# **WERTURE NEW STUDENT GUIDE**

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FAIRFIELD UNIVERSITY

# WELCOME TO FAIRFIELD UNIVERSITY

### WELCOME!

Welcome, and congratulations once again on your acceptance and enrollment at Fairfield University. This New Student Guide has been designed to simplify the next steps in the process and to answer questions you may have about what to expect as a new student.



e-mail: orientation@fairfield.edu phone: 203-254-4053 fax: 203-254-5565 website: fairfield.edu/newstudents

### **NEW STUDENT GUIDE SECTIONS**

### **ACTION ITEMS**

Important Action Items for new students to complete

### **GETTING STARTED**

Describes the new student transitional experience at Fairfield University

### ACADEMIC PLANNING

Details information students need to consider when selecting classes

### **STUDENT LIFE & RESOURCES**

Learn about campus life and important resources available to students

### **FINANCIAL PLANNING**

See important deadlines, payment plans, and resources

### JUST FOR FAMILIES

Specifies parent/guardian conversation topics before college, and other resources

# **NEW STUDENT CHECKLIST**

To ensure your successful transition to Fairfield University, please visit the New Student Checklist at fairfield.edu/newstudents as soon as possible. Here you will have access to all the assignments and forms you need to complete before New Student Orientation in the fall. To facilitate a smooth transition, please complete each task and adhere to the deadlines.

CHECKLIST ITEMS DEADLINE		
Download Fairfield University Application	ASAP	
Claim NetID	ASAP	
Complete StagAlert Information (Emergency Notification System)	ASAP	
Register for New Student Orientation (attendance is essential)	ASAP	
New Student Housing Application	ASAP	
Accessibility: Complete a New Student Intake Form (optional)	ASAP	
Immunization/Student Medical Report Form	ASAP	
□ Financing College Expenses: Payment Plan Fall Semester Enrollment (optional)	January 1	
Proxy Access for Financial Aid and Bursar Information (optional)	January 1	
Verification Documents Due	January 1	
Parent/Guardian Information Form	January 7	
Language Placement Exam	January 7	
Awarding of Advanced Placement, IB, or College Credit	January 7	
Alcohol and Sexual Assault Online Eduction Courses	January 18	
Honor Code Signing	January 18	
Register Your Computer	January 18	
Student Handbook Acceptance	January 18	
Code of Conduct Quiz	January 18	
Login & Explore Orgsync	January 21	

The New Student Checklist and forms are to be completed online at fairfield.edu/newstudents.

For more information, contact:

Office of Student Engagement E-mail: orientation@fairfield.edu Phone: 203-254-4053 Fax: 203-254-4107 Website: fairfield.edu/newstudents

Note: Deadlines relating to financial aid and billing are located in the Financial Planning section of the Guide.

# **ACTION ITEMS**

New students are required to complete several tutorials and/or tests that assist in the transition to college. Please log in to the New Student Checklist at fairfield.edu/newstudents as soon as possible. Here, students will have access to all the assignments and forms they need to complete before Fall Orientation. It is essential that students complete each task and adhere to the deadlines.

### DOWNLOAD FAIRFIELD UNIVERSITY APPLICATION

Designed to fit Fairfield University students' academic, social, and wellness needs the Fairfield University app provides information about student life, athletics, dining, and more. Available for Andriod or iOS devices.

### □ CLAIM NETID

You will need to claim your NetID in order to access Fairfield online resources. You will receive an email notifying you that your NetID is ready to be claimed. To claim your NetID, go to fairfield.edu/netid and make sure you have your Fairfield issued ID number. Once claimed, you can log into my.fairfield.edu to access your Student Gmail account. Your NetID Login (which is generally your "firstname.lastname") information is also required to use the New Student Checklist (fairfield.edu/newstudents).

### COMPLETE STAGALERT INFORMATION (EMERGENCY NOTIFICATION SYSTEM) DUE ASAP

Students must add their cell phone number to StagAlert, which is the University's emergency notification system used in the event of an emergency. To add or change a cell phone number, log into my.fairfield.edu, search for 'Student Records'. Then click the 'Personal Information' Tab. Click on the 'Update Cell Phone Number' link. Follow the on-screen instructions.

### □ REGISTER FOR NEW STUDENT ORIENTATION DUE

New Student Orientation is essential. The orientation allows you to meet key campus partners and student leaders as well as provide you with the necessary resources to thrive at Fairfield University.

### □ NEW HOUSING APPLICATION

### Assignment Process

The process for assigning rooms and roommates, including the assignment of varsity athletes, is overseen by the Office of Residence Life. Placement is based upon the student's completed New Student Housing Application which includes their housing lifestyle preferences. Fairfield University houses students by their self-identified gender. Your housing application will be active within 24 hours from the first time you access the checklist. Please submit your housing application as soon as your convenience, complete your housing application at fairfield.edu/newhousingapp

### ACCESSIBILITY: NEW STUDENT INTAKE FORM (OPTIONAL)

Fairfield University is committed to providing qualified students with disabilities an equal opportunity to access the benefits, rights and privileges of its services, programs and activities in an accessible setting. In compliance with Section 504 of the Rehabilitation Act, the Americans with Disabilities Act and Connecticut state laws, we provide accommodations to gualified students with disabilities to reduce the impact of disabilities on academic functioning or upon other major life activities. Fairfield University also recognizes the need for accommodations when a student is suffering from a temporary impairment and will work to provide accommodations to the student should the temporary impairment impact academics or other major life activities. A student with a disability or temporary impairment who wishes to be considered for academic or campus life accommodations at Fairfield University must identify themselves to Accessibility in the Academic and Career Development Center and complete the online registration process for accommodations. Students may register with Accessibility based on the semester/session they are requesting to take classes with academic accommodations as follows:

Winter Intersession - After December 15 Spring Semester - After January 1 Summer Session - After May 1 Fall Session - After May 1

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# DUE ASAP

### DUE ASAP

### DUE ASAP

**DUE ASAP** 

### **DUE ASAP**

# **ACTION ITEMS**

How to Register with Accessibility: Please create an online Accessibility profile and upload supporting documentation. Instructions can be found via fairfield.edu/prospectiveaccessibility in the "Consideration for Accommodations" section. Incoming students may contact Accessibility in the Academic & Career Development Center (ACDC) at acdc@fairfield.edu.

### □ IMMUNIZATION/STUDENT MEDICAL REPORT FORM

Students are required to submit a confidential health history and to document proof of immunizations which are required by Connecticut State law. Mandated immunization requirements are strictly enforced. Students may not move into a residence hall or begin classes until all immunization requirements are met.

The Student Health Center strongly recommends a pre-college physical exam. However, the Student Health Center requests that all students submit their health history and proof of immunizations (documented on the Student Medical Report Form) ASAP. Students may mail in their physical exam documentation at a later date if necessary.

### How to complete:

- 1. Go to the website **fairfield.edu/immunization**.
- 2. Carefully review the list of required immunizations (Connecticut requirements may be different than requirements in your home state).
- 3. Download and print the "Undergraduate Medical Report Form."
- 4. Students should complete the health history part and the tuberculosis screening questions (Part I).
- 5. Present this form to your physician. Ask your physician to document your immunization history on this form. Additionally, your physician needs to review your TB screening questions. Students at high risk for tuberculosis will need to be tested (as outlined in the form).
- Upload, mail or fax your completed form to the Student HealthCenter by August 11 (Go to fairfield.edu/immunization for more information on returning your form).

