

## Advancement Finance: Securities Transfer Instructions

## **Securities Transfer Instructions**

Fairfield University encourages the electronic transfer of gifts of securities. To transfer securities electronically, please provide your broker or bank with detailed instructions concerning the transfer, including the name of the stock and the number of shares to be transferred from your account to the account of Fairfield University at the financial services company below.

Merrill Lynch Wealth Management 300 Broadhollow Rd Melville, NY 11747

Contact Persons
Stephanie Caen by phone at (631) 351-5012 or by email at stephanie.caen@ml.com.
DTC (Depository Trust Company) # 8862
Fairfield University Account #227-02000

Reference Donor's Name

After completing your transfer, please contact Lisa Sabia at Isabia@fairfield.edu or (203) 254-4000 ext. 2765 to inform us about the details of your gift. Please provide your name, the name of the stock, the number of shares transferred, and the name of the brokerage or bank from which the transfer was made. If you would like your gift directed to a particular program or purpose, please let us know that as well.

Thank you for your generosity in supporting Fairfield. Go Stags!