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Spring 2013 Newsletter

Message from the Director:

Welcome to Spring 2013!

Welcome to the Spring 2013 semester! I trust that it will be a productive and fulfilling time for each of you. In partnership with our university collaborators, we have planned a rich array of opportunities for faculty, professional staff and our community partners.

Will you join us for our Community of Writers retreats or writing circles, teaching circles or the June Course Design Institute? Will you become a leader in the Peer Review of Teaching movement? Might you participate in our collaborative workshops, tech bytes, or our Community Engaged Scholarship Series? Will we collaborate with you during faculty development day, or our Assessment Forum and Institute? Perhaps we will host your presentations at our 12th Annual Conference. Surely we’ll see you for an MAT or an individual or departmental consultation. The possibilities are many, and I hope that you find them inviting.

I look forward to collaborating with you in the coming months,
Pat

What’s happening?

CAE hosts its first Course Design Institute
Nine faculty from across the University participated in the CAE’s Course Design Institute (January 7 – 10) spending 4 days designing or redesigning a course using backward design. Participants shared ideas, teaching strategies, and supported one another throughout this intense experience.

CAE hosts Spring-into-Spring Day
To spring into the new semester, the CAE collaborated with Jay Rozgonyi, Mary Kleps, Debbie Whalley of Computing & Network Services, Joan Clark of the DiMenna-Nyselius Library, and Curt Naser, creator of Mentor, to facilitate sessions to help faculty get their Spring courses ready. Topics included a refresher on teaching resources, and sessions on Blackboard and Mentor, and the new Portal, my.Fairfield.edu. Look for a similar offering prior to the start of the Fall 2013 semester.

Building a Community of Writers
In collaboration with Dr. Cinthia Gannett, Director of Core Writing and Faculty Consultant on Writing, the CAE launched a series of writing retreats and helped facilitate the formation of writing circles. Join us this Spring for mini-retreats on select Thursday and Friday mornings.

Peer Review of Teaching (PRoT) Newsletter
Learn about the work of the 2011 – 2012 PRoT teams and 2012 – 2013 PRoT teams in the PRoT Newsletter! Issued in December 2012, shared with deans of each school, and available online for all.

Faculty Take In Tech Bytes
During the Fall semester, the CAE collaborated with Computing & Network Service’s Academic Technology team for tech bytes on Kaltura video streaming, Blackboard Learn, and a hugely popular “iPads in the Classroom” session. More tech bytes coming up this semester.
Mid-semester Assessment of Teaching (MAT)

Mark your calendars! **February 19 to March 5, 2013** is MAT season. MATs are confidential, informal, off-the-record, formative feedback from your students about which activities in your classroom are helping them learn and which would help them more. To learn more about our MAT procedures, check our [summary PDF](#). To schedule a MAT for your course, please complete an [online MAT request form](#).

**MAT Request**

*Deadline: Tuesday, February 12*

- Request a MAT online → [click here](#) to access the form.

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Scheduled Offerings

**Writing Retreats**

The CAE will continue its support of our “community of writers” by offering drop-in mini-writing retreats on Thursdays and Fridays throughout the semester. Bring laptop, pen and paper, and your writing projects. Join us **10am to noon** in the **CAE space (library lower level)**, spend time for writing by yourself and/or sharing your plans and projects. These events are co-sponsored by the CAE, Faculty Consultant for Writing, and the DiMenna-Nyselius Library. Can’t participate due to scheduling? Consider other opportunities such as joining a **Writing Circle**. Learn more on page 7.

**Up-coming Workshops**

**Tuesday, February 5, 12:30 – 2:00pm**  
**Thursday, February 7, 3:30 – 5:00pm**  
**Library 107c**

**IDEA workshops**

Learn more on page 3.

**Wednesday, February 6, 2013**  
**Noon – 1:30pm**

**The Blogibilities of Building a Digital Community: Using Free Blogging Software as a Tool For Enhancing Instruction (an introduction)**

Celebrate National Digital Learning Day by participating in this session facilitated by Dr. Bryan Crandall, Director of the Connecticut Writing Project, Assistant Professor of Curriculum & Instruction, GSEAP; who will be joined by faculty who teach Core English courses that integrate blogging.

**Wednesday, February 13, 2013**  
**Noon – 1:30pm, Library 107c**

**Advising as Teaching: Tools for Advising and Documenting Your Advising Work**

Join the CAE and Suzanne Solensky, Director of Undergraduate Academic Planning for this session on advising tools and strategies for documenting your advising work.

**Thursday, February 21, 2013**  
**12:30 – 2pm, Library 107c**

**Designing Projects that Engage Students and Celebrating Student Work**

Tired of giving your students the same assignment, and grading similar papers? Join us to discuss ways to make you and your students more engaged in final projects. Co-facilitated by Dr. Marice Rose, Associate Professor of Visual & Performing Arts, and Jessica McCullough, Senior Reference Librarian and Instructional Coordinator.
IDEA Student Ratings of Instruction
Join the CAE for IDEA sessions. Our “Getting started with IDEA” session is designed for those new to Fairfield and the IDEA system but all welcome on Tuesday, February 5, 12:30 – 2:00pm in Library 107c. On Thursday, February 7, 3:30 – 5:00pm in Library 107c we will discuss interpreting the IDEA diagnostic report and how the data can be used for formative improvement. • Can’t attend? Check out the resources available online through Fairfield University and the IDEA Center. • Consults on IDEA are also available through the CAE for individuals, departments, and schools.

Tips from Fairfield faculty – going paperless with IDEA:
• Make time/schedule IDEA into class time
• Have students bring their laptops or reserve a computer lab
• Communicate and familiarize students with IDEA
• Remind students of the importance the evaluation process and their feedback

Course Design Institute
Interested in designing a new courses or revising a course? The CAE’s 4-day Course Design Institute (CDI) allows faculty to interact with colleagues from across campus. Spend time working on your course using the Backward Design Model, a proven method that focuses on student-centered learning. Upcoming CDI: June 11 – 14, 2013. Space is limited. • Complete an online application • Note: accepted participants must commit to participating in all four days of the institute. • Questions? Contact Suzanna at sklaf@fairfield.edu, extension 3489.

Workshops
“Getting Started with IDEA” Session
Tuesday, February 5, 2013
12:30 – 2:00pm; Library 107c

“Intrepreting your IDEA results”
Thursday, February 7, 2013
3:30 – 5:00pm; Library 107c
• Register online today! – click here

- IDEA student Ratings resources for faculty available online
- Find resources from the CAE-FDEC workshops on “Getting Started with IDEA” and “Interpreting the Data”.

Tech Bytes Brown-Bag Series
Bring your lunch and join the CAE and Computing & Network Services for a series on instructional technologies, offered noon – 1pm, in Library 107c. Blackboard Assessment Tools (Waypoint & Grade center) - Wednesday, March 6, facilitated by instructional support specialist Mary Kleps. Look for more information coming to your inbox soon.

- For other instructional technologies supported by C&NS, visit their Academic Computing Support website

Course Design Institutes 2013
Summer (June 11 – 14)
Daily 10am – 3-pm
• Apply online today! – click here

Tech Byte Series
Noon – 1pm, Library 107c
Blackboard Assessment Tools
Wednesday, March 6
• Register online today! – click here

Course Design Institutes 2013
Summer (June 11 – 14)
Daily 10am – 3-pm
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Summer (June 11 – 14)
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Community-Engaged Scholarship Series
The Center for Academic Excellence (CAE) and the Office of Service Learning (OSL) are excited to announce a series of events on Community Engaged Scholarship (CES) that will be offered during Spring & Fall 2013. We intend to cover topics such as building institutional capacity to support CES, peer review of CES, and building faculty capacity to address challenges associated with getting CES published and recognized.