### □ VERIFICATION DOCUMENTS

### **DUE JANUARY 1**

**DUE ASAP** 

### **Food Allergies**

For more information on how Fairfield University addresses Food Allergies visit fairfield.edu/healthcenter

Students should contact the Office of Financial Aid at **finaid@fairfield.edu** to verify that their financial aid file is complete.

### □ FINANCING COLLEGE EXPENSE:

### PAYMENT PLAN SPRING SEMESTER ENROLLMENT

### (OPTIONAL) DUE JANUARY 1

The University makes available a monthly payment plan. The deadline for Spring Semester enrollment is January 1. For additional information, visit **fairfield.edu/bursar**.

Access the New Student Checklist at fairfield.edu/newstudents.

Action Items

# **ACTION ITEMS**

### PROXY ACCESS FOR FINANCIAL AID AND BURSAR INFORMATION (OPTIONAL)

A proxy is someone designated by you, the student, that has permission to discuss matters of financial aid and billing with the Financial Aid and Bursar Offices.

How to complete: Via the New Student Checklist

### □ HONOR CODE SIGNING

Fairfield University's primary purpose is the pursuit of academic excellence. This is possible only in an atmosphere where discovery and communication of knowledge are marked by scrupulous, unqualified honesty. Therefore, it is expected that all students taking classes at the University adhere to the following Honor Code:

"I understand that any violation of academic integrity wounds the entire community and undermines the trust upon which the discovery and communication of knowledge depends. Therefore, as a member of the Fairfield University community, I hereby pledge to uphold and maintain these standards of academic honesty and integrity."

All students must sign the University Honor Code, especially before taking the online Language Placement Exam. **How to complete:** Via the New Student Checklist



### **DUE JANUARY 1**

### **DUE JANUARY 18**

# **ACTION ITEMS**

### □ LANGUAGE PLACEMENT EXAM

Fairfield University uses an online Language Placement Exam to assess students' skills in Chinese, French, German, Italian, Russian, or Spanish.

**DUE JANUARY 7** 

Fairfield University does not offer a placement exam in Arabic, Hebrew, Japanese, Portuguese, Latin or Classical Greek; students who plan to study one of these language will be placed in the appropriate level according to their academic background.

Students planning to study a new language at Fairfield University (a language you have no academic or life experience in) do not need to take the Language Placement Exam in that new language. Students will be placed in the Elementary Level of that language.

The language placement exam must be completed by January 7 so faculty can review the results. Students may take the language placement exam in a particular language only once.

For more questions about placement test, please check out fairfield.edu/languageplacement

### Chinese, French, German, Italian, Russian, or Spanish

- Go to the website webcape.org
- Select 'Fairfield University' from the drop-down menu
- Enter the password 'stags22' (no quotation marks) and click on the 'login' button
- Select the placement test language from the drop-down menu
- Enter last name, first name, and 8-digit Fairfield ID number at the top of the profile screen that appears
- Answer the preliminary questions about language experience. For the question 'How have you learned [name of language] other than in school,' students can select up to two choices. The choice 'Exchange Student' means the student was studying abroad as an exchange student living in a country speaking the language in which he or she is being tested.
- Click 'Continue' at the bottom of the screen
- The BYU test is an untimed, adaptive test
- Students should expect to complete the test in 20 to 45 minutes
- The test will indicate to students when the exam is complete

### Questions

- If students experience difficulty getting into any of the language tests, or have any guestions about language placement, please e-mail languageplacement@fairfield.edu.
- If students wish to continue to study in a language for which an online placement exam in not available, students will be placed according to their academic background.
- Students who plan to begin a new language, will be placed in the Elementary Level.
- This Action Item will show as complete within 72 hours of submission

# **ACTION ITEMS**

### AWARDING OF ADVANCED PLACEMENT. IB. OR COLLEGE CREDIT **DUE JANUARY 7**

Students entering Fairfield University may be eligible to receive college credits for work previously completed in several ways: through Advanced Placement exams, through High-Level International Baccalaureate courses, or through college courses completed while in high school. New students should make sure that official results or transcripts are sent to the Academic & Career Development Center as soon as possible in order to have more options in course planning.

### **Advanced Placement:**

Fairfield University will award 3 or 4 credit hours for each AP course taken by a student, provided that the student has taken the Advanced Placement Test prepared by the CEEB program and obtained a test score of 4 or 5.

### **Higher Level International Baccalaureate Courses:**

Fairfield University recognizes the advanced nature of Higher Level International Baccalaureate courses and will award 3 or 4 credit hours provided a grade of 6 or 7 is achieved.

### Courses Taken for College Credit while in High School:

For students who pursue college courses while in high school, upon receipt of an official college transcript, the course work will be evaluated by the appropriate dean/director in consultation with the appropriate curriculum area, provided the following criteria are met:

- college professor
- The course(s)/credits were not used to satisfy high school graduation requirements
- A final grade of "C" or better was earned

That dean/director will determine the appropriateness of the transfer credit for the student's program and decide whether it has met Fairfield's curriculum standards. A maximum of 15 credits of approved coursework will be awarded transfer credit. The grades will not be transferred.

How to complete: Official score reports for AP or IB should be sent directly to the Office of Academic Support and Advisement at Fairfield University.

College level courses will be evaluated upon receipt of the following:

- matriculated undergraduates at that college/university
- An official transcript from the college/university
- A course description and/or course syllabus

• High school profile outlining all high school graduation requirements

All documents should be sent to the Academic & Career Development Center. It is the discretion of college/ school officials to determine if AP, IB, or transfer credit may be used to determine if such credits may be used to exempt students from specific University courses or requirements.

### □ PARENT/GUARDIAN INFORMATION FORM

Parents/Guardians are asked to provide their contact information for print and electronic communications. The University mails Fairfield University Magazine, invitations to regional and campus events, e-mails urgent information as necessary, and news@fairfield, the University's weekly e-newsletter, a key resource for campus news and student information. Parents/guardians can visit fairfield.edu/parents to learn how to get involved with Fairfield University.

How to complete: Via the New Student Checklist or Parent/Guardian Checklist located at fairfield.edu/newstudents.

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• The course(s) must have been completed in a college environment and must have been taught by a

• An official letter from the high school principal or school counselor stating that the course was taught on the college/university campus, by a member of the college/university faculty, and with regularly

### **DUE ASAP**

# **ACTION ITEMS**

### □ REGISTER YOUR COMPUTER

Network Registration is required for full access to the university network. To successfully register a computer to the network, Fairfield requires that all Apple and Windows computers have the latest operating system updates as well as antivirus software installed that is also up-to-date. Computers will fail the registration test if the they are not up-to-date and protected. Detailed instructions on how to ensure your computer meets the registration requirements can be found at fairfield.edu/wireless. All commercially available antivirus applications (e.g. McAfee, Norton) are acceptable. The ITS4U Help Desk suggests using free antivirus applications like Microsoft Security Essential (Win7)/Windows Defender (Win 8 & 10) and Avast Antivirus for Apple computers which can be obtained at avast.com.

Visit the ITS4U Help Desk knowledge base at wiki.fairfield.edu for all solutions to many common technical issues/questions you may have once on campus.

### □ STUDENT SUCCESS WELLNESS PROGRAM: NOT ANYMORE & NOT **ANYMORE FOR ALCOHOL & DRUGS**

### **JANUARY 18**

ASAP

Alcohol and Sexual Assault Online Education Courses Fairfield University requires all incoming students (first-year and transfers) to complete alcohol and sexual assault online courses. All responses are strictly confidential. Information gathered about students through these courses will only be available to the University in aggregate form.

