IDEA “Short Form” Option

Beginning Fall 2014, Faculty have the option to choose the IDEA long form or short form for distribution to students for each of their evaluated courses.

**Rationale:**
The IDEA long form (that has been used since Fall 2010) provides student evaluation data to guide pedagogical improvement and professional growth. This may not be necessary for full professors who have a long record of strong teaching ability, or who are again teaching one of their tried and true courses. They might, on occasion, opt for the long form to test for results of a new teaching method or a new subject area.

Similarly, the short form might be a good option for faculty who’ve taught the same course using similar methods in the past and simply want to check to be sure they remain effective. They, too, could opt for the long form if they are relatively new to Fairfield or if they want to see the outcomes of new methods or new materials.

Faculty members should consult with their Department Chair/Dean to determine which evaluation form is most appropriate in their unique situation.

The result: students will see a mix of forms at the end of the semester. Evaluation time for students to complete the IDEA forms will be shorter, thus alleviating evaluation fatigue. This in turn will promote more thoughtful responses and more robust data for the individual faculty member and for the administration.

**Implementation:**
The IDEA Evaluation Registration Website has been modified to include the option of “short” or “long” form and FUSA opt-in vs. opt-out.

In the event that the faculty member does not specifically choose an evaluation form, the following defaults will be in place:

- Tenured, full Professors will default to the **short form**
- Instructors, Assistants and Associates will default to the **long form**
- Adjunct Professors will default to the **short form**

Sample short and long evaluation forms are attached. Please visit The IDEA Center online for the Interpretive Guide to Reports at: [http://ideaedu.org/](http://ideaedu.org/).

Please contact Kim Baer at kbaer@fairfield.edu ext. 2292 or Tracy Immerso at timmerso@fairfield.edu ext. 4019 with questions.
**SHORT FORM - STUDENT REACTIONS TO INSTRUCTION AND COURSES**

<table>
<thead>
<tr>
<th>Institution:</th>
<th>Instructor:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Number:</td>
<td>Time and Days Class Meets:</td>
</tr>
</tbody>
</table>

**IMPORTANT!**

Twelve possible learning objectives are listed below, not all of which will be relevant in this class. Describe the amount of progress you made on each (even those not pursued in this class) by using the following scale:

1. No apparent progress  
2. Slight progress; I made small gains on this objective.  
3. Moderate progress; I made some gains on this objective.  
4. Substantial progress; I made large gains on this objective.  
5. Exceptional progress; I made outstanding gains on this objective.

Progress on:

1. Gaining factual knowledge (terminology, classifications, methods, trends)  
2. Learning fundamental principles, generalizations, or theories  
3. Learning to apply course material (to improve thinking, problem solving, and decisions)  
4. Developing specific skills, competencies, and points of view needed by professionals in the field most closely related to this course  
5. Acquiring skills in working with others as a member of a team  
6. Developing creative capacities (writing, inventing, designing, performing in art, music, drama, etc.)  
7. Gaining a broader understanding and appreciation of intellectual/cultural activity (music, science, literature, etc.)  
8. Developing skill in expressing myself orally or in writing  
9. Learning how to find and use resources for answering questions or solving problems  
10. Developing a clearer understanding of, and commitment to, personal values  
11. Learning to analyze and critically evaluate ideas, arguments, and points of view  
12. Acquiring an interest in learning more by asking my own questions and seeking answers

For the remaining questions, use the following code:

1=Definitely False  
2=More False Than True  
3=In Between  
4=More True Than False  
5=Definitely True

13. As a rule, I put forth more effort than other students on academic work.  
14. My background prepared me well for this course’s requirements.  
15. I really wanted to take this course regardless of who taught it.  
16. As a result of taking this course, I have more positive feelings toward this field of study.  
17. Overall, I rate this instructor an excellent teacher.  
18. Overall, I rate this course as excellent.

**EXTRA QUESTIONS**

If your instructor has extra questions, answer them in the space designated below (questions 19-38).

