

CLASS OF 2023
ORIENTATION
PARENT/GUARDIAN GUIDE

FAIRFIELD UNIVERSITY

“CONNECT, INSPIRE, THRIVE”

The Orientation theme, **“Connect, Inspire, Thrive”** reflects the vision the New Student Programs Leadership Team has for the Class of 2023. During the first year, our goal is to connect students with each other, faculty, staff, and the University; to inspire excellence; and for students to thrive holistically at Fairfield University. Begin to share your passions and who you are with the people around you, motivate each other to try new things, and together excel in each aspect of the Fairfield University experience.

The song selected for your class is “Heroes (we could be)” by Alesso featuring Tove Lo. The theme and song combined remind students that they will not be alone in their experience. Everyone around them is always there to remind them that they belong; to remind them that there’s no place they’d rather be!



WELCOME TO FAIRFIELD!

Well, here we are, first-year students at Fairfield University and

we could be anything!

There are so many new things for us to explore.

Together, **we’ve got the world in our hands.**

With so many opportunities and experiences ahead of us, it may seem as if **the streets are empty**, but we’ve got our new classmates, our NSLs, and the amazing faculty and staff around us. **We are a different kind!**

We’re Stags joining the herd! Class of 2023! We’ll start living the Stag life today, because

We could be heroes!

ORIENTATION SCHEDULE

Day 1 (June 18 or June 24)

7:30 - 8 a.m.

Arrival & Check-In (A-L)

Students with last names from A-L and their registered parent(s)/guardian(s)

► Barone Campus Center, Lower Level

8 - 8:45 a.m.

Arrival & Check-In (M-Z)

Students with last names from M-Z and their registered parent(s)/guardian(s)

► Barone Campus Center, Lower Level

7:45 - 8:45 a.m.

Breakfast

► Barone Campus Center, The Tully

8 - 9 a.m.

Unity in Community Breakfast

All first-generation, undocumented, DACA, multicultural students, and students of color and their parent/guardian(s) are invited to attend a breakfast during which University staff will provide an overview of the Orientation schedule and next steps in the on-boarding process.

► Langguth Hall Classroom

8 a.m. - 5 p.m.

Parent/Guardian Hospitality Lounge

Parents and Guardians are welcome to enjoy the hospitality lounge when their schedule permits. Come to relax, enjoy some refreshments, check your email, recharge your devices, and socialize with other parents/guardians.

► Aloysius P. Kelley, S.J. Center

9:15 - 9:45 a.m.

University Welcome

Students and parent/guardians will be welcomed to Fairfield University by President Mark R. Nemec, PhD and introduced to the New Student Leader Team.

► Leslie C. Quick, Jr. Recreation Complex, Field House

10 - 10:45 a.m.

Academic Planning Overview

Families have the opportunity to learn about the academic components of Orientation and will be introduced to the academic expectations at Fairfield University. Topics of discussion include academic advising and planning, academic support services and resources, and first-year transition and support.

► Regina A. Quick Center for the Arts

11 - 11:45 a.m.

Academic Planning by Colleges and Schools

Families will join the deans from Fairfield’s undergraduate programs to learn about curriculum requirements and policies relating to their student’s academic interests. How families can serve as partners in their student’s education while empowering them to make their own decisions will also be discussed.

College of Arts & Sciences

► Regina A. Quick Center for the Arts

Dolan School of Business

► Gonzaga Auditorium

School of Engineering

► Barone Campus Center, Dogwood Room

Marion Peckham Egan School of Nursing and Health Studies

► Egan School of Nursing and Health Studies, Rooms 103 + 104

12 - 1 p.m.

Lunch

► Barone Campus Center, The Tully

1 - 1:45 p.m.

“The Fairfield Experience”

Why is the “Fairfield Experience” unlike any other? During this session you will learn about what it means to be Jesuit-educated and how all aspects of a student’s experience is centered around the holistic development of the mind, body, and soul, modeled after the Jesuit value of “cura personalis” - educating the whole person.

► Regina A. Quick Center for the Arts

2 - 2:45 p.m.

Sessions

Students and their parent/guardian attendees will attend these sessions together. Parents/guardians should see their name badges for their student’s orientation group number.

Orientation Groups 1-30: Financial Planning

From tuition payments to financial aid, this session will inform students and parent/guardian attendees about how to finance and plan for their four years at Fairfield.

Orientation Groups 31-50: Step Up Stags

Fairfield University expects Stags to help each other as they maneuver through the challenges of college life. Learn about the importance of “Stepping Up” for each other.

► Financial Planning - Regina A. Quick Center for the Arts

► Step Up Stags- Gonzaga Auditorium



ORIENTATION SCHEDULE

Day 1 (June 18 or June 24)

3 - 3:45 p.m.

BREAK

Coffee/tea and light snacks are provided. Campus offices will be open until 4:30 p.m.

▶ Barone Campus Center, Lower Level

4 - 4:45 p.m.

Student Life Forum

Karen Donoghue, vice president for Student Life, will be joined by various Student Life administrators to answer families' questions about resources and enrichment opportunities for students in this interactive session.

▶ Leslie C. Quick, Jr. Recreation Complex, Field House

5 - 6 p.m.

Family Community Mass

Students and families of the Class of 2023 are invited to join together as a community for a special Mass.

▶ Egan Chapel of St. Ignatius Loyola

5 - 6 p.m.

Self-Guided Reflective Walk

Families are invited to experience this self-directed opportunity to reflect on the start of an important life journey. Participants will be, in St. Ignatius' words, "contemplatives in action."

See pages 4-5 of this program

6 p.m.

Goodbye to Your Student(s) for the Rest of the Night

6:15 - 7:15 p.m.

Fairfield Community Gathering

Relax and unwind after a busy day with the Fairfield University community. Meet our President, Jesuits, faculty, administrators, and staff from various areas of the University, as well as other parents/guardians of the Class of 2023, including alumni, all while enjoying delicious appetizers, cold beverages, and coffee.

Representatives from Residence Life, Academic Support and Retention, Information Technology Services, the DiMenna-Nyselius Library, Admissions, and many other departments are ready to greet you and answer any questions. In addition, campus representatives who directly support first-generation college students, multicultural students, students of color, international students, LGBTQ students, and students with disabilities, will be in attendance.

▶ Aloysius P. Kelley, S.J. Center

AROUND CAMPUS

STAG SNACK BAR, STAG SPIRIT SHOP, AND DOWNTOWN BOOKSTORE HOURS

Tuesday, June 18 & Monday, June 24

Stag Snack Bar: 8 a.m. - 2 p.m.

Spirit Shop: 8 a.m. - 4:30 p.m.

Downtown Bookstore: 9 a.m. - 9 p.m.

Wednesday, June 19 & Tuesday, June 25

Stag Snack Bar: 8 a.m. - 2 p.m.

Spirit Shop: 8 a.m. - 4:30 p.m.

Downtown Bookstore: 9 a.m. - 9 p.m.

FOR GENERAL ASSISTANCE WHILE ATTENDING ORIENTATION

Stop by the Barone Campus Center Information Desk or call 203-254-4222.

LOST & FOUND IS AT THE BCC INFORMATION DESK.

Hours are 9 a.m. - 5 p.m. on Day 1 and 7:30 a.m. - 3 p.m. on Day 2.

STAY HYDRATED

Filling stations for water bottles are available in the Quick Center lobby, Barone Campus Center Lower Level, Barone Campus Center Information Desk, and the RecPlex.



ORIENTATION SCHEDULE

Day 2 (June 19 or June 25)

8 - 9 a.m.

Student Athlete Breakfast- Invite Only

Recruited student athletes and their parents/guardians will meet with the Athletics administrative staff to learn more about what it means to be a Division I athlete at Fairfield.

▶ Aloysius P. Kelley, S.J. Center

8 - 9 a.m.

Parent/Guardian Breakfast

Parents/Guardians are welcome to grab breakfast during this time and proceed to their 9:15 a.m. session.

▶ Barone Campus Center, Lower Level

8 a.m. - 3 p.m.

Room Key & Swipe Card Checkout

Please double-check with your student that they returned their key and swipe card to the key table on the ground floor of your student's residence hall or the Barone Campus Center, Information Desk. All keys and swipe cards must be received before you leave campus today.

▶ Residence Hall checkout table or Barone Campus Center, Information Desk

9:15 - 10 a.m.

Sessions

Students and their parent/guardian(s) will attend these sessions together. Parents/guardians should see their name badges for their student's orientation group number.

Orientation Groups 31-50: Financial Planning

From tuition payments to financial aid, this session will inform students and parent/guardian attendees about how to finance and plan for their four years at Fairfield.

▶ Gonzaga Auditorium

Orientation Groups 1-30: Step Up Stags

Fairfield University expects Stags to help each other as they maneuver through the challenges of college life. Learn about the importance of "Stepping Up" for each other.

▶ Regina A. Quick Center for the Arts

10 a.m. - 2 p.m.

Parent/Guardian Hospitality Lounge

Parents and Guardians are welcome to enjoy the hospitality lounge when your schedule permits. Come relax, enjoy some refreshments, check your email, recharge your devices, and socialize with other parents/guardians.

▶ Aloysius P. Kelley, S.J. Center

10:15 - 11 a.m.

Parent/Guardian Small Group Chat Time

Families can meet with Fairfield professional staff members and New Student Leaders. This is an opportunity to ask any follow-up questions.

▶ See personal name badge for assigned small group chat room

11:30 a.m. - 12 p.m.

Tips for a Smooth and Healthy Transition

The transition from high school to college isn't always the easiest—for students and their families alike! Join Student Life representatives for a discussion on how parents/guardians can be supportive partners as their students take the wheel as the drivers on their Fairfield journey.

▶ Regina A. Quick Center for the Arts

Lunch: After attending *Tips for a Smooth and Healthy Transition*, go explore a Residence Hall show room, the information fair, or visit town with your family. If you are hungry, use the Lunch on the Town voucher or grab some finger food at the Information Fair.

▶ Regina A. Quick Center for the Arts

11:30 a.m. - 1:30 p.m.

Residence Hall Show Rooms

See a typical Residence Hall room. Visit Gonzaga Hall Room 007 and Campion Hall Room 106. Residence Life staff will be present to answer questions.

▶ Residence Halls

11 a.m. - 2 p.m.

Infopalooza

This is an opportunity to find out more about life at Fairfield University, find a local bank, inquire about academics, and answer specific questions that you have not yet asked. Representatives from the Office of Study Abroad, Residence Life, Campus Ministry, and many other University departments will be there to connect. See pages 6-7 for more information.

▶ Leslie C. Quick, Jr. Recreation Complex, Field House



REFLECTIVE WALK MEDITATIONS

LESSING TRACK AND FIELD

The track and field are places of recreation, competition, and self discipline. They are places where we witness the results of hard work and athletic prowess. The track can also be a place for quiet reflection and solitude. Just after dawn and right before dusk you will see individuals from all parts of the community exercising, each at their own pace.

- How will I incorporate physical exercise into my daily routine so that I remain healthy in body and in mind?
- Competition is part of life; what role has it played in mine?
- Am I a team player both on and off the field?
- Can I be humble in victory and gracious in defeat?

THE DIMENNA-NYSELIUS LIBRARY

College is a time of light-hearted fun and personal exploration, but it is still at its core an experience of academic and intellectual rigor. The library is the heart of intellectual life on campus with friendly staff who are available to help you with your academic endeavors.

- When have I felt most intellectually invigorated?
- When have I successfully handled a particularly difficult school assignment? How did I manage that?
- As the educational demands placed upon me have increased through my life, what have been the personal fruits of those experiences?

ST. MARY'S DEVOTION

Fairfield's Catholic tradition teaches that God loves everyone as parents love their children. This devotion to Mary reminds us of the special relationship between Jesus and his mother, and between parents and children. While not all members of Fairfield's community are Catholic, everyone experiences the profound changes to significant relationships that accompany attending college.

- In what ways am I excited for those changes? In what ways am I scared of them?
- Are there dimensions to my personality that will flourish in a new atmosphere with a fresh start?
- Which relationships do I most value and how will I maintain them through this time of transition?

THE QUICK CENTER FOR THE ARTS

Fairfield offers an array of cultural opportunities for students and community members. Fun, enlightening, inspirational, and honest, these events enliven the campus and enhance the experiences of all undergraduates. Through performances of the acclaimed Glee Club, art exhibitions in the Walsh Art Gallery, or the ongoing antics of the zany "Your Mom Does Improv" troupe, Fairfield University is a great place for deep and meaningful engagement with the arts.