We invite you to join us for the first in our series of events on Thursday, March 21, 2013:

**Re-imagining the academy: the emerging role of community engaged scholarship at Fairfield University**
Thursday March 21, 2013
9:00am – 1:00pm
Library 107c (lower level)
* Register online today! – [click here](#) *

Tim Eatman and Diane Doberneck will engage participants in an interactive workshop on the institutional structures, practices and policies that both support and challenge community-engaged scholarship; discussion will include some analysis of Fairfield’s support system and engage participants in goal-setting and problem-solving. Lunch will be provided.

**Consultations with Tim Eatman and Diane Doberneck to discuss Community Engaged Scholarship**
Thursday March 21, 2013
2:00 – 4:00pm
Library 107c (lower level)
* Consultation sign-up – [click here](#) *

The next event in the CES series:

"Peer Review of Community-Engaged Scholarship: Developing Faculty and Institutional Capacity" will be offered on May 29, 2013 as part of the CAE Annual Summer Teaching Conference.

**Diane Doberneck, Ph.D.**
(for bio click [here](#))
Research specialist, National Collaborative for the Study of University Engagement
Adjunct assistant professor, Liberty Hyde Bailey Scholars Program
University Outreach and Engagement - Connecting Knowledge to Serve Society
Michigan State University

**Timothy K. Eatman, Ph.D.**
(for bio click [here](#))
Co-director, *Imagining America: Artists and Scholars in Public Life.*
Assistant Professor of Education, Syracuse University.

**Community-Engaged Scholarship Workshop:**
“Re-imagining the academy: the emerging role of community engaged scholarship at Fairfield University”
Thursday, March 21
9:00am – 1:00pm
Library 107c
Lunch provided.
* Register online today! – [click here](#) *

**Consultations with Diane Doberneck and Tim Eatman to discuss Community Engaged Scholarship**
Thursday March 21, 2013
2:00 – 4:00pm
Library 107c (lower level)
* Consultation sign-up – [click here](#) *

* Questions about this Community-Engaged Scholarship series? Contact the Center for Academic Excellence at cae@fairfield.edu, or ext. 2876; or Melissa Quan, Director of the Office of Service Learning, mquan@fairfield.edu, ext. 3455.
Annual Summer Teaching Conference 2013
“Collaborations for Empowerment & Learning” – May 29 – 31, 2013

Back after a one year hiatus, in May the CAE will host its 12th conference on Innovative Pedagogy & Course Redesign: “Collaborations for Empowerment & Learning” open to Fairfield University and beyond. Conference dates: May 29 – 31, 2013. Conference keynote speaker: internationally renowned Dr. Mary Deane Sorcinelli, Associate Provost for Faculty Development and Professor of Educational Policy, Research & Administration, and director of the Center for Teaching and Faculty Development at University of Massachusetts Amherst.

Conference information
For more information about the Conference, please visit the 2013 Conference page. Conference 2013 brochure

CAE Conference Call for Proposals
January 15 through February 22

Consider presenting your innovative work, volunteering, and/or attending this regional conference hosted on campus. Call for proposal information and review criteria Proposal submissions online through DigitalCommons @ Fairfield.

Fairfield faculty should register for the conference as early as possible in order to be eligible for the subsidized funding. Register online

Features conference presenters:

Interactive Presentation: May 29
“Peer Review of Community-Engaged Scholarship: Developing Faculty and Institutional Capacity”

Cathy Burack, EdD
Senior Fellow for Higher Education, Center for Youth and Communities (CYC)
Heller School for Social Policy and Management, Brandeis University
Editor, The International Journal of Research on Service-Learning and Community Engagement

Cathy Jordan, Ph.D
Associate Professor of Pediatrics
Director, Children, Youth and Family Consortium
University of Minnesota
Editor, CES4Health.info

Keynote session: May 30
“Mutual Mentoring: Moving Beyond One-Size-Fits-All Mentoring”

Dr. Mary Deane Sorcinelli
Associate Provost for Faculty Development, Professor of Educational Policy, Research, and Administration, and Director of the Center for Teaching and Faculty Development (CTFD), University of Massachusetts Amherst.

