HUMANITIES INSTITUTE APPLICATION FORM:
PROGRAMMING, EVENTS, OR INITIATIVES

CHECKLIST (to be included with application)

1. Signed Application (sign prior to making .pdf) ( )

2. Narrative Description of Project ( )

3. Budget Narrative (rationale for all expenditures) ( )

4. Budget Summary ( )

5. Curriculum Vitae of the Principal Participants (only those who are not employees of the University) ( )

6. Letters of support from relevant Department Chairs, Program Directors, and others relevant to proposal. ( )

Project Title: ______________________________________________________________

______________________________________________________________

Signature(s): __________________________________________________________ Date: __________

________________________________________________________ Date: __________

________________________________________________________ Date: __________

________________________________________________________ Date: __________
### HUMANITIES INSTITUTE APPLICATION FORM:
**PROGRAMMING, EVENTS, OR INITIATIVES**

1. **Project Director:**
   
   **Campus Address:**
   
   **Campus Phone:**
   
   **Project Associate(s):**

2. **Field(s) of Applicant(s):**

3. **Type of Submission:**
   - [ ] Campus Event (Lecture, film series, panel, conference, etc.)
   - [ ] Student Experience (Trips, Subsidized Admissions, etc.)
   - [ ] Large Initiatives
   - [ ] Other

4. **Type of Application:**
   - [ ] New
   - [ ] Resubmission

5. **Time Period for Expenditure of Funds:**
   - From: __________
   - To: _______________

6. **Total Project Funding:**

   - Total project: $______
   - Total monies requested from other agencies/programs: - $______

**TOTAL MONIES REQUESTED FROM THE HUMANITIES INSTITUTE** $_______
7. **Project Title:**

_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________

8. **Abstract:** In this **brief** description of the project, indicate the theme/purpose, connection to the curriculum/strategic initiatives, expected outcomes, and involvement of faculty and/or students (if applicable). **200 words maximum**

9. **Narrative Description of Project:** In addition to the detailed description of your project, please indicate how this project relates to the purview of the Humanities Institute.

10. **Related work** by applicant(s) and value of the project to applicants’ professional development/goals:

11. **Resources** (other than funding) available to applicants contributing to the planning and execution of the project:

12. Description of Evaluation Procedure for project:
BUDGET NARRATIVE

Provide sufficient detail of how the funds will be spent, a rationale for expenditures, and any other relevant details that will help the committee understand the project budget. This is intended to be a narrative, so please explain where necessary.

1. PERSONNEL: (Include stipends, honoraria, etc.)

2. TRAVEL: (Include transportation, lodging, meals for guests and participants)

3. SUPPLIES: (Include technology, set-up, promotion)

4. PURCHASE/RENTAL:
   (Include films, books, and other materials)

5. OTHER EXPENSES:
<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>AMOUNT REQUESTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. PERSONNEL:</td>
<td>$________</td>
</tr>
<tr>
<td>(Include stipends, honoraria, etc.)</td>
<td></td>
</tr>
<tr>
<td>2. TRAVEL:</td>
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<td>$________</td>
</tr>
</tbody>
</table>

6. LIST HERE ALL OTHER FUNDING SOURCES AND THE AMOUNT EACH HAS COMMITTED: (the HI expects applicants to have requested funds elsewhere when applicable)

TOTAL PROJECT COSTS   $__________
TOTAL FUNDS REQUESTED FROM OTHERS $__________

TOTAL FUNDS REQUESTED FROM HUMANITIES INSTITUTE: $__________