

Campus Sustainability Committee Sustainability/Environmental Grants for the Spring Semester 2020

The Campus Sustainability Committee is pleased to announce its grants' competition for the spring semester 2020.

- Two grants of \$1500 each may be awarded to university students & faculty who submit winning proposals that have a positive impact on environmental and sustainability issues affecting the Fairfield University campus.
- **Priority will be given to those submissions that address student recycling in the residence halls.**
- Grant submissions must be emailed to Jim Fitzpatrick, chair of the Campus Sustainability Committee grants committee, no later than 12 noon on Monday November 18, 2019
jfitzpatrick@fairfield.edu
- Winners of the grants will be determined by Monday December 2, 2019

**CAMPUS SUSTAINABILITY COMMITTEE
GRANT SPRING 2020 APPLICATION FORM**

CHECKLIST (to be included with application)

1. Signed Application ()
2. Proposed Narrative ()
3. Budget ()
4. Budget Narrative ()
5. Budget Summary ()
6. Resume of Project Director
and Project Participants ()

Signature(s)

Faculty/Staff/Administrator Advisor _____

**CAMPUS SUSTAINABILITY COMMITTEE
GRANT APPLICATION FORM**

Our goal at Fairfield University is to create a university community that is respectful of the wonders of nature and the beauty of our campus and our world. In order to encourage collaborative work among members of the Fairfield University community in environmental and sustainability efforts, teams must include students and may include faculty, staff, or administrators.

1. Project Director (Student): _____
Campus/Local Address: _____
Cell Phone: _____ E-mail _____
Project Associate(s): _____
Campus/Local Address: _____
Cell Phone: _____ E-mail _____
Faculty/Staff/Administrator Advisor _____
Campus/Local Address: _____
Cell Phone: _____ E-mail _____

2. Major Field of Applicant(s): (please use continuation sheet if necessary)

3. While all successful applications will shed greater light on the issue of sustainability/environmental issues, applicants are encouraged to think broadly and creatively about their proposals. For example, awards could be used to expand or modify an existing program, or create an entirely new program or event. Alternatively, applicants could seek funding for an environmental-related research project. A project might be done in conjunction with a faculty member as an Independent Study. Proposals that include cross school/college collaboration are encouraged and will be viewed favorably by the selection committee.

- Type of Submission: ___ Recycling in Residence Hall (**priority status**)
 ___ Cost savings to Fairfield University
 ___ Curriculum Development
 ___ Program Development
 ___ Conference
 ___ Community Life
 ___ Respect and Understanding
 ___ Intersections (Intellectual/Social/Faith)
 ___ Other

4. Please note that the Time Period for Expenditure of Funds is February, 2020 through May 1, 2020 and ***your Final Report is due May 15, 2020.** It is permissible to raise funds on your own up to \$1,500.

5. Total Project Funding:

Total monies requested: \$ _____

Total monies requested from other sources: \$ _____

Total project: \$ _____

6. Title of project:

7a. Brief Description of Project (200 words):

7b. Short Abstract (50 words):

8. Narrative Description of Project:

On a separate sheet, describe the project in detail.

9. Project timeline:

On a separate sheet, describe the timeline in detail.

10. How does your project fulfill the mission of Fairfield University regarding care for the environment?

11. Related Work by Applicant(s):

12. Resources (not funding) available to applicants contributing to the planning and execution of the project:

13. Description of Evaluation Procedure for Project:

On a separate sheet, describe your Evaluation Procedure in detail.

Applicants should build into their proposal a way to measure the effectiveness of their project in meeting the goals. There should be a statement of goals (hypothesis) and a plan to see how well or poorly they were met -- and if it is the latter, how might it have been made more effective? (We want you to try new things, but not to be discouraged if the project does not turn out exactly as you had hoped. We may sometimes learn a great deal from our mistakes.)