### □ LOGIN & EXPLORE ORGSYNC

Access OrgSync via my.fairfield.edu, set up your profile, and explore. OrgSync is a web-hosted, online community that provides a 'onestop-shopping' portal for students to manage their activities and involvement.

MAKE YOUR LIFE EASI	ER NOW	· ·
Why you need OrgSync <sup>*</sup>	Carrier # 12.53 PM	E Fairfield University → 🙀
KNOW what's happening on campus events, athletics, arts and more	Career Planning Center	Move-In Show Tenares, 200 AM-158 PM
EXPLORE your interests 80 clubs and student orgs	DSB Professional Development Series	Family Mass Torrows, 400 Mill 600 Mill Torrows, 400 Mill 600 Mill Comedian Joe Devito
MANAGE your involvement filter your preferences	Contraction Association	Fairfield Flicks: Neighbors Tearway, 500760132199
C→ C Appleter the	1 incluement®Fairfield	Welcome to Fairfield's Ca Money BCORD Carlos Par Money BCORD Carlos Par

### STUDENT HANDBOOK ACCEPTANCE

### **DUE JANUARY 18**

The Student Handbook must be read, understood, and fully agreed to by incoming students before arriving on campus.

How to complete: Via the New Student Checklist

### □ STUDENT CODE OF CONDUCT QUIZ

### **DUE JANUARY 18**

The Office of the Dean of Students is concerned primarily with students' needs and well-being outside of the traditional classroom, in addition to administering the student conduct system. In keeping with the Jesuit ideals of "cura personalis" – the education of the whole person – and the development of the mind, body, and spirit – the Office of the Dean of Students calls on students to be accountable for their actions in accordance with the Student Conduct Code.

How to complete: Via the New Student Checklist

# **GETTING STARTED**

### **ORIENTATION & MOVE-IN**

Orientation allows students to connect with each other and the Fairfield community before classes begin. On Sunday, January 20, new residential students will move on campus. Later in the day, all new students will participate in social activities. Orientation for all new students will be on Sunday, January 20 and on Monday, January 21. For more information about Orientation & Move-In visit fairfield.edu/newstudents.

### **COMMUTER STUDENTS**

The Office of Residence Life works closely with commuter students to help them take full advantage of the many opportunities that the University provides.

A dedicated commuter lounge equipped with a television, tables for studying, lockers, and comfortable couches is conveniently located in the Barone Campus Center.

The Office of Residence Life also has a limited number of rooms available on short notice for



students in case of poor weather or unexpected transportation issues. Commuter students are encouraged to participate in all programs such as clubs and organizations, sophomore residential colleges, service learning, and study abroad.

### **MY.FAIRFIELD.EDU**

Fairfield University's portal can be reached at my.fairfield.edu. The portal provides access to:

- View grades and unofficial transcripts
- View current course schedule
- Accept financial aid
- Register for courses
- Access tuition bills
- Add a cell phone number to the StagAlert system
- Other online resources (i.e. Email, BlackBoard, Orgsync, etc.)

For What to Bring to Campus, see the end of this Guide.

### ACADEMIC CALENDAR 2018: The calendar is on the University web site at fairfield.edu/academics/academiccalendar

### **STAGCARD**

The StagCard is Fairfield University's official identification card. Students can have their picture taken when they arrive on campus. Students will receive their StagCard in the fall, and are expected to carry the card at all times.

The StagCard is an all-in-one card. Students will use it for the following services:

- Building access to the residence halls, the DiMenna-Nyselius Library, computer labs, and the RecPlex.
- Document printing: Fairfield uses WEPA (Wireless Everywhere, Print Anywhere) to manage its publicaccess printers. Users send print jobs to the Cloud, and then release them from one of 12 kiosks around campus, and from any WEPA kiosk nationwide. All students receive \$25 in complimentary StagPrint value each semester, or \$5 per registered course, whichever is greater.
- Laundry: All campus residents receive 80 complimentary laundry cycles (one wash or one dry) each semester.
- Meal Plan: All residence hall residents are automatically enrolled in a meal plan; commuting students are eligible to purchase one. The StagCard is required in the Tully Dining Commons .
- Debit: When students add money to their StagBucks account, the StagCard becomes a debit card.

The money in the StagBucks account can be used at a variety of locations on campus, including the Fairfield Spirit Shop, the University Bookstore (downtown), the mailroom, vending machines, Einstein Bros Bagels, the Stag Snack Bar, Starbucks in the library cafe, and more.





The StagBucks account will also kick in when students run out of dining dollars, StagPrint, or laundry cycles. For an updated list of off-campus merchants accepting the StagCard, visit fairfield.edu/stagcard.

There are five convenient ways to add money to the StagBucks account:

- 1. Online at stagcardonline.com. MasterCard, American Express and Visa accepted.
- 2. In person at the StagCard Office. Cash, check, Master Card, and Visa accepted.
- 3. At a Value Transfer Station (VTS) located in the Barone Campus Center next to the ATM and in the Weil Café of the DiMenna-Nyselius Library. Only cash is accepted.
- 4. By mail to the StagCard Office. Make checks payable to Fairfield University, indicate the student's name and Fairfield ID number in the memo area, and send to: StagCard Office Fairfield University 1073 North Benson Road
  - Fairfield, CT 06824

# ACADEMIC SUPPORT AND RESOURCES

### **ACADEMIC & CAREER DEVELOPMENT** CENTER

The Academic & Career Development Center offers comprehensive programs, services, and resources to support student development, academic success, and career readiness. The Center provides services tailored to address the diverse developmental stages of a student's academic career. The distinctiveness of this holistic approach is grounded in our Catholic, Jesuit mission and supports a transformative learning experience. The Academic & Career Development Center is located in the Kelley Center. For additional information, please contact the Academic & Career Development Center at 203-254-4081 or acdc@fairfield.edu.

### Academic Support

Academic Support provides individual and group services aimed at facilitating student transition and increasing student engagement and success. The Center supports and monitors students' academic progress, offers tutorial programs and learning support resources, and coordinates with faculty advisors, deans' offices, and campus resources to assist students in achieving academic success. Using a holistic advising model, the Center helps students

The DiMenna-Nyselius Library develops students' meet their academic, personal, and professional goals potential by supporting intellectual curiosity and through comprehensive and integrated academic open-minded exploration of complex research support services and resources. questions. Librarians on staff are information experts The following services are available to undergraduate who prepare students for university-level research. To students: ensure that students successfully transition to Fairfield, • Peer Tutoring Program the Library assigns each first-year student a Personal Academic Support Workshop Series Librarian, who serves as a touchpoint of support and • The Math Center introduces students to the Library's collections and • The Writing Center services. In addition, the Library offers:

### Accessibility

Accessibility is a confidential service available for students with disabilities and temporary impairments, both undergraduate and graduate, attending Fairfield University. Accessibility works with students each semester to collaboratively create academic and/ or campus life accommodations. Services include one-on-one sessions focused on time management, organization and planning, study skills improvement, effective note taking and communications skills. To request accommodations or to learn more about the comprehensive services, please call 203-254-4081, or visit fairfield.edu/accessibility.

### **Career Services**

It is never too soon to start thinking about life after Fairfield! That includes evaluating careers, graduate school, and service opportunities. This is the time

for students to identify interests, skills, abilities, and personality traits. The Center provides access to assessment inventories, career counseling, and assistance with developing resumes. Many students find that asking questions about future work is closely tied to decisions they will make about majors, minors, and other areas of engagement. Thinking about a future career helps students to truly value their time at Fairfield, enhancing the college experience.

