and an apartment style residence hall. For details and a housing application, visit www.fairfield.edu/gradhousing.

MORE INFORMATION
Admission Questions
Questions about the application process should be directed to the Office of Graduate & Continuing Studies Admission
Phone: (203) 254-4184
Fax: (203) 254-4073
E-mail: gradadmis@fairfield.edu

Office Operations
Days: Monday–Friday
Hours: 8:30 a.m.–4:30 p.m.
Location: Aloysius P. Kelley, S.J. Center

College of Arts and Sciences Website
www.fairfield.edu/cas

Master of Public Administration Website
www.fairfield.edu/mpa

Online Catalog
For detailed course descriptions, schedules and other University information, please refer to our online catalog www.fairfield.edu/catalogs.