
**HUMANITIES INSTITUTE APPLICATION FORM:
PROGRAMMING, EVENTS, OR INITIATIVES**

CHECKLIST (to be included with application)

1. Signed Application (sign prior to making .pdf) ()
2. Narrative Description of Project ()
3. Budget Narrative (rationale for all expenditures) ()
4. Budget Summary ()
5. Curriculum Vitae of the Principal Participants ()
(only those who are not employees of the University)
6. Letters of support from relevant Department Chairs,
Program Directors, and others relevant to proposal. ()

Project Title: _____

Signature(s): _____ **Date:** _____

_____ **Date:** _____

_____ **Date:** _____

_____ **Date:** _____

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1. Project Director: _____

Campus Address: _____

Campus Phone: _____

Project Associate(s): _____

Campus Address: _____ Phone: _____

Campus Email: _____

2. Field(s) of Applicant(s): _____

3. Type of Submission: _____ Campus Event (Lecture, film series, panel, conference, etc.)
_____ Student Experience (Trips, Subsidized Admissions, etc.)
_____ Large Initiatives
_____ Other

4. Type of Application: _____ New
_____ Resubmission

5. Time Period for Expenditure of Funds: From: _____ To: _____

6. Total Project Funding:

Total project: \$ _____

Total monies requested from other agencies/programs: - \$ _____

TOTAL MONIES REQUESTED FROM THE HUMANITIES INSTITUTE \$ _____

7. **Project Title:**

8. **Abstract:** In this **brief** description of the project, indicate the theme/purpose, connection to the curriculum/strategic initiatives, expected outcomes, and involvement of faculty and/or students (if applicable). **200 words maximum**

9. **Narrative Description of Project:** In addition to the detailed description of your project, please indicate how this project relates to the purview of the Humanities Institute.

10. **Related work** by applicant(s) and value of the project to applicants' professional development/goals:

11. **Resources** (other than funding) available to applicants contributing to the planning and execution of the project:

BUDGET SUMMARY

<u>CATEGORY</u>	<u>AMOUNT REQUESTED</u>
1. PERSONNEL: (Include stipends, honoraria, etc.)	\$ _____
2. TRAVEL: (Include transportation, lodging, meals)	\$ _____
3. SUPPLIES: (Include technology, set-up, promotion)	\$ _____
4. PURCHASE/RENTAL: (Include films, books, and other materials)	\$ _____
5. OTHER EXPENSES:	\$ _____
6. LIST HERE ALL OTHER FUNDING SOURCES AND THE AMOUNT EACH HAS COMMITTED: (the HI expects applicants to have requested funds elsewhere when applicable)	
 TOTAL PROJECT COSTS	 \$ _____
TOTAL FUNDS REQUESTED FROM OTHERS	\$ _____
 TOTAL FUNDS REQUESTED FROM HUMANITIES INSTITUTE: \$	 _____