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Use the space provided on the back of this form for your comments.  
Continue on back page
### Survey Form - Student Reactions to Instruction and Courses

**Institution:**

**Instructor:**

**Course Number:**

**Time and Days Class Meets:**

Your thoughtful answers to these questions will provide helpful information to your instructor. Describe the frequency of your instructor's teaching procedures, using the following code:

1 = Hardly Ever  
2 = Occasionally  
3 = Sometimes  
4 = Frequently  
5 = Almost Always

#### The Instructor:

1. Displayed a personal interest in students and their learning  
2. Found ways to help students answer their own questions  
3. Scheduled course work (class activities, tests, projects) in ways which encouraged students to stay up-to-date in their work  
4. Demonstrated the importance and significance of the subject matter  
5. Formed "teams" or "discussion groups" to facilitate learning  
6. Made it clear how each topic fit into the course  
7. Explained the reasons for criticisms of students' academic performance  
8. Stimulated students to intellectual effort beyond that required by most courses  
9. Encouraged students to use multiple resources (e.g. data banks, library holdings, outside experts) to improve understanding  
10. Explained course material clearly and concisely  
11. Related course material to real life situations  
12. Gave tests, projects, etc. that covered the most important points of the course  
13. Introduced stimulating ideas about the subject  
14. Involved students in "hands on" projects such as research, case studies, or "real life" activities  
15. Inspired students to set and achieve goals which really challenged them  
16. Asked students to share ideas and experiences with others whose backgrounds and viewpoints differ from their own  
17. Provided timely and frequent feedback on tests, reports, projects, etc. to help students improve  
18. Asked students to help each other understand ideas or concepts  
19. Gave projects, tests, or assignments that required original or creative thinking  
20. Encouraged student-faculty interaction outside of class (office visits, phone calls, e-mail, etc.)

#### Twelve possible learning objectives are listed below, not all of which will be relevant in this class. Describe the amount of progress you made on each (even those not pursued in this class) by using the following scale:

1. No apparent progress  
2. Slight progress; I made small gains on this objective.  
3. Moderate progress; I made some gains on this objective.  
4. Substantial progress; I made large gains on this objective.  
5. Exceptional progress; I made outstanding gains on this objective.

#### Progress on:

21. Gaining factual knowledge (terminology, classifications, methods, trends)  
22. Learning fundamental principles, generalizations, or theories  
23. Learning to apply course material (to improve thinking, problem solving, and decisions)  
24. Developing specific skills, competencies, and points of view needed by professionals in the field most closely related to this course  
25. Acquiring skills in working with others as a member of a team  
26. Developing creative capacities (writing, inventing, designing, performing in art, music, drama, etc.)  
27. Gaining a broader understanding and appreciation of intellectual/cultural activity (music, science, literature, etc.)  
28. Developing skill in expressing myself orally or in writing  
29. Learning how to find and use resources for answering questions or solving problems  
30. Developing a clearer understanding of, and commitment to, personal values  
31. Learning to analyze and critically evaluate ideas, arguments, and points of view  
32. Acquiring an interest in learning more by asking my own questions and seeking answers

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On the next three items, compare this course with others you have taken at this institution, using the following code:

1 = Much Less than Most Courses  2 = Less than Most Courses  3 = About Average  4 = More than Most Courses  5 = Much More than Most Courses

The Course:
33. Amount of reading
34. Amount of work in other (non-reading) assignments
35. Difficulty of subject matter

Describe your attitudes and behavior in this course, using the following code:

1 = Definitely False  2 = More False Than True  3 = In Between  4 = More True Than False  5 = Definitely True

36. I had a strong desire to take this course.
37. I worked harder on this course than on most courses I have taken.
38. I really wanted to take a course from this instructor.
39. I really wanted to take this course regardless of who taught it.
40. As a result of taking this course, I have more positive feelings toward this field of study.
41. Overall, I rate this instructor an excellent teacher.
42. Overall, I rate this course as excellent.

For the following items, blacken the space which best corresponds to your judgment:

1 = Definitely False  2 = More False Than True  3 = In Between  4 = More True Than False  5 = Definitely True

43. As a rule, I put forth more effort than other students on academic work.
44. The instructor used a variety of methods—not only tests—to evaluate student progress on course objectives.
45. The instructor expected students to take their share of responsibility for learning.
46. The instructor had high achievement standards in this class.
47. The instructor used educational technology (e.g., Internet, e-mail, computer exercises, multi-media presentations, etc.) to promote learning.

EXTRA QUESTIONS
If your instructor has extra questions, answer them in the space designated below (questions 48-67):

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Use the space below for comments
(unless otherwise directed).

Note: Your written comments may be returned to the instructor. You may want to PRINT to protect your anonymity.

Comments: