

**Humanities Institute Seminar
Fall 2025-Spring 2027 Faculty Fellows application**

Description

Participation in the Humanities Institute Seminar is a two-year commitment, during which faculty fellows will receive one course release per year to pursue their proposed research and to mentor a student fellow's research. Faculty and student fellows convene once a month each semester to discuss their research progress as well as methodological and theoretical issues arising in humanities scholarship. Fellows can also apply for up to \$500 to support costs directly related to their seminar project. Where appropriate, the student fellow assigned to the faculty member may serve as a research assistant during the fall semester while developing and receiving advice on their own research project, to be completed in the spring. Faculty mentors are expected to meet with their student fellow mentee regularly in both semesters, to advise them in the development of their project (which the faculty fellow grades). Faculty applicants may encourage a specific student to apply for the student fellows program whom they feel is deserving and whose research would intersect with their own, but this is not required. For more information on the mentorship aspect of the faculty fellows program, see the Mentorship component of the application below.

Application

1. Narrative (not to exceed 3 single-spaced pages)

The narrative should address A) the contribution of your project to humanities scholarship and creative endeavor; B) methods and work plan; C) your competencies for the proposed project; and D) final product and dissemination. The narrative should not assume specialized knowledge and should be free of technical terms and jargon. Applicants should format single-spaced pages with one-inch margins and with a font size no smaller than eleven point. As with other formal grants, applications exceeding the page limit or violating this format will not be reviewed.

a. Research and contribution

Provide an overview of the project, explaining the basic ideas, problems, or questions examined by the study. Describe the intellectual significance of the proposed project, including its value to humanities scholars, general audiences, or both. Explain how the project will complement, challenge, or expand relevant studies in the field.

b. Methods and work plan

Describe your method(s) and clarify the part or stage of the project that will be supported by the fellowship. Provide a work plan describing what will be accomplished during the award period.

If you do not anticipate finishing the entire project during the award period, discuss your plan for doing so. For book projects, explain how the final project will be organized. If possible, provide a brief chapter outline. For digital projects, describe the technologies that will be used and developed, and explain how the scholarship will be presented to benefit audiences in the humanities.

c. Competencies and skills

Explain your competence in the area of your project. If the area of inquiry is new to you, explain your reasons for working in it and your qualifications to do so. Specify the level of competence in any language or digital technology needed for the study.

d. Final product and dissemination

Describe the intended audience and the intended results of the project. Explain how the results will be disseminated and why these means are appropriate to the subject matter and audience. If the project has a website, provide the URL.

2. Bibliography (not to exceed 1 single-spaced page)

The bibliography should consist of primary and secondary sources that relate directly to the project. Include works that pertain to the project's substance and its theoretical or methodological approaches. Evaluators will use the bibliography to assess your knowledge of the subject area. Any standard format is acceptable.

3. Abridged CV (not to exceed 3 single-spaced pages)

The CV should provide the following:

- Current and Past Positions.
- Education: List degrees, dates awarded, and titles of theses or dissertations.
- Awards and Honors (include dates)
- Publications: Include full citations for publications and presentations.
- Other Relevant Professional Activities and Accomplishments.

4. Mentorship component (not to exceed 1 single-spaced page)

Describe your interest in and approach to mentoring advanced individual students in the humanities. If you would invite your student mentee to serve as a research assistant on your project in the Fall of his/her fellowship year, please explain. Student fellows are selected on the basis of their demonstrated interest in the humanities and capacity for independent research, and will receive course credit for their involvement in the student seminar. In the fall semester they can provide research assistance to their faculty fellow while developing their own independent research project, to be completed in the spring, or they can use that semester in a more exploratory fashion, doing reading and research broadly related to their project, guided by you. Faculty fellows are also asked to grade their assigned student fellow's completed project.

5. Letter of recommendation

Please arrange to have a brief letter of recommendation sent by the Chair of your department/program to **Julie Garbarino** (jgarbarino@fairfireld.edu) by **Friday, March 7, 2025**. Applications should be sent electronically either as a Word document or pdf.