For more information, visit fairfield.edu/acdc.

### **PROJECT EXCEL**

Project Excel is a TRiO Student Support Services (SSS) Program funded by the US Department of Education. The programs' overall objectives are to increase and support the retention of participants, ensure that participants are in good academic standing at the University and to have participants graduate in a timely way. Project Excel works to accomplish its objectives by providing an array of support services for eligible students. For additional information on eligibility requirements, please contact Project Excel at 203-254-4064.

### LIBRARY

- One-on-one research help with a librarian in-person, by email, or phone
- 24/7 help via chat service
- Course-integrated library instruction
- Online research guides
- 1 million books/ebooks and over 200 databases of academic articles and streaming media
- Reservable spaces to conduct group work
- Tech equipment such as computers, laptops, chargers, printers, scanners
- 24/7 computer lab and café

Special events are held throughout the year such as research and writing workshops, free coffee and snacks during finals week, therapy dogs, and other destress activities. The Writing Center and ITS4U Tech Help Desk are also located within the library.

Visit fairfield.edu/library.

# ACADEMIC PLANNING

### ACADEMIC ADVISING

Through academic advising, students learn to become members of Fairfield University's community, to think critically about their roles and responsibilities as students, and to develop an educational plan that allows for exploration, reflection, and discernment. A network of faculty advisors, academic dean's offices, Academic & Career Development Center and peer academic advisors supports students in all areas of academic planning and at each stage of the decisionmaking process. Students receive assistance with selecting courses, deciding on majors and minors while incorporating co-curricular involvement and highimpact learning opportunities such as study abroad, capstones, and internships. Together, Fairfield's faculty, staff, and peers promote a holistic approach to academic advising that encourages students to be actively engaged and to make thoughtful choices regarding their current and future plans.

### Faculty Advisors

Students are assigned a faculty advisor within their academic discipline. Undeclared students are also assigned a faculty advisor that specialize in working with students that have not yet declared a program of study. Once these students declare a major, they will be reassigned to an advisor in the academic discipline chosen. Supplemental advising support is available to all students through the Academic & Career Development Center, assistant/associate deans, and department chairs. Advisors are available to meet regularly with students, monitor progress, advise students at registration time, and discuss courses and programs of study.



### THE CORE CURRICULUM

Fairfield University's liberal arts Core courses give students the knowledge and skills to better understand the world and their place in it. Core courses are offered in a variety of disciplines, but together they have two goals: enabling students to become thinking and caring global citizens, and providing a general educational background that serves to put into perspective the more in-depth intellectual or technical mastery students gain in their major program.

The Core Curriculum includes five general areas of study:

- 1. Mathematics and Natural Sciences
- 2. History and the Social and Behavioral Sciences
- 3. Philosophy, Religious Studies, and Applied Ethics
- 4. English and Visual and Performing Arts
- 5. Modern and Classical Languages

Additionally, the Core includes a diversity requirement (both U.S. and World Diversity) that will help students develop a critical consciousness of themselves and society.

Learn more about these areas of Core study and requirements at fairfield.edu/core.

To learn more about the diversity requirement and to see a selection of courses to choose from, visit fairfield.edu/core.

### PLANNING STUDY IN THE CORE

Core courses are taken throughout a student's college career at Fairfield University. However, precisely when students should take various Core courses depends, in part, upon their major. Faculty advisors will assist students in selecting a schedule that meets Core requirements.

Students are encouraged to make the Core personally meaningful by following six paths to self-discovery -six ways of making connections among various areas of study. To learn more about what these Core Pathways are and how they can assist students in exploring the Core, visit fairfield.edu/core.

Interdisciplinary courses and majors, courses that involve service learning, and those that have students conduct their own research are especially conducive to helping students find connections among the many academic offerings at Fairfield. Finally, because





many Core courses can also be counted toward maj and minor programs, students can still pursue more than one intellectual interest in greater depth even as they meet the Core requirements. For a list of all interdisciplinary minors, as well as all majors, visit fairfield.edu/majors-and-minors.

### COURSE SELECTION FOR **NEW STUDENTS**

### **Class Registration**

Students will work with academic administrators to select their courses for the upcoming semester. Based on academic program/school requirements and student interest, administrators will assist students in registering for their courses prior to the start of the semester.

### Typical Course Loads and Schedules

Students typically enroll in five 3- or 4-credit hour courses each semester at Fairfield University. However, a student will be considered full-time while taking a minimum of four courses and/or 12 credits.

### **Guidelines for the Language Requirement**

### Reasons for the Language Requirement

In an increasingly interdependent world, the ability to understand and communicate across ethnic, cultural, ideological, and national boundaries is essential. Since language is the primary vehicle for

# **ACADEMIC PLANNING**

or	communication, one goal of the Core Curriculum is to
	ensure that Fairfield graduates acquire skills within at
	least one language other than English.

Due to specialized programs of study, most students in the School of Engineering do not have to fulfill the Modern/Classical Language requirement; students in the Dolan School of Business must complete two semesters of the same Modern/Classical language at any level; and students in the Egan School of Nursing & Health Studies have to meet either the Modern/ Classical language or the Visual and Performing Arts requirement. Students are advised to meet with their academic dean's office or the Academic & Career Development Center to ascertain exactly what requirements need to be met in order to fulfill their

Students whose placement score allows them to place out of the language requirement may choose to continue with the study of their chosen language in order to work toward a minor or major or start a new language, if desired.

### Deciding Which Language to Study

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Students with a high school background in a particular language may want to continue their studies to improve their proficiency. Other students prefer to use college as an opportunity to learn a completely different language, one that they do not know or that was not offered at their high school.

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www.fairfield.edu

# ACADEMIC PLANNING

Assessment of Students' Language Skills

We require all students who have acquired some fluency in Chinese, French, German, Italian, Russian, and/or Spanish – whether through study in high school or another institution, at home or through living abroad - take the Language Placement Exam in one of these languages, even if they do not intend to continue studies in any of them. The Action Items section of this Guide contains more information about taking the online Language Placement Exam.

If students choose to continue study in one of those languages (Chinese, French, German, Italian, Russian, and/or Spanish), the score on the placement exam will determine the beginning level of study at Fairfield. Students who place into the intermediate level will need to complete two semesters of language study, while those who place at the elementary level will need to complete up to four semesters pending their academic program. Currently there is no Language Placement Exam in Arabic, Japanese, Hebrew, Portuguese, Classical Greek, or Latin. Students who plan to start a new language should not take the placement exam in this new language.

The U.S. Government has designated Arabic, Chinese, Japanese, Portuguese, or Russian-languages as Critical National Security languages in which the need for specialists is growing. All students are encouraged to consider starting one of these critical languages.

Students considering studying abroad as part of their college experience may want to begin -- or continue -- learning the primary language of the country in which they are planning to do coursework. All students should indicate their language preference on the Academic Interests Questionnaire found online on the Student Checklist.

### Guidelines for Pre-Health/Pre-Med Planning

Fairfield offers a challenging, competitive, and highly successful pre-medical/pre-dental/pre-health professional program called the Health Professions Program, or HPP. Students in this program pursue studies in a field or major of their personal interest while taking those courses necessary for admission to medical and dental schools, as well as any of the professional schools for allied health careers, such as optometry, physical and occupational therapy, podiatry and more.

