Degree Seeking – I would like to complete a bachelor's degree at Fairfield University. What are my options?

Part-time students may earn degrees from the College of Arts and Sciences, the Charles F. Dolan School of Business, the School of Engineering, or the School of Nursing. The Office of Undergraduate Admission would be your first step in learning more about our programs. For more information, contact Tim O’Connor (toconnor@fairfield.edu ext. 2168).

If you would like to discuss your degree options before you apply, please consider the following:

OPTION 1: Bachelor of Liberal Studies (BLS)
The University offers a BLS degree for those students who have earned credits from other colleges/universities. If you are looking to complete your bachelor degree with a flexible, individualized, and interdisciplinary program, the Bachelor of Liberal Studies program might be right for you. Program details include:

• **Transfer up to 75 credits** (including CLEP, Portfolio, and Life Experience credits)
• Get individualized advising as you map out your curriculum
• Transfer credits may be over 10 year old (outside of the major)
• Complete a modified core curriculum
• Take day, evening, and online courses year round in accelerated formats

For more information on the BLS, please contact Dr. Aaron Perkus at aperkus@fairfield.edu.

OPTION 2: Traditional Majors for a BA/BS Degree
Fairfield offers over 40 undergraduate majors (visit [fairfield.edu/majors](http://fairfield.edu/majors)) through the College of Arts and Sciences, Dolan School of Business, School of Engineering and School of Nursing. All transfer applications are processed through the Office of Undergraduate Admission. However, please contact one of the following representatives if you would like an advising session regarding a particular degree.

**College of Arts and Sciences**
Aaron Perkus
aperkus@fairfield.edu
(203) 254-4000, ext. 2227

**Charles F. Dolan School of Business**
Dawn DeBiase
ddebiase1@fairfield.edu
(203) 254-4000, ext. 3230

**School of Engineering**
Bill Taylor
btaylor@fairfield.edu
(203) 254-4000, ext. 2501

**School of Nursing**
Carole A. Pomarico
capomarico@fairfield.edu
(203) 254-4000, ext. 2711

I want to take a UG credit course at Fairfield and will want to transfer credits back to my college/university where I am enrolled. Or I want to take a credit course toward a personal goal.

Students enrolled (or previously enrolled) at other institutions may take up to six courses over two semesters at Fairfield. Please visit [fairfield.edu/creditcourses](http://fairfield.edu/creditcourses) to learn how to register and enroll for a class in any given semester.

For admission, matriculation, and course registration decisions for students seeking to take credit courses toward a bachelor’s degree, please contact the following advisors for more information.

**College of Arts and Sciences**
Aaron Perkus
aperkus@fairfield.edu
(203) 254-4000, ext. 2227

**Dolan School of Business**
Dawn DeBiase
ddebiase1@fairfield.edu
(203) 254-4000, ext. 3230

**School of Engineering**
Bill Taylor
btaylor@fairfield.edu
(203) 254-4000, ext. 2501
I am a high school junior or senior and I would like to enroll in a class or two.

Upper level high school students are welcome to take up to three classes a semester with an advisor’s approval. Please contact Dr. Perkus, aperkus@fairfield.edu.

I have a bachelor’s degree and would like to learn more about Fairfield’s Professional Programs.

Fairfield University offers post-baccalaureate certificate programs in a variety of business areas (i.e., accounting, entrepreneurship, marketing, MBA prep, and more). We also offer certificates for professional designations in Certified Financial Planning and SHRM designated (PHR and SPHR) Human Resource Management. Please e-mail Patricia Pivarnik at ppivarnik@fairfield.edu or call (203) 254-4307 to set up an appointment or receive more information.

I would like to enroll in credit undergraduate courses in order to fulfill prerequisites for a graduate degree.

Once you have met with your graduate program director and determined what prerequisite courses you need, please visit fairfield.edu/creditcourses to see the list of courses offered in any given semester and follow the course registration process. For prerequisite information and syllabi, contact Sandy Richardson at arichardson@fairfield.edu or call (203) 254-4000, ext. 2911.

I would like to take courses for my own personal or professional development.

There are many opportunities for interested community members to take credit and non-credit courses at Fairfield University for personal enrichment (language study, arts and culture, humanities, etc.). Earn a certificate in either Professional or Residential Interior Design, attend a Summer Writer’s Conference, audit a class at the undergraduate level, or take a Manhattan Art Tour. Please contact Elizabeth Hastings at ehastings@fairfield.edu or call (203) 254-4000, ext. 2688.

Q & A

How do I apply?

All students interested in earning a bachelor’s degree on a part-time basis must complete the Part-time Student Application through the Office of Undergraduate Admission (Kelley Center) or online at www.fairfield.edu/pt, or by contacting Tim O’Connor at (203) 254-4000, ext. 2168.

If you are interested in taking courses as a visiting student only, without intentions to matriculate at Fairfield, then you may skip the application process and apply for a Fairfield ID# and register for classes online. Visit fairfield.edu/creditcourses

How much do credit courses or degree programs cost?

Tuition is calculated each year. For the most updated tuition rate, please go to the Bursar’s page: www.fairfield.edu/ptfinancialaid

When are the deadlines?

Enrollment for degree programs for PT students is open and rolling. For those interested in UG credit courses, enrollments are by semester. For certificates programs, deadlines depend on the offering. Visit fairfield.edu/pt for more details.

Will these credits transfer?

Fairfield is a fully accredited institution; however, it is the student’s responsibility to check with the receiving institutions to ensure all credits will be accepted.

Financial aid is only available for matriculated students. However, our financial aid experts can provide useful information on how you can fund your part-time studies through federal and other student loan programs. For more information or to set up an appointment, please contact the Financial Aid Office at (203) 254-4000, ext. 4125. www.fairfield.edu/pt

What type of Disability Services does a Part-time Student have access to?

The Office of Disability Support Services interacts with students with disabilities in the determination and facilitation of individualized accessibility plans each semester, and serves as a liaison between students, faculty, and staff. If you are interested in learning more about our services, please e-mail them at dss@fairfield.edu, or call (203) 254-4000, ext. 2615.

For a full list of part-time studies options, visit our website at www.fairfield.edu/pt

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