Plenary session: May 31
“Coming Together: Collaboration as a Tool of Change for Teaching and Learning”

Dr. Katie Linder
Director, Center for Teaching Excellence
Suffolk University in Boston, MA
Opportunities for Faculty

Annual Service Learning Celebration and Poster Session
Tuesday, April 30, 2013
3:00 – 4:30pm
Kelley Center Presentation Room

Mark your calendars for this annual event. Service learning faculty, students and community partners from both Fall 2012 and Spring 2013 are invited to attend. This is an opportunity for students, faculty and partners to share their important accomplishments and for all of us to celebrate our collaborative work. ♦ Questions? Contact Melissa Quan, director of Service Learning, and Associate Director of the Center for Faith and Public Life at mquan@fairfield.edu.

Faculty Research Network
Going on sabbatical? Could use New York University resources to support your teaching and scholarship? Interested in connecting with colleagues across disciplines and a network of over 50 institutions?

Participate in Faculty Resource Network offerings! The Network Summer 2013 (June 10-14, 2013) features 10 seminars in topics ranging from Human Rights in Latin to Play, Games and Education in the Digital Age. Seminars held at NYU in New York City. No fee for participation. If you need travel funding, please request from your program, department or dean. ♦ Network Summer Application deadline: February 8. ♦ Other opportunities include: the 2013 Summer Scholar-in-Residence program; University Associate; and the Calvin B. Grimes Summer Scholar-in-Residency ♦ To apply for these opportunities, contact Pat Calderwood, Fairfield FRN Liaison. ♦

Why grade alone when you can grade together?
Monday, May 6
10:00am – 4:00pm,
Library lower level

Join the CAE and colleagues at the end of the semester for coffee, tea, a snack, and to accomplish your end-of-semester grading of student work. Stop by any time between 10am and 4pm!

Academic Technology User Group
Curious to learn more about academic technology and explore tools that can assist you in your teaching and scholarship? Have you acquired a tablet device and need support as you integrate mobile technology into your teaching?

Join the Tech User Group!
In response to faculty interest, the CAE and Academic Technologists of Computing & Network Services will launch a tech user group this spring. This group will engage in online discussions, and meet face-to-face a few times during the semester. ♦ Interested? Let us know at cae@fairfield.edu.

Upcoming opportunities to look for:

Assessment Forum & Institute
May 15 – 16, 2013

1-day Writing Retreat
Tuesday, May 21, 2013

More information about these offerings arriving in your inbox soon!
Communities of Practice
The CAE facilitates the formation of communities of practice around teaching, writing, and mentoring. To get involved, please apply online, or contact Pat or Suzanna for more information. Please note that the CAE’s Faculty and Professional Learning Communities (FPLC) program is on hiatus for 2012-2013. We will facilitate FPLC’s again as of Fall 2013. Look for the call.

Teaching Circles
Models of departmental collaboration around teaching and learning have become staples on campus in the Mathematics & Computer Science and History departments. Interested in reflecting on your teaching with others across the Institution? Join a teaching circle! Responding to the call for the formation of teaching circles during the December 2011 FDEC day on Peer Review of Teaching, the CAE continues to help coordinate faculty interested in forming informal teaching circles. Participating faculty set guidelines, discuss teaching, visit each others' classes with the goal of learning from each other. No reports will be generated and no letters written. • Interested in participating? Complete an online application and the CAE will facilitate the formation of teaching circles. •

Mentoring Circles and Pairings
Looking for a mutual mentoring opportunity outside your department? Mentoring circles offer the opportunity to support and be supported by colleagues who might be facing the same challenges and opportunities as you, who are in similar career stages (for example, transitioning from mid-career concerns to legacy-building, dealing with post-tenure “what-now” opportunities, learning how to navigate our university culture during your early years, or looking to learn how to improve chairing and other leadership skills). Co-mentoring circles meet as frequently as weekly, and as infrequently as 3-4 times per year, as the circle decides. Together, the group identifies its purpose, process and parameters. Many mentoring circles include a facilitator. The CAE can assist you to find or establish a mentoring circle that is right for you, and can provide some facilitative guidance and assistance. • Complete an online application or email Pat Calderwood if you’d just like to talk about joining a co-mentoring circle.