Students who are considering the health professions as a career should identify themselves and meet

with the Health Professions Advisor. Dr. Geoffrev Church, as early as possible in the semester (gchurch@fairfield.edu, Bannow Science Center, Room 207). A great deal of careful planning over three to four years must be done in order to prepare a strong application for advanced study. Therefore, an early meeting allows students to make sure they are on track with program requirements while there is still time to add or drop courses as appropriate.

To apply to health professions schools, students need to have foundational knowledge in science. Many pre-health students elect to pursue a degree in one of the sciences. In fact, there is a Pre-Health Concentration option within the biology degree curriculum. However, students can major in any area as long as they supplement the major program with a combination of courses that represent preparation for medical, dental, and allied health schools. There are numerous courses across the core curriculum that focus on health care topics.

HPP students should complete two years of chemistry (General I & II and Organic I & II) as these courses are required for nearly all pre-health students. It is easier for students to schedule the full load of prerequisite courses by starting with chemistry in the first year.

It is not necessary for students to begin their pre-health preparation by taking "General Biology" (BI 170) in the first semester unless they are considering majoring in biology, have already declared that major, or have a strong interest in the course content and are well prepared.

### ACADEMIC SCHOOLS AND PROGRAMS

### **College of Arts and Sciences**

The College of Arts and Sciences, the oldest and largest of Fairfield's five schools, is where nearly half of all Fairfield undergraduate students will focus their studies. In addition, this is where all Fairfield undergraduates take their liberal arts Core courses that ensure that every student is broadly educated in the Jesuit tradition. Together, students of the College of Arts and Sciences will fully experience, on campus and off, the arts and humanities, philosophy and religious studies, the natural sciences and mathematics, and the social and behavioral sciences.

For a list of College of Arts and Sciences majors and minors, visit fairfield.edu/cas.





### **Charles F. Dolan School of Business**

The highly competitive, globally-oriented, tech-savvy business world seeks sound, knowledgeable, inspired undergraduates with ethics to be the business leaders of the future. This is who we'd like to help students become during their time at the Charles F. Dolan School of Business. Whether students see themselves as an accountant, an entrepreneur, an international business executive, a marketing professional, a data analyst, or an expert in the world of finance, the School of Business can help take students there.

For a list of Dolan School of Business majors and minors, visit fairfield.edu/dsb.

### School of Engineering

The School of Engineering is devoted to helping students pursue successful undergraduate and graduate engineering and computer science degrees. The School provides opportunities to combine study with experience and professional practice through classroom instruction and industrial internships, offering the prospect for the best in engineering education. The School's graduates master theoretical and practical knowledge of engineering skills, and

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# **ACADEMIC PLANNING**

acquire additional competencies in communications. critical judgment, social responsibility, and a sense of economic and ethical values.

For a list of School of Engineering majors and minors, visit undergraduate programs at fairfield.edu/soe.

### **Graduate School of Education and Allied Professions**

The Graduate School of Education and Allied Professions, in close collaboration with the College of Arts and Sciences, offers several programs for undergraduates:

- A 15-credit minor in educational studies open to all interested undergraduates
- A five-year integrated bachelor's/master's degree with Teacher Certification in the following areas: secondary education (with concentrations in science, math, English, social studies, and world languages); elementary education.

There are two phases of the admission process to the Five-Year Program: Level I and Level II. Admission to Level 1 does not guarantee admission to Level II. Submit Level I application as early as a spring of sophomore year and no later than spring of junior year. To be admitted to the graduate phase of the Five-Year Program (Level II) students must complete and submit the graduate application online by February 1 of their senior year.

- A five-year bachelor/master's degree program in Industrial/Organizational Psychology. The Industrial/Organizational Psychology program is designed to train students to apply psychological principles and techniques in the work environment to increase individual and organizational productivity. Interested students should contact Dr. Faith-Anne Dohm (fdohm@fairfield.edu) during their sophomore or junior year to allow enough time to take prerequisite courses which may only be offered once a year. Prerequisites need to be completed before application for admission.
- Students should apply for admission online no later than April 1st of their senior year.

To learn more about these programs, visit fairfield.edu/gseap.

# ACADEMIC PLANNING

### Honors Program

The Honors Program at Fairfield University invites talented, intellectually curious students from all undergraduate schools to apply for admission and, upon acceptance, to diversify their education through interdisciplinary courses and small seminars reserved solely for Honors students. Invitation to apply to the Honors Program is offered to some incoming students who have received the Magis Scholarship. Honors students are granted exemptions in the Core Curriculum that enable them to complete their major requirements and to pursue minor or elective courses.

To learn more about the Honors Program, visit fairfield.edu/honorsprogram.

### OTHER ACADEMIC PROGRAMS Center for Faith and Public Life

Fairfield University's Center for Faith & Public Life offers students a multitude of opportunities to build the knowledge and skills required for global citizenship. Rooted in the Jesuit tradition and Catholic Social Teaching, the Center is committed to addressing society's most pressing challenges through active engagement with communities around the globe.

### Service Learning

Service learning is an approach to teaching and learning that links academic study and communitybased service so that each is strengthened and both are transformed. Students get out of the classroom



and into the community in a variety of ways, from tutoring in local schools to building homes on the Cheyenne River Reservation in South Dakota or conducting health interventions with communities in Nicaragua. Courses designated as "SerL" or "SerL Option" in the course listing all have a service component that relates to the course material.

Students who have taken at least one service-learning course can apply for our student leadership program, Service Learning Associates (SLA). The SLA program engages students in meaningful peer leadership roles geared towards enhancing service learning at Fairfield. Paired with faculty teaching service-learning courses, SLAs assist with logistics, communication with partners and facilitating critical reflection for peers.

Learn more about Service Learning and see an updated list of courses by visiting fairfield.edu/servicelearning.

## JUHAN (Jesuit Universities Humanitarian Action Network)

Through the JUHAN program, students can take courses, participate in service and simulation experiences, get a "foot in the door" with great internship opportunities at leading humanitarian organizations and assume leadership roles that will prepare them for addressing humanitarian crises. Through JUHAN, students can connect with students around the world on the meaning of humanitarian response and its implications for the Jesuit ideology of 'men and women for others.'

In response to the increasing number, scope and intensity of humanitarian emergencies, Fairfield University has introduced a new Humanitarian Action Minor which complements students' other fields of study with the concepts, theories and skills to discern individual and collective responsibilities to respond to humanitarian needs at home and around the world. The program includes faculty with expertise in an array of disciplines including ethics, engineering, health, history, economics, management, and international affairs from all five of the University's schools.

There are many different opportunities to engage with the program each year. Learn more about JUHAN by visiting fairfield.edu/juhan.

# ACADEMIC PLANNING

## Academic excursions to the United Nations and Washington D.C.

Location, location, location! Fairfield's prime geographic location affords students many opportunities to visit places critical to our nation and our world. Each year, the Center sponsors a fall day-trip to the United Nations in New York City where students learn about global governance and international policy and a spring break trip to Washington D.C. where students have the opportunity to engage with alumni in public service and visit with legislators and NGOs. Additionally, we sponsor students to attend the annual Ignatian Family Teach-In, joining thousands of students from Jesuit schools across the United States in Washington, D.C. for a weekend of social justice learning, service, and advocacy. Learn more at fairfield.edu/cfpl.