- What piece of art, whether a film, song, or statue, has changed the way I experience the world?
- What creative medium most fascinates me? How can Fairfield help me to engage with it?
- What is the cultural richness of my background that I can share with the Fairfield community?

REFLECTIVE WALK MEDITATIONS

THE POND

Quiet and serene, this reflecting pond teems with life. Over the years it has been captured in endless ways by visiting artists using watercolors, pen and ink, and oils. On spring weekends it is a favorite site for prom and wedding photos. It is also a popular location for studying, reflecting, and savoring "down time."

- What draws me to places like this pond?
- What other bodies of water and shorelines have been sacred places to me?
- If you could invite one person to sit by this pond with you and share the afternoon, who would it be and what would you say to them?

THE EXAMEN: THE STATUE OF ST. IGNATIUS LOYOLA

Take a moment to put yourself in a reflective place. Become aware of your surroundings, the sounds, sights, and smells that are around you. Take a moment to contemplate the Examen statute itself. What ideas, thoughts, or emotions does it invoke in you? If it is helpful, you may trace the movements of the Examen through the plaques surrounding the statue.

- Thanksgiving/Gratitude: Begin by giving thanks for all the things that you are grateful for today. What easily fills you with gratitude and joy?
- Illumination/Light: As you prepare to review your day, ask for the gift of illumination or light, so that you may see things clearly and not as you wish they might be, but as they are.
- Examination/Review: Beginning with when you wake up, move through the different moments of your day. Take note of who you spoke with, what you saw, and what happened during your day. Pay special attention to your feelings throughout this process - Ignatius considered them the "spiritual barometer" of how one was doing. Don't censor or begin to analyze the feelings, just note them as they float freely to the surface.
- Contrition/Conversation: Having made a review of your day and collected the emotions you discovered upon your review, bring them into dialogue with a conversation partner of your choosing in your mind's eye or imagination. It may be someone you consider a wisdom figure or mentor, friend or relative, living or dead, or, if it is your tradition, you may bring them into dialogue with God or Christ. Share what you have learned from your review and imagine any reactions or insights they might share with you. Express gratitude at the times when you felt that you made a full return of the gifts of the day, and contrition when you may have made a less full return of the gifts of the day.
- Hope/Resolution: Having begun in gratitude, asked for the gift of light, examined your day and celebrated your success and apologized for your shortcomings, end your examen in hope. Make a resolution for tomorrow as a result of what you learned today from your examen. Make it something concrete and achievable, and something that you can return to, should you make another examen at the end of tomorrow.



INFORMATION FAIR

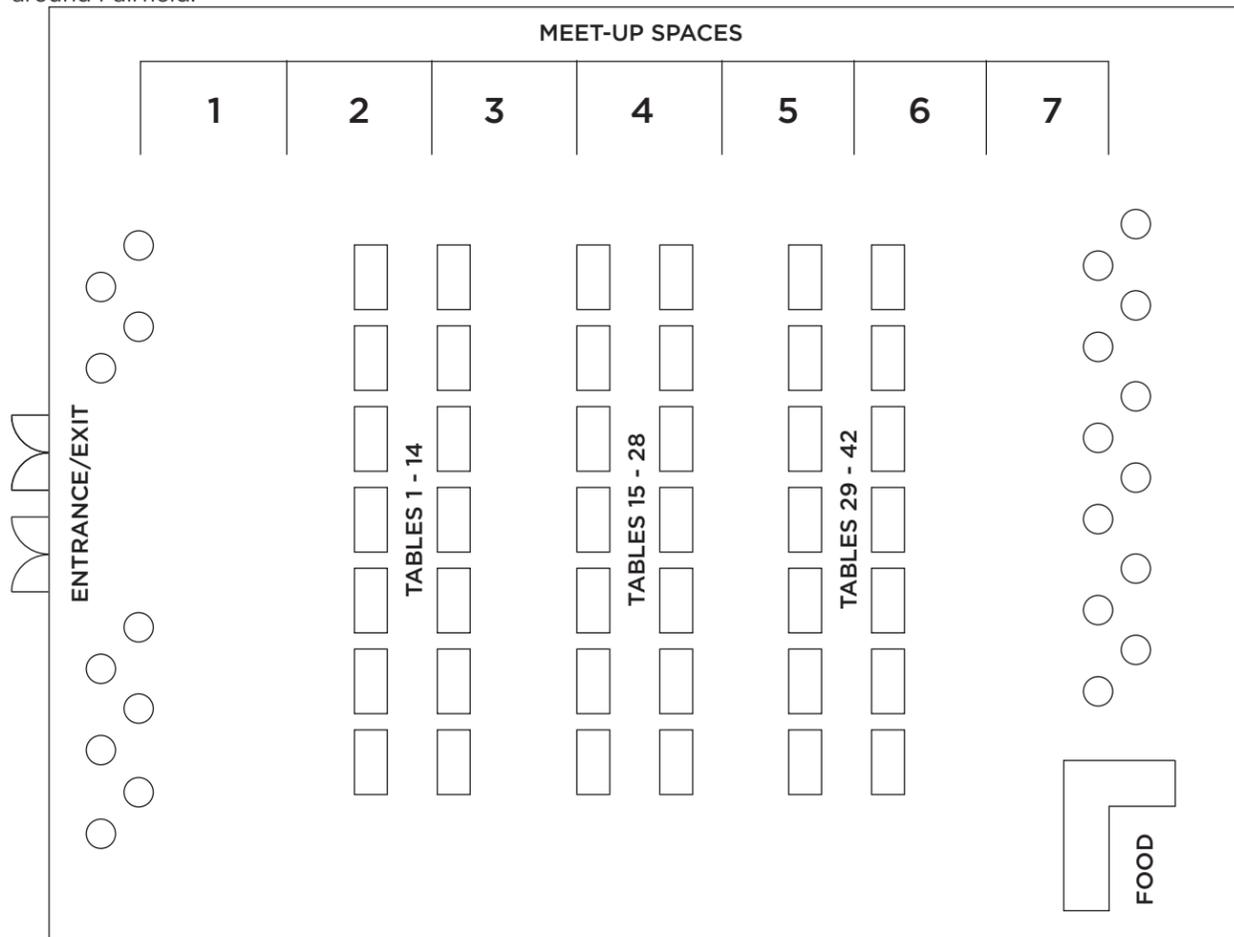
MEET-UP SPACES

Connect with departments that are part of the student support system here at Fairfield.

1. The Office of Residence Life
2. The Office of Student Diversity & Multicultural Affairs and The Office of Student Engagement
3. Career Center
4. Accessibilities and Academic Support & Retention
5. Study Abroad
6. Campus Ministry
7. Student Health Center and Counseling & Psychological Services

TABLES (see the next page for a list of who is here today!)

Meet local vendors, program directors, club representatives, and find out about other resources in and around Fairfield.



INFORMATION FAIR

Student Organizations	Table
Check out our other student organization posters along the wall of the gym!	
Diversity Recruitment Team (DRT)	5
Fairfield University Student Association (FUSA)	4
Glee Club	3
Muslim Student Association (MSA)	8
WVOF Radio Station	9
Banks/Financial Institutions	Table
America's First Network Credit Union	34
Bank of America	27, 28
Chase Bank	35
Local Businesses	Table
Bed Bath & Beyond	32
Experience Fairfield (Town of Fairfield and Fairfield Chamber of Commerce)	5
Holiday Inn Bridgeport	39
Stags Laundry	31
The Westport Inn	33
Whole Foods	40
Fairfield University Academic Programs and Services	Table
Dolan Career Development Center	14
English	18
Fairfield Dining Services	41
Fairfield University Art Museum (FUAM)	25
Fairfield University Bookstore & Stag Spirit Shop	18
Gallagher Insurance	42
International Studies and International Business Majors	15, 16
ITS4U Help Desk	19, 20, 21
Jesuit Humanitarian Action Network (JUHAN)	22
Office of Career and Professional Development for the College of Arts and Sciences	13
Project Excel	12
Regina A. Quick Center for the Arts	24
Russian, East European, and Central Asian Studies	17
Visual and Performing Arts at Fairfield	23
Fairfield University Sports and Activity Programs	Table
Fairfield Stags Athletics	30
Men's and Women's Rowing	36
Recreation (RecPlex, Club Sports, and Intramurals)	29
Spirit Groups (Cheer and Dance)	37

OTHER ADDITIONAL TABLES WILL BE FILLED! BE SURE TO CHECK OUT THE WHOLE FAIR.





LUNCH ON THE TOWN 2019 PARTICIPANTS

Class of 2023 Lunch on the Town Voucher

**BRING THIS VOUCHER ON
JUNE 19 OR JUNE 25
AND RECEIVE \$8 OFF
YOUR MEAL!**



Fairfield
UNIVERSITY



LUNCH ON THE TOWN 2019 PARTICIPANTS

Centro Ristorante

1435 Post Road, Fairfield
203-255-1210
Casual & family-friendly serving Italian-Med fare in a colorful space with a warm-weather patio.

Colony Grill

1520 Post Road, Fairfield
203-259-1989
Casual spot with a sports-bar vibe serving thin-crust pizzas, including a popular hot-oil pie.

Firehouse Deli

22 Reef Road, Fairfield
203-255-5527
Fairfield community staple serving creative deli sandwiches, salads & more inside or on the patio.

Garden Catering

2074 Black Rock Turnpike, Fairfield
203-870-8444
Family-owned restaurant serving their famous chicken nuggets, plus salads, wraps, & sandwiches.

Joe's American Grill

750 Post Road, Fairfield
203-319-1600
Bustling, family-friendly American bar & grill offering an informal dining space with patios.

Plan B Burger Bar

1262 Post Road, Fairfield
203-955-1208
Eatery serving creative burgers and elevated pub grub.

Subway

709 Post Rd, Fairfield
203-292-9895
Build-your-own sandwiches & salads with health-conscious options.

The Sinclair

1229 Post Road, Fairfield
203-292-6800
New American restaurant serving a diverse range of small plates, kettle cooked seafood, salads, sandwiches, and more.

Yalla Organic Hummus & Grill

222 Post Rd, Fairfield
203-292-8822
Organic Mediterranean style restaurant serving pitas, wraps, bowls, salads, fresh pressed juice, hummus, falafel, and more.

Wings Over Fairfield

2075 Black Rock Turnpike, Fairfield
203-334-9464
Chicken wings & wraps chain that has over 23 flavors to explore and find your favorite.

HEALTH INSURANCE WAIVER 2019 - 2020

DOMESTIC (NON-INTERNATIONAL) UNDERGRADUATE STUDENTS:

Fairfield University requires that all full-time domestic undergraduate students maintain or purchase a health insurance policy. Under Fairfield University's "hard waiver" program, **full-time undergraduate domestic students are automatically enrolled (and billed), each July, in its sponsored health insurance policy for the upcoming academic year.** A \$2,277.00 charge for this policy appears on the domestic student's tuition bill.

However, if the domestic student has access to comparable or better health insurance through other means (e.g. parents' coverage) and **does not wish to be enrolled in the University sponsored plan, the domestic student must complete an online waiver to provide proof of coverage.** Students completing the waiver to decline the University sponsored plan will receive a full credit on their tuition bill. **The deadline for waiving/declining the insurance is August 6, 2019.**

The online waiver form may be completed by domestic students only by following these steps:

- Login to the student portal, my.fairfield.edu with your NetID and password
- Search for the keyword health and then click on the "Student Health Insurance Waiver" icon to complete the form
- Please be sure to click on the "submit" button on the bottom of the screen

Once your bill is available on the Bursar page (in early July), you will be able to verify that the waiver has been successful:

- Log on to my.Fairfield.edu
- Search "Online Billing and Payment - Student" and then select "Launch"
- Select "View Current Activity, Fall 2019"

Students will see the initial \$2,277.00 charge for the student health insurance plan. Students who have submitted the waiver will see a corresponding \$2,277.00 credit. (Note: The credit may take up to two business days after the waiver is submitted to appear on the Fall 2019 activity).

INTERNATIONAL STUDENTS:

Fairfield University requires all full-time undergraduate and graduate international students to purchase the University sponsored health insurance policy. The University enrolls each international student in its sponsored health insurance policy for the upcoming academic year. A charge for this policy appears on the student's tuition bill. International (VISA holding students) are enrolled on a mandatory basis and cannot waive coverage.

