



Fairfield University

FACHEX and Tuition Exchange Programs for Employees

FACHEX-Applying Fall 2022 for Fall 2023 Enrollment (Children of Fairfield University Employees Exporting to Other Jesuit Institutions)

The Faculty and Staff Children Exchange Program (FACHEX) was established in 1971 by the Association of Jesuit College & Universities (AJCU). It is an undergraduate tuition remission program for the children of current full-time faculty and staff of the 26 participating Jesuit colleges and universities. The FACHEX website is: www.tuitionexchange.org.

Each college/university determines student admissions eligibility as well as which academic programs are covered. FACHEX benefits cover only tuition. **Room and board, fees, books, etc. are not included.**

The colleges and universities currently participating in the FACHEX program are:

BOSTON COLLEGE

CANISIUS COLLEGE

COLLEGE OF THE HOLY CROSS

CREIGHTON UNIVERSITY

FAIRFIELD UNIVERSITY

FORDHAM UNIVERSITY

GONZAGA UNIVERSITY

JOHN CARROLL UNIVERSITY

Le MOYNE COLLEGE

LOYOLA MARYMOUNT UNIVERSITY

LOYOLA UNIVERSITY CHICAGO

LOYOLA UNIVERSITY MARYLAND

LOYOLA UNIVERSITY NEW ORLEANS

MARQUETTE UNIVERSITY

REGIS UNIVERSITY

ROCKHURST UNIVERSITY

SAINT JOSEPH'S UNIVERSITY

SAINT LOUIS UNIVERSITY

SAINT PETER'S UNIVERSITY

SANTA CLARA UNIVERSITY

SEATTLE UNIVERSITY

SPRINGHILL COLLEGE

UNIVERSITY OF DETROIT MERCY

UNIVERSITY OF SAN FRANCISCO

UNIVERSITY OF SCRANTON

XAVIER UNIVERSITY

Fairfield University's liaison is responsible for certifying eligibility for each employee. Fairfield University cannot guarantee admission at the host institution. Also, admission into the host institution does not guarantee a FACHEX scholarship. Host institutions often choose their scholarship recipients based on the academic profile of the applicant and other institutional priorities. Most schools will only consider incoming freshmen as applicants. It is important to recognize that FACHEX awards are extremely limited in number and highly competitive. **As a result, there are no guarantees to the children of any faculty or staff member that they will be able to utilize the FACHEX benefit at the institution of their choice.**

Full-time faculty and staff who will have at least four years of continuous service by **September 1, 2023**, may submit an application by **October 1, 2022**.

The online application located under the “Families” tab on <http://www.tuitionexchange.org/> is the submission method for certification. If you will have less than four years of service as of September 1, 2023, you may become eligible for FACHEX funding if your child is attending a Jesuit institution once you reach four years of service. Fairfield will then certify your eligibility; however, it is up to the receiving institution whether they award FACHEX funding to upperclassmen.

Please be diligent in having benefit applications to all institutions to which you wish to apply for FACHEX (and/or Tuition Exchange) submitted by the **October 1** submission deadline. Fairfield employees will learn of their certification decisions no later than **November 1**. Upon certification, relevant online applications will be approved in the shared system. It is not necessary to wait for certification in order to proceed with the submission of admission applications to each institution to which you are applying. Each institution sets their own requirements as to if it is necessary for FACHEX (and/or Tuition Exchange) applicants to apply by a certain admission deadline (Early Action or Early Decision, for example). Benefit decisions are often made by importing institutions in the **spring**.

We also encourage families to follow the regular financial aid procedures for each school to which they are applying in order to have all packaging options in front of them when making their final enrollment decision. You will be asked on the online FACHEX and/or Tuition Exchange applications if you are applying for financial aid. **Please note that oftentimes merit and/or athletic scholarships awarded by the importing institution cannot be stacked with FACHEX/TE awards; sometimes grants not awarded by the importing institution and/or Federal financial aid can be stacked. Covering any balance outside of FACHEX should be discussed with each institution's Office of Financial Aid.**

Re-certification is handled each year in the system shared by Fairfield University's liaison and importing institutions. Students will ordinarily be able to remain in the program for four years, but continued participation depends upon yearly certification of employment eligibility and the student's satisfactory academic standing at the host institution. *Annual Submission of an application is not required.*

Termination from Fairfield University will terminate the scholarship agreement at the host institution.

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Tuition Exchange – Applying Fall 2022 for Fall 2023 Enrollment (Children of Fairfield University Employees Exporting to Other TE Institutions)

Tuition Exchange is a partnership of over 600 colleges and universities offering competitive tuition exchange scholarships to faculty and staff employed at member institutions. The Tuition Exchange website is:

www.tuitionexchange.org.

Fairfield University's liaison is responsible for certifying eligibility for each employee, but this does not guarantee admission at the host institution. Also, admission into the host institution does not guarantee a Tuition Exchange scholarship. The host institution grants the scholarship and follows its own process for scholarship selection. Many institutions choose their scholarship recipients based on the academic profile of the applicant and other institutional priorities.

Tuition Exchange is not a guaranteed benefit. Typically, six to ten employees become newly eligible to participate each year and the minimum length of service/employment with Fairfield University for eligible employees to qualify for Tuition Exchange falls between eight and ten years.

It is Fairfield's policy to only certify children who will enter college as first-time, full-time freshmen. Fairfield **does not** certify spouses of employees.

The Tuition Exchange scholarship does not always cover full tuition, but an amount set by the host institution. Tuition Exchange, however, sets a minimum tuition amount to be honored by the host institution. **The Fairfield University minimum for 2022-2023 is \$40,000. Covering any balance outside of TUIEX should be discussed with each institution's Office of Financial Aid.**

Full-time faculty and staff who will have four years of continuous service by September 1, 2023, may submit an application by **October 1, 2022**.

The online application located under the “Families” tab on [http://www.tuitionexchange.org/](http://www.tuitionexchange.org) is the submission method for certification.

All eligible employees will be rank ordered by years of service as determined through the Office of Human Resources. Eligibility will be consistent with current policies.

November 1: Each applicant will receive a decision as to verification of eligibility. If the number of applicants exceeds the number of Tuition Exchange scholarships available for export, applicants will be selected as follows:

- First priority will be given to applicants based on continuous full-time seniority.
- Should there be a tie among applicants with the same number of service years, actual date of hire will be used.

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Termination from Fairfield University will terminate the Tuition Exchange scholarship agreement at the host institution.

Questions regarding FACHEX or Tuition Exchange may be directed to Kristen Smith, Associate Director of Enrollment Marketing & Communications, kesmith@fairfield.edu, ext. 2696.

Please note that Tuition Grant-in-Aid for Fairfield University and Fairfield Prep are handled by the Office of Human Resources. Please contact Yola Norton, Human Resources Coordinator, ynorton@fairfield.edu, ext. 2277.