Writing Circles
Looking for support with your writing? Join a writing circle. Writing circles are small groups of 3-5 faculty that meet on a regular basis (weekly, bi-weekly or less frequently, as the group decides) for 1 or two hours. Each group finds its own best rhythm and process, but all groups provide mutual support for members at any stage of their writing process. For example, some writing circle meetings begin with a check-in, so that each person can comment briefly on how they are progressing. The remainder of the meeting time is then allotted to one (or two) group member(s) to talk and think with the group about any aspect of their writing, drafting, struggling for ideas, words, images, reviewing, finding venues for presentation or publication, and so on. Resources on getting writing done and journal outlets are available on the CAE site. • Interested in participating? Complete an online application and the CAE will facilitate the formation of writing circles.
Teaching Resources & Tips

Consider teaching at the Bellarmine Museum!

Founded in October 2010, the Bellarmine Museum of Art (BMA) provides a laboratory for learning for the entire Fairfield University Community.

Faculty and students across disciplines are encouraged to interact with high-quality artifacts from various cultures and eras.

To date, students enrolled in Anthropology, Art History, Biology, Chemistry, Classical Studies, English, History, Modern Languages and Literatures, and Studio Art courses have benefited from first-hand experiences with the BMA. Students of the Graduate School of Education and Allied Professions, the MFA (Creative Writing) Program, and the School of Nursing, have benefited from in-dept projects and deep engagement.

Learn more about how Fairfield faculty have integrated the BMA into their courses through a range of models that explore the collections for visual literacy, art as cultural context, art as conceptual framework, art as primary text, and art as creative focal point; details in the BMA brochure for faculty.

For more information about the Bellarmine Museum:

- To book a class visit to the museum or to reserve the BMA’s on-site classroom (which accommodates up to 25 students): contact Carey Mack Weber, Registrar & Collections Manager, cweber@fairfield.edu, ext. 2499.
- For questions about Educational and Outreach Programming, advice on teaching in the museum contact Museum founding Director, Dr. Jill Deupi, jdeupi@fairfield.edu, ext. 2215.

How do we know what students are learning?

If you are new to Fairfield or student assessment, if your program is undergoing review, if you are a member of your department's assessment team, or if you just want to learn more, Dr. Christine Siegel, Faculty Consultant for Assessment of Learning Associate Vice President for Academic Affairs, Associate Professor, School Psychology, Graduate School of Education and Allied Professions, is available for individual or group consultation appointments. To schedule an appointment contact her at (203) 254-4000, ext. 3125 or csiegel@fairfield.edu.

Creative Accomplishments & Research Symposium 2013

Save-the-date: Thursday, April 25
Barone Campus Center
Sponsored by Academic Affairs.

Encourage your former and current students to participate in the 3rd annual Symposium intended to showcase Fairfield University student work. This event welcomes submissions from across schools, both undergraduate and graduate levels. Look for more information coming soon to your inbox.

Fairfield University's Portal: my.Fairfield

On January 22, Stagweb was replaced by Fairfield University’s new portal, my.Fairfield.edu. A single login with your NetID gives you access to a wealth of information and tools. On the LaunchPad (top left) find links to Exchange, the Library, Blackboard, Mentor, and other online learning tools. On the “Faculty” tab (main menu bar across the top) find your class lists, link to submit grades to the Registrar, advising tools, links to classroom support, Disability Support Services, and Faculty Announcements and information (a repository of all emailed announcements).
CAE Affiliates

Faculty Leadership Fellows, 2012 – 2013

Dr. Valeria Martinez  
Faculty Leadership Fellow  
(203) 254-4000, ext. 2881  
Associate Professor of Finance  
vmartinez@fairfield.edu

“The CAE’s faculty leadership position has given me the opportunity to learn about the most recent innovations in pedagogy and teaching techniques at the college level that will enhance my teaching skills. The wealth of information the CAE has helped me uncover is truly amazing. I am enthusiastic about taking what I am learning back to the classroom!”