To View Policy Details: please visit www.gallagherstudent.com/Fairfield. Information on the Fairfield University sponsored health insurance policy for the 2019-2020 academic year will be available in May. Domestic students coming from other geographic areas that carry HMO or network-based coverage are strongly encouraged to purchase the Fairfield University sponsored plan.

Questions? Contact Gallagher Student at 800-397-2874 or visit their website at www.gallagherstudent.com/Fairfield.



ITS4U HELP DESK RESOURCE GUIDE

SUPPORT

- Network registration assistance
- Technical support for University applications and services
- Troubleshooting software issues on student computers
- Student loaner laptop program

REPAIR & REMEDIATION

- Network connectivity issues
- Computer hardware diagnosis and assisted data transfers
- Virus and malware remediation

INFORMATION

- Hardware and software purchasing suggestions
- Resources and training on University technology
- WEPA wireless printing kiosks

NETID

- Your NetID is your username and usually follows the format of firstname.lastname. It is used to log on to Fairfield University's online resources.
- If you have forgotten your password, visit fairfield.edu/password and select the *Forgotten Password* option. If your password has expired, login to the site with your old password and you will be prompted to update your password.

DATA BACKUP

ITS strongly recommends the use of data backup solutions such as external hard drives or cloud storage. Regular backups can ensure minimal data loss in the event of severe hardware failure.

NETWORK REGISTRATION INFORMATION

In order to maintain the highest level of security on our network, ALL macOS and Windows computers MUST meet the following two requirements:

1. Antivirus Software - *Must be installed & virus definitions must be up to date*
Free Antivirus Options:
Win 7: Microsoft Security Essentials
Win 8/10: Windows Defender (built-in)
Mac: Avast for Mac
2. System Software
Win: Run "Windows Update" from Start Menu
Mac: Run "Check for Updates" in App Store

Go to fairfield.edu/wireless for instructions on how to connect and register to the wireless network when you arrive on campus

OFFICE 365

All students receive a subscription to Office 365 for free during their time as a student at the University. This includes Office Online, the newest Microsoft Office Suite (Word, Excel, PowerPoint, etc.), 1 TB of OneDrive storage, and more! Visit fairfield.edu/office365 for more details!

ITS4U HELP DESK RESOURCE GUIDE

PURCHASING A COMPUTER

HP and Apple in partnership with Fairfield University, offer computers at discounted prices. Visit fairfield.edu/buyacomputer for more details. ITS strongly suggests purchasing an extended warranty and accidental damage insurance.

TECHNOLOGY CHECKLIST

Before You Arrive

- Claim your NetID at netid.fairfield.edu
- Get to know my.Fairfield at my.fairfield.edu
- Check your student Gmail account by searching for the Gmail task in my.Fairfield
- Check fairfield.edu/buyacomputer for Mac and Windows computer recommendations

Get Your Computer Ready

- Install and update antivirus software
- Ensure the firewall is turned on
- Install any operating system updates and confirm automatic updates are enabled
- Disable peer-to-peer file sharing applications

Things to Bring to Campus

- The password to your computer's administrator account
- The original Windows or Mac operating system installation media along with other software and applicable license or product keys
- An Ethernet cable for the option of a wired connection
- Power connection cables for computer peripherals such as your printer, monitor, or external hard drive.
- A USB printer cable to connect your printer to your computer. Wireless printers interfere with the wireless network and do not work on campus
- An external hard drive or other reliable way to back up your data

Things not to Bring to Campus

- Personal access points or routers
- Wireless Printers

WEPA - PRINT ANYWHERE

For more information, visit fairfield.edu/wepa.

CONTACT US

DiMenna-Nyselius Library - Room 215
203-254-4069

Hours

Monday - Friday: 8:30 a.m. - 7 p.m.
Saturday: Noon - 4 p.m. (Online Only)
Sunday: 4 p.m. - 8 p.m.

Knowledge Base
wiki.fairfield.edu

Submit a Ticket
itshelpdesk.fairfield.edu



WE INVITE YOU TO GET INVOLVED

Are you looking for ways to get involved at Fairfield University? Fairfield's success is dependent on the people of our community and there are meaningful opportunities for parent/guardian involvement. Consider becoming a Parent Ambassador and let us know if you would like to participate in any of the following ways:

- _____ Host an event to welcome students and families in January or August
- _____ Volunteer your time to call families of accepted students
- _____ Offer mentoring services for sophomore Residential Colleges
- _____ Lend your career expertise by hosting a student for the Job Shadow program and/or provide internships
- _____ Participate in reaching Parents Fund goals through peer-to-peer fundraising efforts

Name: _____

Address: _____

E-mail: _____

Home Phone: _____

Cell Phone: _____

Thank you and welcome to the Fairfield Parent Community! Please feel free to call the Parents Program at 203-254-4000, ext. 3276 or e-mail us at parents@fairfield.edu with any questions.



PARENT/GUARDIAN GUIDEBOOK

WELCOME TO FAIRFIELD UNIVERSITY

CONGRATULATIONS!

Congratulations and welcome to Fairfield University! The Parent/Guardian Guidebook has been designed to simplify the next steps as your student transitions into college life. In this guide, you will find information about getting started, academic support and resources, academic planning, student life and resources, and financial planning. We hope this guide familiarizes you with the variety of experiences and resources students will encounter at Fairfield University.



TIPS FOR A SMOOTH TRANSITION

The transition to college life can sometimes be difficult for students and parents/guardians. There is more expected of the students, which includes an increase in academic difficulty from high school. The parent/guardian role is changing — moving from being directly involved to a more supportive role. Knowing that this transition can be challenging for some students, we encourage parents/guardians to be both supportive and empowering of their student(s). Here are some tips that might help in the transition:

- Students should be empowered to become more independent. Advocating for oneself is an important part of being a college student and a young adult. Try talking through the steps that your student might take towards answering any questions or solving a problem about a particular experience. Then, let students take the responsibility for following up.
- Listen to their concerns. Sometimes students just need someone to listen, but it is important to let them find their own way. Be particularly aware of stressful times in the academic calendar, often around midterms and finals. It is helpful to minimize familial obligations during these times.
- Allow students to make their own decisions. Be supportive even if the end result may not be ideal. Offer advice and encourage them to gather as much information as possible to make an appropriate decision.
- Give them their space. Many aspects of college life are new and require learning and adjustments by students, such as knowing how to contact professors and faculty advisors, getting to know their roommate and the culture of the campus. Open and regular communication is important, but be sure to give them room to explore and become familiar with the many facets of their new surroundings. Students may miss home early on, and ongoing support is important as they continue to realize their freedom and independence. Encourage the use of resources on campus to support them, such as Resident Assistants, New Student Leaders, faculty and staff, and faculty advisors.
- Send care packages! Each student has a campus mailbox and parents/guardians can send a card or package any time throughout the semester.
- Encourage involvement with activities on campus. We want students to be involved in University opportunities while striking a balance with the academic workload. Involvement in at least one co-curricular activity is an important way to meet new friends, relieve stress, assist students in acclimating to the campus, and complete the college experience.
- Encourage your student to have healthy eating habits (don't forget breakfast!) and sleeping patterns. It's also recommended that students visit the newly renovated RecPlex. A great workout can do wonders for a student's mind, body, and spirit.
- Roommate issues may arise. It is important that students work these out without parents/guardians or family members stepping in on their behalf. This is one of the most valuable learning occurrences that a student will experience. Advise them to seek support from Residence Life staff members, including Resident Assistants or Area Coordinators.
- Students are encouraged to meet with their academic advisor early during their first semester. This relationship will be instrumental in their academic, career, and personal exploration while at Fairfield University and beyond.



TIPS FOR A SMOOTH TRANSITION

Strongly encourage students to meet with one of the resources below if they are experiencing challenges or if they are seeking involvement.

Difficulty in Class

- Professor of the class
- Academic Advisor
- Writing Center
- Math Center
- Department-sponsored tutoring
- Office of Academic Support and Retention

Emotional/Adjustment Issues

- Counseling & Psychological Services

Health Issues

- Health Center

Roommate Issues

- Resident Assistant
- Area Coordinator
- Resident Jesuit
- Peer Mediators

Engagement Outside of the Classroom

- New Student Leaders
- Peer Mediators
- Resident Assistant
- Peer Mentors
- Office of Student Engagement
- Campus Ministry
- Student Diversity & Multicultural Affairs
- RecPlex

Athletics

- Club Sports
- Intramural Sports

Performance Opportunities

- Glee Club
- Orchestra
- Pep Band
- Dance Team/Ensemble
- Theatre



HOW YOU CAN HELP

Issue	How Parent/Guardian(s) Can Help	Support Staff	Resources
Coping with Stress	<p>Keep in touch with your student</p> <p>Ask them if they are seeking support from campus resources</p> <p>Encourage them to see a counselor at CPS</p>	<p>Resident Assistants/Commuter Peer Assistants</p> <p>Area Coordinators</p> <p>New Student Leaders</p> <p>Community Associates</p> <p>Counselors</p>	<p>Residence Life</p> <p>Student Engagement</p> <p>Counseling & Psychological Services</p> <p>Office of Academic Support and Retention</p>
Time Management and Keeping Up With Classes	<p>Encourage students to:</p> <ul style="list-style-type: none"> Use a planner/electronic calendar Map out their papers and tests ahead of time Talk to their professors Seek out campus resources Go to the library Form study groups 	<p>Resident Assistants/Commuter Peer Assistants</p> <p>Area Coordinators</p> <p>New Student Leaders</p> <p>Community Associates</p> <p>Professors, Academic Advisors and Assistant Deans</p>	<p>Tutoring</p> <p>Project Excel</p> <p>Office of Academic Support and Retention</p>
Missing Home	<p>Encourage them to get involved in co-curricular activities</p> <p>Ask them if they have spoken to their New Student Leader or Resident Assistant</p> <p>Attend Alumni & Family Weekend</p> <p>Encourage them to spend time on campus until Columbus Day/Fall Break weekend</p>	<p>Resident Assistants</p> <p>New Student Leaders</p> <p>Community Associates</p> <p>Jesuits</p>	<p>Campus Ministry</p> <p>Residence Life</p> <p>Student Engagement</p> <p>RecPlex</p> <p>Counseling & Psychological Services</p>
Managing Finances	<p>Encourage students to:</p> <ul style="list-style-type: none"> Find an on-campus job, work study or non-work study Review their banks statements regularly Educate them on the importance of managing their credit score 	<p>Area Coordinators</p> <p>New Student Leaders</p> <p>Community Associates</p> <p>Resident Assistants/Commuter Peer Assistants</p>	<p>Financial Aid has a list of work study and non-work study opportunities</p> <p>QuadJobs.com</p> <p>Job Postings Board in the Barone Campus Center (BCC)</p> <p>Visit Stags4Hire via fairfield.edu search engine</p>

DEPARTMENTS & SERVICES

THE OFFICE OF ACADEMIC SUPPORT AND RETENTION

Aloysius P. Kelley, S.J. Center
 203-254-4000, ext. 2222
 fairfield.edu/academicsupport

The Office of Academic Support and Retention provides individual and group services aimed at facilitating student transition and increasing student engagement and academic success. The Office supports a strong faculty advising model with supplemental resources aimed at elevating the importance of student mentoring and advising. Services are provided for first-year students transitioning to Fairfield University, undergraduate students who are undeclared, changing majors and/or schools and students seeking additional guidance as they develop their academic and professional goals. The Office supports and monitors students' academic progress, offers tutorial programs and learning support resources, and coordinates with faculty advisors, deans' offices, and campus resources to assist students in achieving academic success. Using a holistic advising model, the staff assists students to meet their academic, personal, and professional goals through comprehensive and integrated academic support services and resources.

THE OFFICE OF ACCESSIBILITY

Aloysius P. Kelley, S.J. Center
 203-254-4000, ext. 2615
 fairfield.edu/accessibility

Fairfield University is committed to providing qualified students with disabilities an equal opportunity to access the benefits, rights, and privileges of its services, programs and activities in an accessible setting. In compliance with Section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and applicable state law, the University provides reasonable accommodations to reduce the impact of disabilities on academic functioning or upon other major life activities.

The Office of Accessibility is responsible for evaluating and coordinating appropriate academic and campus life accommodations for students with disabilities. Students with disabilities or temporary impairments requesting accommodations must make such a request through the online Accessibility portal located on my.fairfield by creating a profile and uploading supporting documentation. Once a student with a disability has registered and has been approved for accommodations, the student is responsible for providing their accommodation letter to each of their professors. Students with accommodations are encouraged to set up a meeting with their professors at the beginning of the semester to discuss how their accommodations will be implemented. If a student with a disability feels discriminated against or feels that they have been denied appropriate accommodations, they are encouraged to review the University's disability grievance procedure located in the Students with Disabilities section of the Student Handbook. Students can also contact the Office of Accessibility to learn more about the disability grievance procedure.