### To help guide you over the next four years, use the Center for Faith & Public Life's Global Citizenship Bucket List:

- Take at least one service-learning and one JUHAN course before you graduate
- $\hfill\square$  Spend a day at the United Nations
- □ Travel to Washington, D.C. to learn more about public service, social justice and advocacy
- Participate in a service/immersion experience domestically or internationally
- □ Take on a leadership role in service learning or JUHAN
- □ Get to know someone with a faith background that differs from your own
- Visit a place of worship that you've never experienced before
- $\square$  Participate in a humanitarian simulation
- □ Intern with a non-profit or humanitarian organization
- Attend events/lectures that expand your horizons regularly (you'll never have this many free opportunities again!)

### The Center for Catholic Studies

The Center for Catholic Studies promotes research and teaching on all aspects of the Roman Catholic Church. Catholic Studies examines Catholicism as a cultural tradition, exploring its particular customs, politics, organizational structure, and distinctive ethical voice; 9

as an intellectual tradition, attending to the great philosophical and theological legacy of the Church and its impact upon the development of science and learning; and as an artistic tradition, studying its immense contributions to music and drama, to poetry and fiction, to painting and sculpture.

### Lectures and other Events

Throughout the year, the Center brings nationallyrecognized scholars to campus to share their expertise on a wide range of topics of interest to Catholic Studies through evening lectures. In addition, the Center regularly sponsors workshops, conferences, and student initiatives related to the Catholic intellectual tradition.

You can learn more about the Center for Catholic Studies by visiting in Canisius 200 or online at fairfield.edu/cs.

### Study Abroad

An international experience has become an invaluable part of a complete undergraduate education. Fairfield invites students to study abroad for a semester or summer program from a selection of more than 100 programs with options for all majors and minors. We also have Faculty-led and summer programs that are open to students from all levels (from first-year to seniors) so you can always make study abroad work with your schedule. Study language in Florence, Italy, business in Brisbane, Australia or a subject of your choice at one of our many overseas partner universities. Explore what service learning means thousands of miles from campus, experience an academic internship abroad and discover what a completely different culture can teach you about your own. Students can study in a Fairfield-administered program to earn credit and grades in Brisbane, Australia; London, England; Aix en Provence, France; Galway, Ireland; Florence, Italy; Madrid, Spain and Managua, Nicaragua. Programs are also offered all over the world with affiliated programs earning transfer credit. Students who submit the Study Abroad application online need approval from their academic department and an overall GPA of 2.8. Students are encouraged to drop by our Study Abroad office and attend our information sessions. You may also visit our Study Abroad website to learn more at fairfield.edu/studyabroad.

### THINGS TO DO TO EARN YOUR ANTLERS



- 1. Cheer your head off at a Stags basketball game
- 2. Study on the beach...or just play Frisbee
- 3. Attend a Rock the Eucharist Mass with Lord's Chords
- 4. Tweet about the amazing Open VISIONS Forum you just experienced at the Quick Center
- 5. Grab a snack at Late Night at the Stag
- 6. Play a game and get an awesome give-away at one of FUSA's late night events.



- 7. Go to one of Fairfield @ Night's bingo nights
- 8. Take the train into the city around holiday time
- 9. Get all decked out in your Fairfield gear for Red Sea Madness
- 10. Chase or be chased by the turkeys
- 11. Dance the night away at The Presidential Ball
- 12. Take a trip to a Broadway show



- 13. Make a donation in support of your Senior Class Gift senior year
- 14. Go to a Jazz Ensemble concert
- 15. Go sledding on the library hill
- 16. Visit South Side Cafe for great entertainment and a late night menu
- 17. Sing karaoke at The Levee
- Attend a Glee Club concert and listen to some of your classmates sing on stage



19. Watch your classmates on the big screen at Cinefest 20. Pull an all-nighter in Club DiMenna

- 21. Grab a pre-class coffee at Einsteins or get a Starbucks at the library or town bookstore
- 22. Run down the hill to Dolan School of Business because you are late to class
- 23. Try one of our many food trucks at StagFest in the Rafferty Stadium parking lot on Alumni & Family Weekend



- 24. Get dressed up with the rest of your class for the Sophomore "Half Way To the Beach" dinner dance event
- 25. Take your picture with the University President at The Presidential Ball
- 26. Play on an intramural or club team
- Attend the Activities Fair as a new student looking for clubs and as an upper class student recruiting new members
- 28. Go on a Kairos retreat or any retreat

- 29. Do homework in the McGrath Commons in Campus Ministry
- 30. Have your super nice RA let you into your room when you get locked out
- 31. Write an article for The Mirror or at least read one
- 32. Vote for the president, vice president, and class senators at the FUSA election or better yet, run for a position
- 33. Visit the Zen garden to relax during a stressful time



- 34. Stay for multiple meals in the Tully
- 35. Check out Fairfield Flicks- Watch a weekend late night movie
- 36. Get arrested but only to support the Special Olympics at Jail n' Bail
- 37. Convince your professor that there is a good reason to have class outside on the first nice day of spring
- 38. Play an impromptu game of Frisbee, wiffle ball, or soccer on the quad

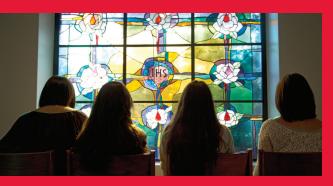


- 39. Take the Stag bus to Milkcraft
- 40. Attend the fall concert
- Laugh your head off at a "Your Mom Does Improv" show
- 42. Go to Colony Grill and eat your entire pizza
- 43. Take one of the free exercise classes at the RecPlex!
- 44. March in the NYC St. Patrick's Day parade with Fairfield University

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- 45. Visit a professor during office hours
- 46. Get to know a Jesuit
- 47. Participate in Relay for Life
- 48. Take a free shuttle to the Arena for a basketball game
- 49. Wear red every Fairfield Friday!
- 50. Go on a service trip
- 51. Study abroad in Italy, France, Spain, Greece, Australia, or choose from our many different locations and programs



- 52. Visit the Academic & Career Development Center to maximize your time
- 53. Take a break from studying for finals by getting in the holiday spirit and attending the annual Holiday Tree Lighting Ceremony
- 54. Go to an art exhibit at the Fairfield Art Museum
- 55. See a Theatre Fairfield play
- 56. Go to the University Orchestra concert



### STUDENT LIFE

Student life at Fairfield University supports the Jesuit tradition of caring for the whole person by providing opportunities that engage students in meaningful activities designed for their living and learning experience. Through both curricular and co-curricular experiences, students will be involved in integrative learning opportunities that empower intellectual, spiritual, and cultural growth during their time at Fairfield University.

### **DEAN OF STUDENTS**

The primary responsibility of the Office of the Dean of Students is to enhance the quality of student life outside of the classroom. The Office collaborates with many departments within Student Affairs and the Academic Division to help students integrate their student life experiences with their academic learning. We encourage every student to take advantage of the leadership development opportunities, co-curricular programming, diversity initiatives, and volunteer services that Student Affairs has to offer.

The Office of the Dean of Students is also concerned about the moral and ethical development of students. We expect students to play an active and respectful role in community life at Fairfield University and adhere to Student Code of Conduct. We help students make responsible decisions through peer mentor programs, one-on-one meetings with agents of the Dean's office, and creative, educational programs. You can visit the Dean's office in the Barone Campus Center Suite 408. call 203-254-4211. or e-mail dosoffice@fairfield.edu.

### **CLUBS AND ORGANIZATIONS**

Fairfield University recognizes over 100 studentled clubs and organizations, who provide students with an array of opportunities to engage in cultural, educational, social, spiritual, and recreational programs. Students gain first-hand experience in leadership, organizational development and management, decision-making, diversity, and event planning.