Dr. Glenn Sauer  
Faculty Leadership Fellow  
Associate Professor of Biology  
(203) 254-4000, ext. 2741  
gsauer@fairfield.edu

“The opportunity to participate in last semester's MAT program reminded me once again of the commitment and energy that so many faculty have for their courses here at Fairfield. The wide variety and high quality of courses at our University is something we should all be proud of. Personally, it is a privilege and a great learning experience for me to assist my faculty colleagues in the ongoing evolution of their existing courses and in the development of exciting new ones.”

CAE Consultants

Faculty Consultant for Writing:  

Dr. Cinthia Gannett  
Director of Core Writing  
Associate Professor, English  
(203) 254 – 4000, ext. 2800  
cgannett@fairfield.edu

Faculty Consultant for Assessment of Learning:  

Dr. Christine Siegel  
Associate Vice President for Academic Affairs, Associate Professor, School Psychology, Graduate School of Education and Allied Professions  
(203) 254-4000, ext. 3125  
csiegel@fairfield.edu

Peer Review of Teaching Consultants: (Davis-funded project)  

Dr. Kathy Nantz  
Professor, Economics  
(203) 254 – 4000, ext. 2271  
nantz@fairfield.edu

Dr. Larry Miners  
Professor, Economics  
(203) 254 – 4000, ext. 2868  
miners@fairfield.edu

Consultations

Need someone to talk to about your teaching?  
Have a question about using IDEA?  
Want to discuss integrating the Pathways to Core Integration into your course goals & objectives?

The CAE staff, affiliates, and consultants are available for consultations. To schedule a consult, contact the CAE at cae@fairfield.edu or ext. 2876.
CAE Staff

Dr. Patricia Calderwood
CAE Director
Professor, Educational Studies and Teacher Preparation, GSEAP
Library 107b
(203) 254 – 4000, ext. 3071
pcalderwood@fairfield.edu

Dr. Suzanna Klaf
CAE Associate Director
Adjunct, International Studies
Library 107a
(203) 254 – 4000, ext. 3489
sklaf@fairfield.edu

Cynthia Delventhal
CAE Program Assistant
Library 106
(203) 254 – 4000, ext. 2876
cdelventhal@fairfield.edu

CAE Advisory Board
2012 – 2013

Beth Boquet,
Writing Center

Cinthia Gannett,
Faculty Consultant of Writing

Manyul Im,
College of Arts & Sciences

Valeria Martinez,
Dolan School of Business

Christina McGowan,
DiMenna-Nyselius Library

Larry Miners,
Former CAE Director & founder

Ryan Munden,
School of Engineering

Melissa Quan,
Office of Service Learning

Jay Rozgonyi,
Computing & Network Services

David Sapp,
Academic Affairs

Glenn Sauer,
CAE Faculty Fellow

Joyce Shea,
School of Nursing

Christine Siegel,
Faculty Consultant on Assessment of Learning

Suzanne Solensky,
Office of Academic Engagement

Stephanie Storms,
Graduate School of Education and Allied Professions

Center for Academic Excellence

DiMenna-Nyselius Library lower level

Contact the CAE at ext. 2876 or cae@fairfield.edu

Visit our website at:
www.fairfield.edu/cae

The CAE welcomes your feedback on our newsletter and offerings. Please submit anonymously through our online suggestion form.

Spring 2013 Events

January – February
Numerous – Mini-Writing Retreat Workshops (see page 2)

March – April
3/6 – Blackboard Assessment Tools
3/21 – Community-Engaged Scholarship Workshop

May – June
5/15-16 – Assessment Institute
5/21 – Day-long Writing Retreat
5/29-31 – 12th CAE Conference
6/11-14 – Course Design Institute