It is important to note that the University will not alter the essential elements of its courses or programs.

How does a student seek accommodations?

If a student with a disability would like to be considered for accommodations, the student must create an online Accessibility profile to request in writing such accommodations and upload supporting documentation. Instructions can be found via Fairfield.edu/prospectiveaccessibility in the "Consideration for Accommodations" section.

This should be done prior to the start of the academic semester and is strictly voluntary. For incoming first-years, they can create their online Accessibility profile starting May 1 after they receive their Fairfield Net ID. If a student with a disability chooses not to self-identify and provide the necessary documentation, accommodations need not be provided. All information concerning disabilities is confidential and will be shared only in accordance to prescribed regulations.



DEPARTMENTS & SERVICES

PROJECT EXCEL

Barone Campus Center
203-254-4000, ext. 4064
fairfield.edu/projectexcel

Project Excel is a TRiO Student Support Services (SSS) Program funded by the Department of Education for first-generation college students, students whose families meet the federal guidelines for income, or individuals with disabilities. The program's overall objectives are to increase and support the retention of participants, ensure that participants are in good academic standing at the University, and to have participants graduate in a timely way. Project Excel works to accomplish its objectives by providing an array of support services including academic advising and mentorship, academic tutoring, assistance with financial aid and scholarship searches, financial aid and economic literacy education, and graduate and professional school planning assistance.

Potential participants are students who are currently enrolled at Fairfield University or have been accepted for enrollment for the subsequent semester. Select incoming first-year students begin working with Project Excel through their participation in Academic Immersion, an intensive credit-bearing summer bridge program, prior to their first semester at the University. Other participants are enrolled into the program during the academic year.

ACADEMIC SUPPORT PROGRAMS

Academic Skills Development and Tutoring

The Office of Academic Support and Retention offers individual sessions and group workshops on academic skills development and learning support resources. The Office also manages the tutoring program and recruits students who are proficient in their major concentration and/or other subjects and trains them

to serve as peer tutors. Peer tutoring is group based, free of charge, and open to all students. Additional tutoring services are available through the University's individual schools in select subject areas.

Bannow Science Center

The Rudolph F. Bannow Science Center houses advanced instructional and research facilities that foster the development of science and engineering learning communities, engage students in experiential learning, and invite collaborative faculty and student research in biology, chemistry, computer science, engineering, mathematics, physics, and psychology.

Culpeper Language Resource Center

The Charles E. Culpeper Language Resource Center, located in Canisius 207, is designed to support and promote the study and instruction of foreign languages and their cultures. Students work interactively with computers and web-based materials, allowing them to take ownership of their learning experience and become lifelong learners. We provide one-on-one assistance in finding materials and accessing the online components of language courses.

Math Center

The Math Center, located in Bannow 122, offers free tutoring for core mathematics courses, including pre-calculus, calculus I and II, and statistics. This is provided via individual and small group tutoring sessions. For more information or to schedule an appointment, please visit fairfield.edu/mathcenter.

Writing Center

The Writing Center, located on the lower level of the DiMenna-Nyselius Library, offers writing assistance and resources to all students. Tutors work with students on any writing project and at any stage of the project's development. For more information or to schedule an appointment, please visit fairfield.edu/writingcenter.

ACADEMICS/MAJORS/COURSE SCHEDULES

What if my student wants to change their schedule after Orientation?

Only essential schedule changes will be completed during the summer months, (e.g., necessary changes

due to scores/grades from Advanced Placement, International Baccalaureate (IB), or college courses taken while in high school). In all cases, students will be notified via University email or by telephone. First-year students will have an opportunity to change their academic schedule during the designated Add/Drop period (September 3-9, 2019) Representatives of the Office of Academic Support and Retention and the academic deans' offices will be available to assist first-year students with schedule changes during this period.

What if my first-year student does not have a declared major?

Many first- and second-year students are undeclared, and the University's Magis Core curriculum is designed to support a process of academic exploration. In addition to a student's faculty advisor, the Office of Academic Support and Retention supports students who are undeclared or changing majors and/or schools, and assists students to make a successful transition to a declared program of study. Through individual advisement sessions and self-assessments aimed at fostering greater self-awareness, the Office helps students move purposefully and successfully toward graduation.

What if my student is struggling in a class?

There are many resources for students who may be experiencing academic difficulty. Peer tutoring is available through the Office of Academic Support and Retention as well as various departments. Students are encouraged to utilize the Writing Center, Math Center, and the resources available in the DiMenna-Nyselius Library. Students may also schedule an appointment to meet with a representative of the Office of Academic Support and Retention or the appropriate academic dean's office.

Will my student have an academic advisor and how will they be assigned?

Every student is assigned a faculty advisor. If a student has a declared major, a faculty member within the department will serve as faculty advisor. If a student is undeclared, a faculty member within the student's college/school will be assigned. Students may make appointments with their advisor throughout the academic year to discuss academic planning and co-curricular opportunities.



DEPARTMENTS & SERVICES

Departments/Services



CAREER AND PROFESSIONAL DEVELOPMENT

Aloysius P. Kelley, S.J. Center
203-254-4000, ext. 2150
fairfield.edu/careercenter

Fairfield University is committed to helping undergraduate/graduate students and alumni throughout their career development process. Comprehensive services including career counseling, career readiness programs, leadership and professional development offerings, and on- and off-campus recruiting opportunities are available through the Career Center and within the schools and colleges.

What types of career services does the Career Center offer?

Career services are available to all students and alumni. The staff holds personalized one-on-one career counseling sessions and workshops on resume writing, interviewing skills, professionalism, making the most of career fairs, and more. The Strong Interest Inventory and Myers-Briggs assessments are common tools used because they help clarify interests and validate student career goals. These assessments can be administered individually or in a group setting. The Career Center also coordinates Career and Internship Fairs, Alumni Career Panels, Stags in the Field, Stags in the City and many other opportunities for students.

The Career Center uses Stags4Hire, a web-based career management system. Students upload their resumes and cover letters to apply for positions electronically, and employers review the resumes and invite them to interview.

Is there a recommended career timeline students should follow to be on track for graduation?

First-Year Students

- Make an appointment to meet with a career counselor (specific to each school) to talk about goals, aspirations, and how to best plan the next four years.
- Start working on a resume. Keep a record of all activities and accomplishments.
- Get involved on campus. Join and participate in clubs, organizations, sports, and community service opportunities.

What if my student has to withdraw from a course?

Students may request to withdraw from a course prior to the designated course withdrawal deadline (November 12) if they are struggling in the course, plan to change their major and no longer need the course, or are concerned about their overall workload. Students are encouraged to discuss their plans with their faculty advisor and must submit a course withdrawal request to the appropriate dean's office or the Office of Academic Support and Retention. Students should consult with the Office of Financial Aid to discuss any potential implications as a result of a course withdrawal.

What if my student wants to change or declare a major?

Students may access a "Change of Major" or "Minor/Concentration" form by visiting my.fairfield.edu and selecting the appropriate Registrar's forms/documents. Students should plan to consult with the appropriate department chairperson, their academic dean's office, and the Office of Academic Support and Retention.

DEPARTMENTS & SERVICES

Departments/Services

- Work toward a great GPA. If students are having issues in a class, their first step should be talking with their professor and utilizing academic resources on campus.
- Keep social media sites clean, professional, and set up with appropriate privacy filters. Potential employers will Google applicants before an interview.

Sophomore Year

- Consider taking one or both of the "self-assessment inventories" such as the Myers-Briggs or the Strong Interest Inventory. These assessments can be helpful for students struggling to declare a major or not sure what career path to pursue.
- Consider participating in the Sophomore Success program to learn more about resumes, interview skills, and more.

- Work toward a leadership role in a club or organization. Consider a role as a Resident Assistant, New Student Leader, Eucharistic Minister, Career Peer Advisor, etc.
- Start planning for internships. Career counselors (specific to each school) and professors can assist students with this process.
- Log into Stags4Hire where students can find internship and job listings as well as career-related events.
- Attend employer presentations and alumni panels to start learning more about potential careers.
- Start networking. Create a LinkedIn profile. Meet with a career counselor to receive important networking tips.



DEPARTMENTS & SERVICES

Junior Year

- Career counselors (specific to each school) can review students' resumes to develop them further and add summer activities. Remove high school activities from resumes.
- Consider doing an internship for-credit during the academic year if it works with their academic schedule.
- Upload a resume on Stags4Hire for summer internships. Internships are critical to students' success.
- Develop a cover letter—a template can be found on the Career Center website.
- If planning on applying to a graduate/professional school, begin to prepare for entrance tests such as the GRE, GMAT, MCAT, LSAT, etc.
- Attend workshops sponsored by the Career Center or one of the schools.
- Sign up for Mock Interview Day.
- Participate in the Career and Internship Fairs. Students are encouraged to meet with the employers and research companies they would like to intern with or work for in the future.
- Apply for the Winter Break Alumni Job Shadow Program for an opportunity to shadow an alumnus in a desirable career field.
- Maintain a professional presence on social media sites and be sure to use the appropriate privacy settings. Employers will look at these sites during the hiring process.
- Be proactive in the job, graduate school, or post-grad service search and be aware of deadlines. Follow up on all of applications.
- Attend the fall and spring Career and Internship Fairs.
- Apply for the Alumni Job Shadow Program in the fall semester for an opportunity to shadow an alumnus in a desirable career field over winter break.
- Ask a career counselor to critique updated resumes and cover letters.
- Hone interviewing techniques by participating in mock interviews with a counselor and Mock Interview Day.
- Read the Stags4Hire calendar daily and continue to update resumes.
- Continue networking using LinkedIn.
- Identify people who will be used as references. Ask them if they are willing to serve as a reference and give them a copy of the resume.
- If students are applying to graduate school, the Career Center can critique their personal statement essay.
- Attend the Senior Launch Series throughout the fall and spring semesters.
- Continue to maintain a professional presence and update security settings on social media sites. Employers will look at these sites during the hiring process.

Does the Career Center have career fairs?

Yes, Fairfield has one Career and Internship Fair each semester on campus in addition to a Nursing Fair each fall. There are also many other career fairs around the area that the Career Center encourages students to attend.

Senior Year

- Students should make an appointment with a career services counselor (specific to each school) in the fall semester and continue meeting throughout the year to discuss and strategize for post-graduation plans.

DEPARTMENTS & SERVICES

ATHLETICS & RECREATION

Walsh Athletic Center
203-254-4130
fairfield.edu/athletics

Leslie C. Quick, Jr. Recreation Complex
Phone: 203-254-4141
fairfield.edu/recplex

Every student, whether on the field or in the stands, is a Stag! Athletic camaraderie includes all those at Fairfield who take part in athletics on the varsity or intramural/club levels and who cheer on our teams at hundreds of games every year as part of the Red Sea.

Students who present their Stag Card at all men's basketball, women's basketball, men's soccer, women's soccer and men's lacrosse games receive one (1) free ticket per event. Fans looking to purchase tickets can log on to FairfieldStags.com/TIX.

What kind of athletic and recreation programs does Fairfield offer?

Varsity Sports

The University sponsors 20 varsity sports, all of which compete in the NCAA's Division I as members of the Metro Atlantic Athletic Conference (MAAC) and the Colonial Athletic Association (Men's Lacrosse only). The varsity program includes nine men's sports (baseball, basketball, cross country, golf, lacrosse, rowing, soccer, swimming and diving, and tennis) and 11 women's sports (basketball, cross country, field hockey, golf, lacrosse, rowing, soccer, softball, swimming and diving, tennis, and volleyball).

Club Sports

The sport clubs program strives to provide leadership and competitive athletic opportunities for students. These programs provide an excellent avenue to enhance knowledge and skills with a specified sport through social, cognitive, and physical experiences. Currently, Fairfield University sponsors 25 sport clubs, including men's and women's rugby, men's ice hockey, equestrian, men's and women's volleyball, skiing and snowboarding, men's and women's soccer, men's baseball, running, sailing, men's and women's lacrosse, co-ed tennis, martial arts, and swimming, with more than 600 students forming team rosters.



Intramural Sports

Intramural sports are an integral part of student life at Fairfield University. There are numerous, unique intramural activities, including full seasons or day/weekend tournaments including eGaming leagues and tournaments. Separate divisions for male, female, and co-ed participation are offered. Intramurals are overseen by student supervisors and officiated by student employees.