For a complete list of clubs visit fairfield.edu/clubs-and-organizations.

### **FUSA**

The Fairfield University Student Association (FUSA) is the largest and oldest student organization on campus, with a long and rich history of serving as the official governing body for full-time undergraduate student body. FUSA Serves as the primary vehicle for students to voice their opinions and advocate and address their needs. FUSA also supports the more than 100 registered student-led clubs and organizations, while also planning social, cultural, and educational events throughout the year. For more information, visit the FUSA website at fairfield.edu/fusa.

### IRHA

The Inter-Residential Housing Association (IRHA) is your voice within the residence halls. Students are invited to take part in shaping their residential living experience and make the most out of their residential experience. IRHA works closely with each Residence

### ACTIVITIES: CHECK OUT THE TYPES OF ACTIVITIES OFFERED TO STUDENTS THROUGHOUT THE ACADEMIC YEAR!

### **Cultural Events**

Noche Caliente Gender Bender Ball Martin Luther King Week Discover Islam Week Flavors of Asia Quick Center for the Arts Shows (fairfield.edu/ auick) Art exhibitions at campus museum and galleries Theatre Fairfield student productions Music performances Film screenings

### Late Night Events

**Bowling Trips** South Side Café Bingo Series Fairfield Flicks Late Night @ Tully Late Night with FUSA Late Night @ The RecPlex Trivia Nights **Broadway Shows** 

### Activities Fair First Year Assembly Convocation Presidential Ball

Traditional Events

Red Sea Madness Alumni & Family Weekend Jazz Your Jack-o-Lantern Lighting of the Lounges Holiday Tree Lighting Santa's Workshop Midnight Breakfast Siblings Weekend

To Be A Kid Again Fall Concert Fairfield on Fire Mass of the Holy Spirit New England Dav Spring Fest Carnival Relay for Life





Hall community through RHA, campus offices, other student organizations and key senior administrators to make change happen. IRHA is also affiliated with the National Association of University Residence Halls and sponsors students to attend a leadership conference each semester.

Commuter Student Association: The Commuter Student Association is a group for both commuters and residents to connect with each other and have fun! We host different events throughout each semester. We also have meetings bi-weekly, where commuters and residents can come together as a community, make friends, and connect with each other.

### **Fairfield United**

Fairfield United is a consortium of different cultural and affinity clubs. Fairfield United strives to increase knowledge and understanding of the Fairfield University population through educational programming. The following student organizations belong to Fairfield United: Alliance; ASA, the Asian Student Association; AAUW, The American

# **STUDENT LIFE & RESOURCES**

Association of University Women; SALSA, the Spanish American Latino Student Association; SASA, the South Asian Student Association; MSA, the Muslim Student Association; UMOJA, the Black, African-American, Black Student Organization; Remixx, the hip hop dance team; and Weeepa, the Latin American Dance group.

### ATHLETICS AND RECREATION

### Athletics

The Department of Athletics sponsors and supports the intercollegiate athletics program, including 20 varsity sports.

### Varsity Sports

The University sponsors 20 varsity sports, all of which compete at the NCAA Division I level. The varsity program includes nine men's sports (baseball, basketball, cross country, golf, lacrosse, rowing, soccer, swimming and diving, and tennis) and 11 women's sports (basketball, cross country, field hockey, golf, lacrosse, rowing, soccer, softball, swimming and diving, tennis, and volleyball).

Fairfield University students are granted free admission to all athletic events on campus with their StagCard.

### For more information, visit fairfield.edu/athletics, fairfieldstags.com, facebook.com/fairfielduathletics and twitter.com/fairfieldstags.

### Recreation

The newly remodeled and expanded RecPlex opened in September 2016. Waiting for you are three levels of cardio equipment, strength and conditioning equipment, as well as, four group exercise rooms, three basketball courts, a 25-meter pool, an indoor elevated track and a spin room.

The Department of Recreation coordinates Intramural programs, sport clubs, group exercise and general exercise opportunities weekly. Numerous employment opportunities are also available to the student body.

### **Intramural Sports**

Intramural sports are an integral part of student life at Fairfield University. There are numerous, unique intramural activities, including full seasons or day/ weekend tournaments. Separate divisions for male, female, and co-ed participation are offered. Intramurals are overseen by student supervisors and officiated by student employees.

### **Exercise classes**

Fairfield Fit classes, led by certified (mostly student) instructors, are offered free of charge to the student body. Upwards of 40 classes are available on a weekly basis.

### Sport Clubs

The sport clubs program strives to provide leadership and competitive athletic opportunities for students. These programs provide an excellent avenue to enhance knowledge and skills with a specific sport through social, cognitive, and physical experiences. Currently, Fairfield University sponsors 25 sport clubs, with over 500 students forming team rosters.

Learn more about the RecPlex at fairfield.edu/recplex

### ARTS AND CULTURAL OPPORTUNITIES

Fairfield takes great pride in the arts and intellectual Fairfield University is home to numerous performing and creative arts, which are open to all students. Engagement with the arts as a change agent in one's life is an integral component of our mission as a Catholic, Jesuit University.

Fairfield University is home to numerous performing and creative arts, which are open to all students. Unlike most universities, students do not need to major or minor in the arts to participate in these organizations. Come join Theatre Fairfield; University Symphony Orchestra; Gospel Choir; The Sounds A Cappella Group; Stags TV; Jazz Rock and Blues Ensemble; Your Mom Does Improv, a student-run improv troupe; Glee Club; and Pep Band! All students are welcome to sign up for private instrumental and voice lessons and encouraged to utilize music practice rooms. For information about auditions. private lessons, rehearsal times, introductory meetings, or anything related to the arts on campus, contact Caitlin Hughes, department coordinator of Visual and Performing Arts, at chughes1@fairfield.edu

### **Regina A. Quick Center**

Want to experience live performances from the best musicians, dancers, and actors in the world for less than the price of a movie ticket? Fairfield students can purchase tickets to Quick Center performances for just \$5 with their Stag ID. In addition, students can attend the Open VISIONS Forum where distinguished politicians and journalists, among many others, offer insightful lectures and opportunities for community discussion as well as concerts by the many student ensembles performing at the Quick, including Theatre Fairfield, the Glee Club, and the Dance Ensemble.

Even better, join the new Quick Student Advisory Board and meet like-minded arts appreciators as you attend event together, market programs for students, and learn about the nuts and bolts of managing a not-for profit performing arts center. (Perfect for resume building!)

Visit **quickcenter.com** for more details. Let the Quick be your home for meaningful experiences at Fairfield!

### Fairfield University Art Museum

The Fairfield University Art Museum encompasses galleries for the permanent collection and rotating exhibitions in Bellarmine Hall, and the Walsh Gallerv for larger special exhibitions in the Quick Center for the Arts. It is an essential academic and cultural resource that brings original works of art to the Fairfield University community, and to the residents of Fairfield County and beyond. The small but choice permanent collection features European and American paintings, drawings, prints and photographs, as well as a group of Asian, African and Pre-Columbian objects.