For more information please contact:

Jim Fitzpatrick (Barone 408) jfitzpatrick@fairfield.edu
Assistant Vice President for Administration & Student Affairs

Or visit the Campus Sustainability Committee website at
http://www.fairfield.edu/green/green_campus.html

A copy of the final proposal must be emailed to jfitzpatrick@fairfield.edu by 12 Noon Monday November 4, 2019

Finalists will be selected on by the by Monday November 18, 2019

BUDGET NARRATIVE

1. PERSONNEL (Honoraria):

2. TRAVEL:

3. SUPPLIES:

4. PURCHASE/RENTAL:

5. OTHER:

BUDGET SUMMARY

<u>CATEGORY</u>	<u>AMOUNT REQUESTED</u>
1. PERSONNEL: (Honoraria)	\$ _____
2. TRAVEL:	\$ _____
3. SUPPLIES:	\$ _____
4. PURCHASE/RENTAL	\$ _____
5. OTHER:	\$ _____

TOTAL PROJECT FUNDS REQUESTED: \$ _____

Project Title: _____

Signature(s): _____ Date: _____

Evaluation Rubric for Student Environmental & Sustainability proposals:

	High rating	Acceptable	Not Acceptable
<p>Proposal elements Highlight all that apply to the proposal</p>	<p>Proposal demonstrates superior creativity and problem-solving along with a superior understanding of environmental issues relevant to the Fairfield University campus</p> <p>Proposal has strong promise of reducing Fairfield University's negative impact on the environment</p> <p>Proposal shows strong promise of increasing respect and understanding of both short term and long term issues relating to environmental issues both on and off the Fairfield University campus</p> <p>Proposal strongly fulfills the University's mission and is totally consistent with the goals of the campus sustainability plan</p> <p>Proposal powerfully connects intellectual, social, and spiritual aspects of student and community life in regards to the environment</p>	<p>Proposal demonstrates some creativity and problem-solving along with some understanding of the environmental issues relevant to the Fairfield University campus</p> <p>Proposal has some promise of reducing Fairfield University's negative impact on the environment</p> <p>Proposal shows some promise of increasing respect and understanding of both short term and long term issues relating to environmental issues both on and off the Fairfield University campus</p> <p>Proposal fulfills the University's mission and in many ways is consistent with the goals of the campus sustainability plan</p> <p>Proposal has the potential to connect intellectual, social, and spiritual aspects of student and community life, but may need development.</p>	<p>Proposal does not demonstrate superior creativity or problem-solving and shows no understanding of the environmental issues relevant to the Fairfield University campus</p> <p>Proposal has poor promise of reducing Fairfield University's negative impact on the environment</p> <p>Proposal shows poor promise of increasing respect and understanding of both short term and long term issues relating to environmental issues both on and off the Fairfield University campus</p> <p>Proposal does not fulfill the University's mission and is not consistent with the goals of the campus sustainability plan</p> <p>Proposal does not connect intellectual, social, and spiritual aspects of student and community life.</p>
<p>Detailed action plan including planned assessment and evaluation</p>	<p>The proposal:</p> <ul style="list-style-type: none"> is innovative and/or highly original, trend setting in addressing major issues dealing with environmental issues describes most key and some minor participants and a general description of their roles; includes and differentiates among significant general and specific outcomes; lists and cogently explains key activities including any necessary sequencing; provides a detailed timeline (immediate, short term & long term) identifies resources that are necessary and highly appropriate; includes budget categories; and includes a rudimentary explanation of how the success of the project will be assessed. <p>All criteria are in high category Or</p> <p>Preponderance of criteria is in high category, with no criteria unacceptable.</p>	<p>The proposal:</p> <ul style="list-style-type: none"> describes some participants, includes some general outcomes, lists some appropriate activities, has a general timeline, and lists some resources that are appropriate. 	<p>The proposal:</p> <ul style="list-style-type: none"> is not included, or does not include an annotated list of some suggested participants, basic outcomes, some of the most important activities, a general project timeline, and a few obvious resources.
<p>Scoring</p>	<p>All criteria are in high category Or</p> <p>Preponderance of criteria is in high category, with no criteria unacceptable.</p>	<p>All criteria fall in acceptable category Or</p> <p>Most criteria fall in acceptable range, with minor/few criteria unacceptable and/or in high category.</p>	<p>All or preponderance of criteria fall in unacceptable category.</p>