Fairfield Fit Classes

Join us for Zumba, Barre, spin, boot camp, kickboxing aerobics, body sculpting, pilates, yoga, and aqua aerobics.



DEPARTMENTS & SERVICES

CAMPUS MINISTRY

Egan Chapel of St. Ignatius Loyola, First Floor
203-254-4000 ext. 3405
fairfield.edu/campusministry

Campus Ministry strives to be a home for students of all faith traditions who are interested in exploring and enriching their spiritual lives. Rooted in the Catholic faith and steeped in the Jesuit tradition, Campus Ministry is committed to the development of the whole person and believes that a healthy spiritual life is an essential element of the Fairfield University experience.

What types of programs are offered in Campus Ministry?

Campus Ministry offers a wide variety of popular retreat programs, including first-year Escape, Kairos, Lenten Busy-Person, and 10-week Directed Prayer; Musical, Eucharistic and Lector liturgical ministries; daily and weekly Masses, as well as other forms of prayer, including Eucharistic Adoration; and many social justice programs of service and advocacy, including Students for Social Justice (S4SJ) and Students for Life.

When are Masses held?

Mass is held every Sunday at 11 a.m., 5 p.m., and 9 p.m. Mass is also held daily, Monday through Friday, at 12:10 p.m.

In addition to a Jesuit priest and four Catholic lay ministers, the Campus Ministry team includes a Catholic Permanent as well as Protestant, Jewish, and Muslim chaplains. Campus Ministry co-sponsors a monthly Jewish Shabbat service as well as a weekly Muslim Juma service, along with interfaith prayer services throughout the year. Also, there are opportunities for individual conversations, pastoral counseling, and spiritual direction.

What service opportunities are offered by Campus Ministry?

Campus Ministry is also home to many national and international immersion programs, which take place during the Christmas, spring, and summer breaks to places such as Philadelphia, Kentucky, New Mexico, Ecuador, and the Dominican Republic. In addition, local volunteer opportunities are available on a regular or one-time basis working with a large number of social service organizations in the Fairfield and Bridgeport communities.

DEPARTMENT OF PUBLIC SAFETY

Loyola Hall, Room 2
203-254-4090
fairfield.edu/publicsafety

What services does the Department of Public Safety provide?

The Department of Public Safety provides a variety of services including foot, vehicle and bicycle patrols 24 hrs a day. All officers are state certified Emergency Medical Technicians. The department provides a security escort service, CPR and EMT Training courses, and a variety of safety programs throughout the year.

How safe is campus? How many crimes occur on campus?

The Campus Crime Report is available at fairfield.edu/clery. The function of the Department of Public Safety is to ensure that the entire University community stays as free as possible from crime. Officers prevent, investigate, and report any violations of state or federal law or of University regulations on campus.

What happens if there is a hostage situation, fire, explosion, hazardous material release, gas leak, bomb threat, violent intruder, weather emergencies, etc.?

Fairfield University's Emergency Notification System (ENS), StagAlert, permits the simultaneous distribution of broadcast emails, text messages, and voice messages. The system is used to distribute emergency notifications without delay in situations where a clear and active threat or emergency exists that impacts the community. Subsequent instructions may be distributed, as appropriate, in response to the threat or emergency. Students sign-up to receive StagAlerts via their first year on-line checklist.

What campus safety systems are in place?

- Residence hall card access system
- Emergency call box phone system
- Closed circuit television system
- Whistle defense program
- Emergency Notification System
- Crime prevention seminars, security bulletins, and information via the campus television network

DEPARTMENTS & SERVICES

What is the LiveSafe app?

As the leading mobile safety communications platform, LiveSafe provides users with the ability to share information on concerning behavior or to report safety hazards. Used by major corporations and educational institutions to help keep students and employees safe, the LiveSafe platform focuses on providing actionable crowd sourced intelligence gathering for security officials. LiveSafe delivers two-way, real-time interactions that include location-tagged texts, calls, photos, and videos. The convenience of using a smartphone to ask for help is a game-changing way to open up communication on safety- and security-related concerns. Additionally, LiveSafe has the capability for scalable mass notifications, relevant safety resources, and peer-to-peer safety tools.

To download the new app or to learn more about LiveSafe, please visit livesafemobile.com.



OFFICE OF THE DEAN OF STUDENTS

Barone Campus Center, 4th Floor
203-254-4014
fairfield.edu/studenthandbook

Are there rules that students must follow at Fairfield?

Yes, the University has a Student Conduct Code, along with other University policies, that focus on growth and development of our students. We consider a student's experience inside and outside of the classroom as essential to our educational mission to support their spiritual, moral, and social growth. Our

community holds high expectations of how we live and interact with one another, as the successes and challenges of each member of our community shape Fairfield. Students are held accountable for their actions as a necessary part of our community life.

Will I as the parent/guardian be notified if my student violates the Student Conduct Code or other University policies?

The University encourages students to have an open dialogue with their families about their successes and struggles at the University. There may be some instances when families are notified, but generally, the responsibility is on the student to inform their parent/guardian(s).

COUNSELING AND PSYCHOLOGICAL SERVICES

John C. Dolan Hall, Room 120
203-254-4000, ext. 2146
fairfield.edu/cps

What counseling and psychological services are offered to students?

The University provides psychological counseling to help facilitate students' personal, social, and emotional growth. Licensed mental health providers, including psychiatrists, assist students in negotiating the challenges associated with a wide range of issues including depression, anxiety, eating disorders, substance abuse, sexual assault, family problems, relationship difficulties, and personal development. In times of emergency, immediate services are available.

Who is eligible for these services?

Utilization of these services is limited to full-time undergraduate students. Counseling & Psychological Services provides referrals to graduate or part-time students.

Is there an additional charge for students using this service?

No, there are no additional charges for students engaging in individual or group counseling.



DEPARTMENTS & SERVICES

DINING SERVICES

Tully Dining Commons, Barone Campus Center
203-254-4055
fairfield.sodexomyway.com

More than 80% of Fairfield University undergraduates live on campus, so when a student is signed up for a meal plan, the chances of running into a few friends at every meal are high! Students can choose from a variety of dining options and are encouraged to share their favorite recipes from home. Our goal is to provide a wide and popular selection of menu items.

How does a student decide which meal plan to choose?

Fairfield University students living in one of the University's residence halls—70 McCormick Road, Campion, Claver, Faber, Gonzaga, Jogues, Kostka, Loyola, or Regis—are required to participate in a meal plan. This year, the 14 Board Meals + 100 Dining Dollars Meal Plan is the standard meal plan into which all students are enrolled.

14 Board Meals + 100 Dining Dollars Meal Plan is \$2,935.00 per semester—All residential students are automatically enrolled in this meal plan, which provides 14 meals per week in the Main Dining Room of the John A. Barone Campus Center, along with 100 Dining Dollars for the semester for discretionary use in the Stag Snack Bar, Dunkin Donuts, or to purchase a Guest Meal in the Main Dining Room.

Unlimited Meal Plan + 200 Dining Dollars is \$3,560.00 per semester—The Unlimited Meal Plan is an offering that enables participants to enter the Main Dining Room as many times as they want when the dining room is open. The Unlimited Meal Plan also includes 200 Dining Dollars for discretionary use in the Stag Snack Bar, Dunkin Donuts, or to purchase a Guest Meal in the Main Dining Room.

7 Board Meals + 600 Dining Dollars Meal Plan is \$3,380.00 per semester—This option is only available to juniors and seniors living in a residence hall. This plan provides 7 meals per week and 600 Dining Dollars for discretionary use in the Stag Snack Bar, Dunkin Donuts, or to purchase a Guest Meal in the Main Dining Room.

What meal options are available for commuter students?

Students who are classified by the Office of Residence Life as commuters, residents of the townhouses or apartments as juniors or seniors, or off-campus boarders may participate in one of the meal plans below, as well as the 14, Unlimited, or 7 Meal Plans. Participation in any meal plan is optional and the price is not included in the townhouse or apartment fees.

45 Board Meals + 200 Dining Dollars Meal Plan is \$795.00 per Semester—This meal plan includes 45 total meals in the Main Dining Room of the John A. Barone Campus Center, along with 200 Dining Dollars for the semester.

65 Board Meals + 200 Dining Dollars Meal Plan is \$1,080.00 per Semester—This meal plan includes 65 total meals in the Main Dining Room of the John A. Barone Campus Center, along with 200 Dining Dollars for the semester.



DEPARTMENTS & SERVICES

What about visitors?

Students are welcome to bring a friend or family member for any meal. Students can use guest meals, cash, dining dollars, or StagBucks. Sample prices in the new Tully Dining Commons include: Breakfast \$9.50, Lunch/Brunch \$13.50, Dinner \$15.50.

What options are available for students with allergies or other special dietary needs?

Although we do not use peanuts or tree nuts in any of the dishes prepared in the Main Dining Room, there may be traces of nuts in some areas of the servery. The Tully features an allergy-free zone for students with allergies. It is imperative that students contact Dining Services, preferably before Orientation, at **203-254-4055**, to schedule a meeting to discuss eating habits and needs. Also, students with allergy and special dietary needs must register with the Health Center at fairfield.edu/foodallergies.

Do Dining Dollars carry over to the next semester?

Dining Dollars, which may be used at any campus dining facility, are NOT carried over from fall to spring in the same academic year, nor do they carry over to future academic years. There is no credit for unused Dining Dollars. StagBucks, which may be purchased as “add-on dollars” to be used after Dining Dollars are exhausted, are accepted at all dining facilities and are valid until a student's graduation or withdrawal from the University.

StagBucks are accepted at the University Bookstore and campus vending machines, and can also be used to pay for additional laundry cycles or print jobs once those allotments have been exhausted. Students can add StagBucks online at stagcardonline.com after they have opened an account at the Value Station next to the ATM in the Barone Campus Center, over the phone by calling **203-254-4000 ext. 4009**, or in person at the StagCard office located in the Barone Campus Center.

Can “meal swipes” be used in the Stag Snack Bar?

Yes, meal swipes may be used in the Stag Snack Bar between 1-4 p.m. on certain items. The Stag Snack Bar also accepts Dining Dollars, StagBucks, credit/debit cards, and cash.

Where is more information about Fairfield University Dining Services?

Online at fairfield.sodexomyway.com or by calling **203-254-4055**.

OFFICE OF FINANCIAL AID

Aloysius P. Kelley Center
203-254-4000, ext. 4125
fairfield.edu/financialaid

We're committed to every aspect of your student's education—including helping you and them afford it. Currently, 90% of our undergraduate students finance their education through a combination of scholarships, grants, work-study, and loans. We realize that every student has a unique set of circumstances, and we'll work with you one-on-one to do everything we can to help you attend Fairfield.

Is student financial aid automatically renewed every year?

Since family circumstances and demonstrated need changes from year to year, families must reapply for financial aid every year by completing the Free Application for Federal Student Aid (FASFA) and the College Scholarship Service (CSS) Profile. Students receiving University grants or scholarships may only receive financial aid for eight consecutive semesters, provided they maintain eligibility.

When are payments due for each semester?

Full payment for the fall semester is due on August 1 and for the spring semester on January 1.

Can families set up a tuition payment plan?

For full-time undergraduate students, the University offers the option to pay for the semester on a monthly basis via a payment plan administered by Tuition Management Systems (TMS). This semester-based plan allows you to spread the semester balance due over a five-month period.

The fall semester plan runs from June 1 to October 1. The deadline to enroll is August 1. The spring semester plan runs from November 1 to March 1. The deadline to enroll is January 1.



DEPARTMENTS & SERVICES

Please Note: Plans do not automatically renew from one semester to another. You must sign-up each semester for a new plan. There is an enrollment fee per semester due upon sign-up.

For additional information, please call Tuition Management Services (TMS) toll free at **800-722-4867** (Monday – Friday, 8 a.m.-10 p.m. ET) or visit them online at fairfield.afford.com.

Are refunds available if a student is unable to attend or complete a semester for which payment has been made?

Refunds as the result of an official withdrawal from the University can be made and follow a strict schedule.

For answers to additional questions on financial aid, contact the Office of Financial Aid at **203-254-4000 ext. 4125** or finaid@fairfield.edu. For answers to additional questions on billing and payment, contact the Office of the Bursar at **203-254-4095**, or ebill@fairfield.edu.

HEALTH CENTER

John C. Dolan Hall, Room 141
203-254-4000, ext. 2241
fairfield.edu/healthcenter

The Student Health Center is committed to providing accessible, culturally competent, and high quality health care, guided by best practices to address the needs of mind, body, and spirit. The Student Health Center enhances the lives of our students by encouraging healthy lifestyle choices and promoting personal responsibility for one's health and wellness through patient centered care and health education outreach.

Are health care services provided to students?

Yes, the Student Health Center treats ill and injured students. All full-time undergraduate students are eligible for services. There is no visit fee for eligible students.

What is the Student Health Insurance "Hard Waiver" Policy?

Fairfield University requires that all full-time domestic undergraduate students maintain or purchase a health insurance policy. Under Fairfield University's "hard waiver" program, full-time undergraduate

domestic students are automatically enrolled (and billed) each July, in its sponsored health insurance policy for the upcoming academic year. A charge for this policy appears on the domestic student's tuition bill. However, if the domestic student has access to comparable or better health insurance through other means (e.g. parents' coverage), and does not wish to be enrolled in the University sponsored plan, the domestic student must complete an online waiver to provide proof of coverage. Students completing the waiver annually to decline the University sponsored plan will receive a full credit on their tuition bill.

The deadline for waiving/declining the insurance is August 6, 2019.

Full-time international students are enrolled in the University sponsored health insurance plan on a mandatory basis and may not waive coverage.

Will I be notified if my student is ill and goes to the Health Center?

Any student over the age of 18 years is an adult and is entitled to confidentiality protection under the law, therefore, all student encounters at the Health Center fall under provider-patient confidentiality statutes. That being said, the Health Center staff recognizes students may be inexperienced in navigating the healthcare system and making healthcare decisions. We always encourage students to call their parent/guardian(s) for input at such times. We will only speak with family members with the written consent of the student. This consent remains in place only for the encounter at which it was signed.

What if my student signs a release of information prior to coming to Fairfield University and files it with the Health Center?

The Health Center requires that students sign a release for each visit/illness. Releases that are signed in advance can be nullified at any time by the student. While this may be difficult for parents/guardians to understand, keep in mind that students are young adults and part of the college experience is to learn to be responsible for their own health.

What about a medical emergency?

The Health Center staff encourages students to notify parents/guardians of any medical emergency or hospital visit. If a student is referred to the hospital by Student Health Center staff, they are offered

DEPARTMENTS & SERVICES



a "Release of Health Information" form to sign to authorize disclosure of health information to parents/guardians. There are situations where the Student Health Center staff will contact the parents/guardians/emergency contacts directly (without a signed release) including:

If the student is a minor (in accordance with State and Federal laws)

If the student is a danger to themselves or others

If the student's condition is critical to life safety

After hours, an Area Coordinator from the Office of Residence Life will make an attempt to contact a parent/guardian if a student is transported to the hospital by ambulance and the student is unable to make the call themselves.

What should students bring with them to school to care for their health?

One of the most important things that the student should bring is their insurance card. Encourage students to carry this with them in case of emergency and to bring it with them when they come to the Health Center for a visit. There is no charge for illness

or injury visits; however, we often send students out for further testing. Please educate your student regarding how to utilize your particular health insurance plan effectively. For example, are certain laboratories or pharmacies "in-network" and what is required by insurance to consult a medical specialist? If the insurance is an HMO or out of state plan, be sure that it can be used in Fairfield, CT. If not, we suggest that families purchase the Gallagher Student Health and Special Risk policy offered by the University.

If students take medications on a routine basis parents/guardians should be sure they have a supply that will last until they come home or that they have a prescription on file at a local pharmacy. This is especially important for medications that are controlled substances. Please be aware that the Health Center does not routinely prescribe narcotics, psychotropic medications, or ADD/ADHD medicines. Students should bring items that would usually be in a medicine cabinet. Suggestions include: a digital thermometer, acetaminophen, ibuprofen, decongestants, antacids, band-aids, and first-aid supplies. Students with prescription Attention Deficit Disorder medications or prescription painkillers should bring a lock box.



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INFORMATION TECHNOLOGY SERVICES (ITS4U HELP DESK)

DiMenna-Nyselius Library, Room 215
203-254-4069
fairfield.edu/its

What are the services provided by Information Technology Services?

- Support – NetID assistance, network registration assistance for all devices, data backups and transfers, computer performance evaluations.
- Repair/Remediation – Network connectivity issues, troubleshooting and hardware evaluation for student computers, virus/malware remediation.
- Information – Hardware/software purchase assistance, HP (Enterprise) and Apple computer discounts and warranty services, wēpa wireless printing kiosks.

* Please note that these are only some of the services offered by ITS to students at no charge.

What operating systems are supported by Information Technology Services?

Information Technology Services (ITS) supports the following operating systems: Mac OS X 10.7 (Lion) or newer and Windows 7 and 10. Visit fairfield.edu/wireless for operating system requirements to access the University network.

What computers are supported by Information Technology Services?

All Apple and HP (Enterprise) computers and most other computers are supported by ITS, however support may be limited by manufacturer, hardware warranties, and unlicensed software. Inquire about support for your student's computer.

Do you offer discounts on buying a computer?

Yes, students can buy any type of computer they like, but if they buy an Apple or HP (Enterprise) computer through ITS, they receive a discount and will receive full support. Visit fairfield.edu/buyacomputer.

What computer does my school recommend (i.e. School of Business?)

- Dolan School of Business: Windows (Business Standard)
- School of Engineering: Windows
- Media: Mac OS X

* For all other schools, there is generally no preference.

What is a NetID?

The NetID is a username (firstname.lastname for students) used to log on to Fairfield University online resources. The NetID is to be used solely by the student. Parents/Guardians cannot request a NetID or request access to their student's NetID account.

MAIL SERVICES

Do students get a mailbox number?

All undergraduate students have a mailbox. New students are informed of their mailbox number during the summer via email from orientation@fairfield.edu.

Do students keep the same mailbox all four years?

Yes, unless the student withdraws from the University. If so, they must then re-apply for a mailbox upon returning.

Who signs the accountable mail?

The mailroom staff signs all accountable mail delivered by USPS, UPS, and FedEx. Email notifications are sent to the student's email address and notification slips are also placed in student mailboxes when packages arrive for them.

What is my student's mailing address?

Student Name
Box XXXX
Fairfield University
1073 North Benson Road
Fairfield, CT 06824-5195

To expedite delivery, do NOT use the term 'P.O. Box.' Rather, use only 'Box.'

DEPARTMENTS & SERVICES

What size packages can be mailed?

From cell phones to futons – just about any size package can be accepted.

What happens to the mail for students studying abroad?

All first-class mail is forwarded home on a weekly basis.

What happens to student mail during the summer?

All first-class USPS mail is forwarded home on a daily basis unless the student has made arrangements with the mailroom if they are staying on campus. UPS or FedEx cannot be forwarded according to their policy.

MISSION AND IDENTITY

What programs are offered that support the Ignatian mission and identity of Fairfield University?

The Jesuit Catholic Mission and Identity of the University shapes all programming and initiatives here at Fairfield. While the University does have a Vice President for Mission and Identity, the staff and faculty of the University all work in their respective departments and divisions to create and support programming that is designed to introduce our students to Ignatian values and pillars of the Jesuit educational method- learning through experience and personal engagement with a view to the formation of the whole person for leadership and service to the wider community.

Fairfield's academic programs, co-curricular experiences, lectures, symposia, and volunteer opportunities continually propose questions of the inter-relationships between faith and civic responsibility, reason, belief, aesthetics and environmental responsibility. The Center for Catholic Studies, and The Bennett Center for Judaic Studies offer lectures that bring students, faculty, and members of the general public into conversation on key issues. The Center for Faith & Public Life supports both service learning as well as a series of research projects that engage questions from food security to immigration. The Center for Ignatian Spirituality presents the gift of Ignatian spirituality through programs, workshops, and opportunities for individual direction. The breadth of Fairfield's Catholic Jesuit mission is demonstrated in other initiatives as well, from the Sophomore Residential Colleges program to numerous initiatives that introduce our incoming students to Jesuit education. Finally, with offices in the Egan Chapel of St. Ignatius Loyola, Campus Ministry supports the sacramental life of the Catholic community, is home to chaplains from other faith traditions, and welcomes those exploring faith through retreats and service projects.



DEPARTMENTS & SERVICES

OFFICE OF RESIDENCE LIFE

Barone Campus Center, Room 96
203-254-4215
fairfield.edu/reslife

The residential experience is an integral part in the life of an undergraduate student at Fairfield University. Living in a residence hall teaches and fosters a sense of shared and collective responsibility – to oneself, roommate(s), floormates, and the campus community. First-Year Residence Hall communities focus on student transition, connection, and success.

Residential Students

Are there first-year only residence halls? And are the student residences co-ed or single-sex?

All first-year students live together. Currently, first-year students are assigned to live in Jogues Hall, Campion Hall, Gonzaga Hall, and Regis Hall. All residence halls are co-ed, and single gender by wing or floor. The process of assigning rooms and roommates is based upon the students' housing lifestyle preferences as they indicated on their online First-Year Student Checklist. In addition, Fairfield University houses students by their self-identified gender.

- Gender= man, woman, transgender, gender queer, gender non-conforming, etc.
- Sex= male, female, intersex (your birth sex, your physical biology)



Are there any Living and Learning Communities that first-year students can choose to live in?

First-year students can choose to live in one of six intentional communities:

- Health and Wellness
- Leadership Through Service
- Man 2 Man
- Women in Science, Technology, Engineering, and Mathematics (WiSTEM)
- Sisters Inspire Sisters
- Honors First-Year Program

When will students find out their room assignment?

All first-year students will receive their room assignments and roommate information in mid-July via their University Gmail account. There may be a need for the Office of Residence Life to change a particular room assignment, and students will be notified individually if this occurs. Students should contact their roommate(s) after receiving this information to introduce themselves and determine who will bring what items, in particular those that will be shared (e.g., television, rug).

Will my student be able to live at “the beach” senior year?

Each year the Office of Residence Life hosts a lottery in the fall semester of junior year to be released from their four-year housing contract. Not all students will be released; therefore, students should not sign leases for off-campus housing until they are released to off-campus boarder status during junior year.

Non-Residential and Commuter Students

Residence Life also offers the following services:

- Commuter Student Association: There is an official club for commuter students. The group is scheduled to do various activities such as movie nights, game nights, pizza nights, etc.
- Commuter Lounge: Students are welcome to utilize the lounge for studying or hanging out.
- Commuter Lockers: Students are given a locker that they use for the entire year.

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STAGCARD OFFICE

John A. Barone Campus Center, Room 110
203-254-4009
fairfield.edu/stagcard

The StagCard is a student's key to many opportunities at Fairfield and should be carried at all times while on campus. It serves as a library card, it may act as a debit card, and it functions as an ID that qualifies students for discounts at the bookstore and other venues.



How much does it cost to replace a lost/stolen StagCard?

If a student's StagCard is lost or stolen, they must pay a \$25.00 replacement fee. Temporary StagCards can be obtained for a short period of time from the StagCard Office, or from the Department of Public Safety (DPS) if the request is needed after the StagCard Office's hours. There is no charge to repair a damaged StagCard, so long as the student can present it to a StagCard Office representative.

How much money do students get for printing on campus?

Each student is allotted \$25.00 per semester. All printing is done via Wireless Everywhere Print Anywhere (WEPA). If all the given printing dollars are used up, students can print through their StagBucks account.

Can students use their StagCard for laundry?

Yes, residential students receive \$80.00 per semester for laundry.

How can students add StagBucks to their account?

Students and parents/guardians can add StagBucks online. The StagCard Office also transfers deposits into StagBucks via cash, check, or credit card. The office accepts MC, VISA, and AMEX.

There are also the Value Transfer Stations (VTS) in the Barone Campus Center (next to the ATM) and the library. The VTS machines transfer cash deposits into StagCard.

The last option is the mobile application Blackboard Transact that can be downloaded and used to make deposits.

What role does the StagCard Office play with meal plans?

Meal plans are managed by the StagCard Office. The deadline for all meal plan changes is two weeks after the day of arrival.

OFFICE OF STUDENT DIVERSITY & MULTICULTURAL AFFAIRS

Barone Campus Center, Room 100
203-254-4000, ext. 2806
fairfield.edu/diversity

The Office of Student Diversity & Multicultural Affairs (SDMA) seeks to develop and implement programs and services that will increase the engagement of students in activities that promote and foster an inclusive living and learning community.

What kinds of programs do the Office of Student Diversity & Multicultural Affairs offer?

Student Diversity & Multicultural Affairs is committed to honoring and celebrating all cultures and backgrounds represented at Fairfield University, and its programs are designed to educate and engage both students and campus partners. The office highlights nationally celebrated heritage months as well as nationally respected dates honoring historically underrepresented populations. In addition, the office also provides programming to support engagement in larger sociocultural matters. All students are welcomed and encouraged to participate in these events.

Resources available through the Office of Student Diversity & Multicultural Affairs include Academic



DEPARTMENTS & SERVICES

Immersion, a supplemental academic and leadership development program; Stag Support, a program supporting LGBTQ, first generation, undocumented, and international students; and the Cura Personalis Mentoring Program (CPMP), which provides mentorship opportunities for historically underrepresented college students.

OFFICE OF STUDENT ENGAGEMENT

Barone Campus Center, Room 96
203-254-4053
fairfield.edu/engagement

In our Jesuit tradition, the Office of Student Engagement (OSE) seeks to underscore the development of the whole person, and to particularly assist students in their transition and exploration at Fairfield University. OSE empowers students to work together to build community, lead ethically, and value differences. Through interdivisional collaborations, Student Engagement connects students to curricular and co-curricular experiences that empower civic responsibility and personal growth.

How does my student find out about events, games, and service opportunities on campus?

Almost all events, games, and service opportunities can be found in our online campus engagement network, OrgSync. Students can access their OrgSync feed by visiting my.fairfield.edu, searching for OrgSync, and logging in using their NetID and password. We are excited to announce that Fairfield University will be switching to a new Engagement platform in July 2019! More news to come as we get closer to the launch.

What activities are there for my student on the weekends?

Both the Fairfield University Student Association (FUSA) and the Fairfield@Night (F@N) programming boards plan events on Thursday, Friday, and Saturday nights between the hours of 9 p.m. and 1 a.m. In addition, Resident Assistants (RAs) regularly plan programs and host events on the weekends. For those interested in service, there are numerous service opportunities taking place on the weekends, as well.

How does my student get involved with clubs and organizations?

One of the first opportunities for your student to get involved with clubs and organizations will be at the Fall Activities Fair on Friday, September 6, 2019. Over 100 student-run clubs and organizations, as well as University departments and community organizations, will be present and actively recruiting students to get involved with their respective organizations.

Once students have their Fairfield accounts set up, they can also log into OrgSync to see all clubs and organizations available to them.

The Office of Student Engagement, the Fairfield University Student Association (FUSA), and the Council of Student Organizations (COSO) also work with clubs and organizations throughout the year to sponsor numerous events and activities.

What annual events does the Office of Student Engagement offer for my student?

Fall Welcome, Presidential Ball, Alumni & Family Weekend, and Senior Week are just a few of the student programs that the Office of Student Engagement oversees.

What is the First Year Experience Program?

The First Year Experience (FYE) program, a requirement for all incoming undergraduate first-year students, is a semester-long program focused on teaching Fairfield's core Jesuit Values, cultivating student self-discovery, and exploring the importance of community. FYE includes a fall semester seminar, designated campus events for students to attend throughout the year, a mentoring program, a faculty or staff Community Associate (CA) and a New Student Leader (NSL). An NSL is a student who was selected after an intensive hiring process to serve the role of mentor, advisor, acquaintance, facilitator, and resource for incoming students. The NSL co-teaches with a CA to discuss different issues and topics related to the first-year experience. A CA is a faculty or staff member who teaches the FYE course and brings professional experience, wisdom, and guidance to their group. Students do not receive a letter grade from FYE; however, it appears on a student's transcript as a pass or fail. Learn more at fairfield.edu/fye.

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Besides NSLs, what other student groups assist with the transition to college?

The Office of Student Engagement, the Office of Student Diversity & Multicultural Affairs, the Office of the Dean of Students, and the Office of Residence Life also collaborate to implement the Stag Explorers Program, through which first-year students meet with an upperclassman to discuss their transition to college. In addition, students seeking Peer Mediation can meet with a mediator who has been trained through the Lucy Katz Dialogue and Resolution Program. Mediators can assist with a variety of conflicts, including those dealing with roommates, group projects, clubs and organizations, and team issues.

OFFICE OF STUDY ABROAD

Dolan House, 2nd Floor
203-254-4332
fairfield.edu/studyabroad

For more than 30 years, Fairfield University has been developing quality programming abroad, including full-service academic programs for Fairfield credit and grades. Each site provides robust curricular offerings and is chosen for its ability to provide a full array of academic disciplines, and its capacity to engage students beyond the classroom.

When should my student think about studying abroad?

With proper planning, all Fairfield University students, regardless of major, have the opportunity to study abroad. It's important for students to meet with their academic advisors in their first year to start thinking about how study abroad will fit within their academic



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study plan. An overall GPA of 2.8 is required to study abroad for all programs at the time of application and program start date, including short-term and summer. Certain programs have their own criteria and may require higher GPAs.

What are my student's options for studying abroad?

Study abroad options at Fairfield include semester, academic year, summer, and intersession programs and are accessible for students from first year to seniors. Program-specific opportunities, whether it be by major or by class year, within our seven centers are highly encouraged for students with specific academic goals. Our faculty-led and short-term programs range from seven- to 30-day opportunities during summer, winter, and spring breaks, which offer a uniquely focused academic experience for those students who aren't able to study for a semester/year. With 100+ programs in more than 40 countries, it's easy to see why more than 30% of Fairfield students study abroad! Encourage your student stop by the Study Abroad Fair, held the third Tuesday in September every year, or one of our information sessions offered daily, to learn more about the types of programs available.

TRANSPORTATION AND PARKING

If students are not permitted to have cars on campus during their first two years, how will they get around campus? What if they need to get off campus?

All residence halls are a short walk from all classroom buildings, as well as the dining hall, therefore, a student does not need to have a car on campus for normal activities of daily living.

The University provides a campus shuttle service for students from the Barone Campus Center traffic circle to numerous destinations in downtown Fairfield, including the town bookstore and Stop & Shop. The town shuttle transports students on class days from 7 a.m.-10 p.m. on the hour and on weekends on the hour from noon-10 p.m.. There is also an hourly bus shuttle to the Trumbull Mall on Fridays from 3-8 p.m. and on Saturdays from noon-6 p.m.. There is transportation assistance to major trains, airports, and ferries for Thanksgiving, Christmas/December holiday break, and the end of the spring semester. For more information go to: fairfield.edu/parking.



RESOURCES

STUDENT RECORDS, GRADES, AND PRIVACY

How do I get information on how my student is doing in classes?

We strongly advise the cultivation of an open line of communication between families and students to discuss, among other topics, academic issues.

The Family Rights and Privacy Act of 1974 (FERPA) is a federal law that ensures the confidentiality of student educational records. In accordance to this law, Fairfield University may not disclose information in a student's educational record to anyone without the express written permission of the student (unless disclosure is permitted by an exception set forth in FERPA, 20 U.S.C.A., Sec. 1232 et seq.). Therefore, parents/guardians are discouraged from directly contacting students' professors for academic updates, as they are

not permitted to speak with parents/guardians without the student's permission.

In accordance with federal law, parents/guardians will not be receiving any written updates from the University regarding students' academic progress. It is understandable that a parent/guardian may be frustrated or concerned by lack of access to student academic records. If a parent/guardian's concerns are urgent, and they feel they must speak to someone in the Academic Division, they are encouraged to contact the appropriate Dean's Office (College of Arts and Sciences, Egan School of Nursing & Health Studies, Dolan School of Business, School of Engineering). An assistant dean will consult with parents/guardians regarding the most appropriate way to proceed in communicating with students and/or a faculty member. While specific academic progress about their son or daughter cannot be disclosed, guidance in addressing concerns can be discussed.



FIRST-YEAR PARENT/GUARDIAN WEBINAR SERIES 2019-2020

All webinars are on Wednesdays at 12:00 p.m. EST for one hour. All webinar topics, presenters, and dates are subject to change.

WELCOME HOME! ARRIVING ON CAMPUS

August 21
Hosted by representatives from the Office of Student Engagement and Office of Residence Life

HEALTHY DECISION-MAKING

August 28
Hosted by representatives from Counseling and Psychological Services, Student Health Center, and Department of Public Safety

MISSING HOME, TRANSITION, AND FITTING IN

September 4
Hosted by representatives from the Office of Student Engagement, Office of Residence Life, and Counseling and Psychological Services

ACADEMIC ADVISING AND SIX-WEEK CHECK-IN

October 9
Hosted by representatives from the Office of Dean of Students and the Provost's Office

GLOBAL ENGAGEMENT OPPORTUNITIES

October 30
Hosted by representatives from the Office of Study Abroad, Center for Faith and Public Life, and Campus Ministry

MAXIMIZING THE "FAIRFIELD EXPERIENCE"

November 20
Hosted by representatives from the Office of Student Engagement and Office of Residence Life

HOUSING LOTTERY OVERVIEW

January 8
Hosted by representatives from the Office of Residence Life

FINANCIAL PLANNING

February 19
Hosted by representatives from the Office Financial Aid

COLLEGE TO CAREER

March 4
Hosted by representatives from Career Center

THE FUTURE OF FAIRFIELD

April 20
Hosted by representatives from Facilities and Academic Affairs

ALUMNI FAMILY WEEKEND INFO



**SAVE THE DATE
ALUMNI &
FAMILY
WEEKEND
OCTOBER
18-20, 2019**

FAIRFIELD.EDU/AFW

Don't miss this signature tradition at our great University.



COLLEGE LINGO FOR PARENTS/GUARDIANS

Academic Advisor: A faculty member assigned to students to assist in academic planning. Students are encouraged to develop a mentor-like relationship with their advisor by meeting with them several times throughout the academic year, but are required to meet with their advisor at least once each semester in order to obtain guidance on course selection and registration.

Add/Drop: A period of time at the beginning of each semester when students may change their academic schedules, pending course availability, without any academic penalty. The time to add or drop a class is the first five (5) class days of the semester. After this time, if students wish to remove a class from their schedule, they must request a course withdrawal from their Academic Dean's Office or the Office of Academic Support and Retention.

Academic Probation: A mechanism by which the student and the institution are alerted to problematic academic performance. The continuation of poor academic performance results in dismissal. To avoid being placed on probation, the University has cumulative GPA benchmarks for its students, based on the total number of credits earned.

Academic Dismissal: A student's formal dismissal from the University due to academic failure. At the end of a given semester, students are academically dismissed by meeting any of the following conditions:

- A student who, regardless of academic standing, has received the grade of F in three or more three or four credit courses during the preceding 12 month period inclusive of all grades earned.
- A student with 29 or fewer credits earned, who regardless of incompletes, while on academic probation proceeds to earn a semester GPA below 1.90.
- A student with 30-59 credits earned, who regardless of incompletes, while on academic probation, proceeds to earn a semester GPA below 1.90
- A student with 60 or more credits earned, who regardless of incompletes, while on academic probation proceeds to earn a semester GPA below 2.0

Area Coordinator (AC): A professional Residence Life staff member who lives and works in the residence halls and is on call to respond to emergencies. ACs supervise the Resident Assistants (RAs), working together to build community in the residence halls.

Community Associate (CA): An administrator, staff member, or faculty member who supervises the implementation of the First Year Experience (FYE) program with their assigned students.

Clery Act: A federal mandate, which requires any college/university that is receiving financial aid to disclose crime statistics on and near campus.

Course Withdrawal: An administrative procedure completed after the Add/Drop period in which a student ceases to be enrolled in a class (marked on the transcript as "W"). The University holds strict policies and enforces firm deadlines for course withdrawal.

Credit Hour: A credit representing one hour of class. The classes are measured in terms of credit hour. At Fairfield, most courses are three or four credit hours.

Dean's List: A scholastic honor reserved for students who, at the conclusion of a semester, have completed a minimum of 12 credit hours, have no outstanding "incompletes" for that semester, and have attained a semester GPA of 3.5 or higher.

Elective: A course of interest that a student takes that, while not fulfilling requirements of their Magis Core, major, or minor requirements, contributes to the overall number of credits and courses required for graduation.

FAFSA: A form formally known as the Free Application for Federal Student Aid. The FAFSA should be completed annually by students who wish to be considered for financial aid. Fairfield's Office of Financial Aid enforces strict policies regarding submission deadlines.

COLLEGE LINGO FOR PARENTS/GUARDIANS

FERPA: A federal law formally known as the Federal Educational Rights and Privacy Act. The federal law protects the privacy of students' educational records. This Act prohibits University faculty and staff from discussing students' academic and personal records with parents/guardians without specific written permission.

First Year Experience (FYE): A required seminar for all incoming undergraduate first-year students, focused on teaching Fairfield's core Jesuit Values, cultivating student self-discovery, and exploring the importance of community. FYE includes weekly meetings during the fall semester, designated campus events for students to attend throughout the fall, a mentoring program, and a community service project.

GPA: This is short for grade point average. At Fairfield, a student's GPA ranges from 0.0 - 4.0.

Incomplete: A grade given to a student due to an emergency situation when arrangements have been made with the professor to complete remaining course requirements within 30 days after the next regular semester begins. Outstanding incomplete grades after 30 days automatically become Fs.

Magis Core Curriculum: The required courses that are the foundation of the education that all students receive. At Fairfield, the core curriculum consists of courses in the following subject areas: english, mathematics, natural sciences, social sciences, modern world or classical languages, history, philosophy, religious studies, and visual/performing arts. To view all Core requirements by discipline, visit fairfield.edu/core.

Major: The in-depth study of a subject chosen by a student. Students typically have to take and pass a minimum of 8-10 three or four credit hour courses. This requirement varies by major. Student should check with their advisor or the chair of the department to find out the requirements for their major.

New Student Leader (NSL): A sophomore, junior, or senior who serves as a peer educator and mentor to their assigned students. NSLs connect one-on-one with their students outside the First Year Experience (FYE) seminar.

Registrar: The University's Registrar Office coordinates the academic records, student registrations, and classroom scheduling functions for the University's five schools. If a student is requesting a transcript, or needs to withdraw from a class, the Registrar is the place to go!

Registration: The procedure for selecting and signing up for classes for the next semester. At Fairfield, registration occurs each November (for the upcoming spring semester) and each April (for the upcoming fall semester). Incoming first-year students register in the summer during June orientation for the upcoming fall semester.

Resident Assistant (RA): A full-time undergraduate student, selected by the Office of Residence Life, who resides in the residence hall and assists in the cultivation of relationships and community among students living in their residential community. RAs help manage the day-to-day operations of the building.

Work Study: A program funded by both the federal government and Fairfield University that provides part-time employment to undergraduate students who have significant financial need and may be a part of a student's financial aid package. Students can earn this money by holding a part-time job in an office or department on campus. There are also opportunities for students to earn this money by working in one of several off-campus community service agencies.



DEPARTMENTAL CONTACT INFORMATION

Office of Academic Support and Retention

Aloysius P. Kelley, S.J. Center
203-254-4000, ext. 2222
fairfield.edu/academicsupport

Office of Accessibility

Aloysius P. Kelley, S.J. Center
203-254-4000, ext. 2615
fairfield.edu/accessibility

Athletics

Walsh Athletic Center, 2nd Floor
203-254-4000, ext. 2208
fairfield.edu/athletics
fairfieldstags.com

Office of the Bursar

McAuliffe Hall
203-254-4000, exts. 2410, 4102, 2236, or 4191
fairfield.edu/bursar

Campus Ministry

Egan Chapel of St. Ignatius Loyola
Pedro Arrupe, S.J. Campus Ministry Center
203-254-4000, ext. 3405
fairfield.edu/campusministry

Club Sports & Intramurals

Leslie C. Quick, Jr. Recreation Complex
203-254-4141
fairfield.edu/recplex

Counseling & Psychological Services

John C. Dolan Hall, Room 120
203-254-4000, ext. 2146
fairfield.edu/cps

Dean of Students

Barone Campus Center, Room 408
203-254-4211
fairfield.edu/dos

Dining Services/Special Diet

Barone Campus Center
Tully Dining Commons
203-254-4055
fairfield.sodexomyway.com

Facilities Management

Reception and Work Orders:
203-254-4000, ext. 2331
After-Hours Emergencies – Public Safety:
203- 245-4090
fairfield.edu/facilitiesmanagement

Office of Financial Aid

Aloysius P. Kelley, S.J. Center
203-254-4000 ext. 4125
fairfield.edu/finaid

Health Center

John C. Dolan Hall, Room 141
203-254-4000, ext. 2241
fairfield.edu/healthcenter

Information Technology Services (ITS)

Di-Menna Nyselius Library, Room 215
203-254-4069
fairfield.edu/its

Mail Services

Barone Campus Center, Room 208
203-254-4000, ext. 2302

Office of Student Engagement

Barone Campus Center, Room 96
203-254-4053
fairfield.edu/engagement

Department of Public Safety

Loyola Hall, Room 2
203-254-4090
fairfield.edu/publicsafety

Recreation

Leslie C. Quick, Jr. Recreation Complex
203-254-4141
fairfield.edu/recplex

Office of Residence Life

Barone Campus Center, Room 96
203-254-4215
fairfield.edu/reslife

Spirit Shop/Bookstore

Barone Campus Center, 2nd Floor
Post Road, Fairfield Center
203-254-4262
fairfieldbooks.bkstr.com

StagCard Office

Barone Campus Center, Room 110
203-254-4009
fairfield.edu/stagcard
stagcardonline.com

Office of Student Diversity & Multicultural Affairs

Barone Campus Center, Room 100
203-254-4000 ext. 2806
fairfield.edu/diversity

University Career Center

Aloysius P. Kelley, S.J. Center
203-254-4000, ext. 2150
fairfield.edu/careercenter

Vice President for Student Life

Barone Campus Center, Room 408
203-254-4000, ext. 2244

ACADEMIC DEAN CONTACT INFORMATION

College of Arts and Sciences

Richard Greenwald, PhD, dean
203-254-4000, ext. 2221

Elizabeth Petrino, PhD, associate dean

203-254-4000, ext. 2227

Glenn Sauer, PhD, associate dean

203-254-4000, ext. 2227

Charles F. Dolan School of Business

Zhan Li, DBA, dean

203-254-4000, ext. 4070

Meredith McAloon, assistant dean and director of undergraduate programs

Tel: (203) 254-4000 ext. 2845

Marion Peckham Egan School of Nursing & Health Studies

Meredith Kazer, PhD, APRN, FAAN, dean
203-254-4000, ext. 2719

Audrey Beauvais, DNP, MBA, MSN, associate dean

203-254-4000, ext. 2719

Suzanne Chaplik, PhD, MSN, RN, assistant dean

203-254-4000, ext. 2720

School of Engineering

Richard Heist, dean

Harvey Hoffman, PhD, associate dean

203-254-4000, ext. 3080

Marcia Arambulo Rodriguez MOT'15, assistant dean

203-254-4000, ext. 2501



IMPORTANT UNIVERSITY DATES 2019-2020

SEPTEMBER 2019

- Aug 30-31 International Student Orientation
- 1 Class of 2023 Move-in
- 1-2 Transfer Student Orientation
- 2 Labor Day
- 3 First-Year Assembly
- 3 Classes Begin
- 6 Mass of the Holy Spirit
- 6 Fall Activities Fair
- 3-9 Add/Drop Period

OCTOBER 2019

- 14 Columbus Day
- 14-15 Fall Break
- 18-20 Alumni/Family Weekend
- 7 Deadline for Major/Minor Changes
- 7 Advising Begins

NOVEMBER 2019

- 7-19 Spring Registration Period
- 12 Last Day for Course Withdrawals
- 27-Dec 1 Thanksgiving Recess

DECEMBER 2019

- 9 Last Day of Classes
- 10, 11, 15 Reading Days
- 12-18 Final Examinations
- 18 Residence Halls close at 10 p.m.

JANUARY 2020

- 13-14 International Student Orientation
- 13-14 New Student Orientation
- 14 Residence Halls open at 10 a.m.
- 15 Classes Begin (Monday Schedule)
- 15-22 Add/Drop Period 20 MLK Day- University Holiday

FEBRUARY 2020

- 24 Advising Begins
- 24 Deadline for Major/Minor Changes

MARCH 2020

- 6 Residence Halls Close at 9 p.m.
- 7-15 Spring Recess
- 15 Residence Halls Open at 12 p.m.

APRIL 2020

- 1 Last Day for Course Withdrawals
- 6-16 Fall Registration Period
- 15 FAFSA and CSS Profile Submission Deadline
- 9-13 Easter Break
- 27 Last Day of Classes

MAY 2020

- April 28, 29, May 3 Reading Days
- April 30-May 6 Final Examinations
- 6 Residence Halls Close at 10 p.m.
- 11-15 Senior Week
- 17 70th Commencement Ceremony



ACADEMIC FACILITIES

- Bannow (Rudolph F.) Science Center **11**
School of Engineering
- Canisius Hall **3**
College of Arts and Sciences, Graduate School of Education and Allied Professions, Center for Faith and Public Life, Center for Catholic Studies
- DiMenna-Nyselius Library **10**
Center for Academic Excellence, ITS (Information Technology Services)
- Dolan School of Business* **8**
Center for Applied Ethics
- NEW** Dolan School of Business **8b**
Coming Fall 2019
- Donnarumma Hall **4**
Carl & Dorothy Bennett Center for Judaic Studies
- Egan (Marion Peckham) School of Nursing and Health Studies **12**
Kanarek Center for Palliative Care
- PepsiCo Theatre **40**
- Quick (Regina A.) Center for the Arts **9**
Kelley (Aloysius P.), S.J. Theatre, Walsh (Thomas J.) Gallery, Wien Theatre/Black Box
- Xavier Hall - Fairfield Prep **17**
University Media Center

RESIDENCE HALLS

- 70 McCormick Road **35**
- Campion Hall **34**
- Dolan Campus **30**
A. Dolan (John C.) Hall
- Faber Hall **47**
- Gonzaga Hall **39**
- Jogues Hall **36**
- Loyola Hall **2**
Public Safety, Ignatian Residential College, Lukacs Gallery
- Regis Hall **38**
- Townhouse Complex **28**
- The Village **52**
*A. Meditz Hall
B. Kostka Hall
C. Claver Hall
D. 47 Mahan Road*
- 42 Langguth Hall **56**
- NEW** The Barnyard Townhouses **58**
Coming Fall 2019

ATHLETIC FACILITIES

- Alumni Diamond **29**
- Alumni Hall - Sports Arena **14**
- Alumni Softball Field **33**
- Barlow Field **44**
- Basketball Courts **32**
- Fr. Brissette Athletic Center - Fairfield Prep **54**
- Grauert Field **55**
- Lessing Field **24**
- Quick (Leslie C.), Jr. Recreation Complex **15**
- Rafferty Stadium **27**
- Tennis Courts **25**
- University Field **31**
- Walsh (Thomas J.), Jr. Athletic Center **26**
(Fields and courts are green)

STUDENT SERVICES AND OTHER LOCATIONS

- Alumni House **22**
Alumni Relations Office
- Barone (John A.) Campus Center **13**
"The Tully" Dining Commons, Oak Room, Stags on the Run convenience store, Snack Bar and Offices for FUSA, StagCard, WVOF, Residence Life, Diversity and Student Affairs
- Bellarmino Hall **6**
President and Executive Offices, Advancement, Marketing and Communications, Fairfield University Art Museum
- Bellarmino Pond **46**
- Berchmans Hall - Fairfield Prep **16**
- Central Utility Facility **53**
- Early Learning Center **41**
- Egan Chapel of St. Ignatius Loyola **5**
Pedro Arrupe, S.J. Campus Ministry Center
- Dolan Campus **30**
*A. Dolan (John C.) Hall
Student Health Center, Counseling and Psychological Services
B. Dolan (David J.) House
Center for Ignatian Spirituality, Study Abroad
C. Dolan (Thomas F.) Commons
Offices for ITS (Information Technology Services), Human Resources, Design & Digital Print Services*
- Hopkins Pond **51**
- Jesuit Community Center (St. Ignatius Hall) **7**
- Kelley (Aloysius P.), S.J. Center **1**
*Offices of Undergraduate and Graduate Admission, Financial Aid, Registrar, Academic & Career Development
Kelley Parking Garage **57***
- Maintenance Shed **45**
- McAuliffe Hall **21**
Bursar, Offices for Finance, Purchasing and Central Receiving
- Southwell Hall **42**
The Kathryn P. Koslow Family Counseling Center
- The Levee **23**





Fairfield
UNIVERSITY

For more information, contact the
Office of Student Engagement

e-mail: orientation@fairfield.edu
phone: 203-254-4053
fax: 203-254-5565
website: fairfield.edu/orientation