# **STUDENT LIFE & RESOURCES**

This is augmented by antiquities and medieval objects traditional residential halls, suite-style buildings, on long-term loan from the Metropolitan Museum of townhouse blocks, apartment complexes, and several Art, the Penn Museum, the Worcester Art Museum, private homes adjacent to campus. Fairfield University and the American Numismatic Society, Asian art guarantees and requires on-campus residency for on loan from the Columbia University Collection, all full-time undergraduates during all four years at and European paintings and objects borrowed from Fairfield. The University works closely with students to private collections. Exhibitions showcase works of administer the housing lottery and selection processes, art in all media from a broad swathe of time periods and to create a sense of community and an active, and world cultures, ancient to contemporary. FUAM engaged atmosphere in the student residences. Residence Life has taken steps to ensure the highest partners with local schools and cultural institutions quality of life in the living spaces offered to students. and serves all audiences through outreach, free admission and free events.

### LUKACS ART GALLERY AND EXPERIMENTAL SPACE

Campus Ministry is home to a wide variety of Located on the ground floor of Loyola Hall, these clubs, programs, and activities and strives to be a galleries feature exhibitions by student artists, studio welcoming community for all students, respecting art classes, and contemporary artists. each student's personal and spiritual journey. Located on the first floor of the Egan Chapel of St. Ignatius LEADERSHIP DEVELOPMENT PROGRAMS Loyola, the Arrupe Campus Ministry Center is home Leadership development programs are designed to to many service, retreat, and social justice programs, explore how different leadership theories and models and is also a gathering space for students of all can be applied to students' current roles, civic life, and faith traditions who are interested in exploring and future careers. Students who enroll in these programs enriching their spiritual lives as well as learning about have an immediate, hands-on opportunity to put into opportunities for service to the broader community. practice the leadership concepts they have learned. On staff are several full-time Catholic campus Leadership opportunities are available to students ministers and part-time Protestant and Muslim throughout their time at Fairfield University. Visit ministers. In addition to directing and coordinating fairfield.edu/leadership for more information. programs, all campus ministers are available for pastoral counseling, spiritual direction, and informal **RESIDENCE LIFE** conversations about life issues and challenges.

The Office of Residence Life seeks to provide safe, Home to the McGrath Commons, the Arrupe Center comfortable, living and learning environments for itself is a gathering place for students who come on residential and commuter students. Fairfield University a drop-in basis for conversation, to share ideas, to has many different types of housing, including

### LITURGY

Fairfield offers a wide variety of liturgical experiences and opportunities. The three major weekend Masses are Sundays at 11 a.m., 5 p.m., and 9 p.m. A group of Jesuit priests rotate through the various Masses (in the chapel and in residence halls) as celebrants, offering a variety of preaching and celebration styles.

### **EUCHARISTIC MINISTERS AND LECTORS**

Student Ems and lectors are integral to Catholic worship and participate in all weekend and special Masses throughout the academic year. Participation in these ministries includes training and commissioning in the fall. A retreat and bi-weekly meetings provide opportunities for fellowship and ongoing spiritual and ministerial formation.

### MUSIC MINISTRY

Campus Ministry has a rich liturgical music program with three great options. The first option is to sing with or play instruments with the 11 a.m. Mass choir, which consists mostly of alumni. The second and third options are to play an instrument or sing with the 5 p.m. choir, Praise Project or the 9 p.m. choir, the Lord's Chords. New members are always welcome . Students can check in with either group after any mass to join.

### CAMPUS MINISTRY

study and to meet friends, to have scheduled meetings on Campus Ministry activities and programs, and sometimes to just grab a cup of coffee! All are welcome. To learn more, visit **fairfield.edu/campusministry**.

### **International Immersion Trips & Pilgrimage Programs**

Throughout the year, students have service and living opportunities, domestic and international, to learn about the realities, hopes, and struggles of those living in situations of economic, political, or social marginalization. Immersion trips and pilgrimages typically take place during the semester breaks in January and May. The programs are open to students of all faith traditions and at all points of their spiritual journey. More information, including program dates and deadlines, is available at fairfield.edu/immersion or by contacting Kevin Molloy at kmolloy@fairfield.edu.

### Ignatian Family Teach-In for Justice

The Ignatian Family Teach-In is a weekend-long program held in Washington, D.C. each November promoting awareness, education, dynamic social action, and political advocacy around issues of peace and justice throughout the world. Each year a delegation from Fairfield University consisting of students, faculty, and staff join other Jesuit high schools, universities, parishes, and Apostolates. Visit fairfield.edu/campusministry for updated information or contact Katie Byrnes at kbyrnes@fairfield.edu.

### **Students for Social Justice**

Students for Social Justice is a dynamic, student-led group that meets weekly and aims to educate, advocate, and activate around issues of social justice, to be a voice for the voiceless, and to further enrich Fairfield's mission in the service of faith and the promotion of justice. For more information, contact their advisor, Katie Byrnes at kbyrnes@fairfield.edu.

### PLAN FOR LIFE AFTER FAIRFIELD

### **First Year**

- Visit the Career Planning Center to meet with staff, talk about goals, aspirations, and how to best utilize the Center over the next four years
- Look for a job on campus or volunteer to gain work experience
- Participate in Redefining Leadership Class

### Sophomore Year

- Make an appointment with a Career Services Counselor and consider taking a "self-assessment inventory" such as Myers-Briggs or the Strong Interest Survey
- Begin drafting a resume
- Register with Stags4Hire, Fairfield's online recruiting system. Students can search for jobs, internships, information on career fairs, and submit resumes to jobs and internships of interest
- Apply for a Stags in the Field opportunity
- Participate in Sophomore Success

### **Junior Year**

- Continue developing resume with a Career Services Counselor
- Upload and update resume to Stags4Hire to explore summer internships
- Practice interviewing techniques with Career Services Counselors and take advantage of mock interviews with real employers

- Attend career planning workshops
- Attend the fall and spring Career and Internship Fairs to meet employers and learn about career opportunities
- Participate in Living Leadership

### Senior Year

- Fine-tune your resume by adding summer jobs and senior classes
- Hone interviewing techniques and participate in real interviews
- Read the Stags4Hire calendar daily to learn of new opportunities
- Attend the fall and spring Career and Internship Fairs to meet employers and learn about career opportunities
- Continuously update resume on Stags4Hire
- Apply for specific jobs and secure a position
- Attend professional development activities
- Continue to take advantage of the Career Planning Center's resources after graduation
- Register for "Senior Launch" events throughout spring semester

# **STUDENT LIFE & RESOURCES**

### "Amazing Breaks" Alternative Spring Break Trips

During spring break, students, faculty, and staff travel for a week of service and ministry in povertystricken areas throughout the U.S. These exciting and challenging programs seek to embody the University's commitment to the service of faith and the promotion of justice. Contact Kevin Molloy at kmolloy@fairfield.edu for more information.

### **Community Service Opportunities**

Students can choose an outreach placement that reflects their interests/talents, whether it is working with inner-city children, offering hospitality at a soup kitchen, or helping revitalize the neighboring city of Bridgeport. For more information, contact Katie Byrnes kbyrnes@ fairfield.edu.

### **Retreat Programs**

The Kairos Retreat is a student-led weekend retreat that occurs during the academic year. Grounded in Fairfield's Ignatian and Catholic traditions, Kairos is open to students of all faiths. Students who have already participated in Kairos, whether in college or in high school, are invited to apply to be retreat leaders.

The John A. Barone Campus Center (BCC) is the Campus Ministry works with students, other focal point of student life on campus. The first floor contains a large, open lounge equipped with wireless departments on campus, as well as organizations off access to the campus network, table tennis and campus, to coordinate retreats. If students have an billiard tables, the StagCard office, the University idea for a retreat, Campus Ministry would love to help radio station (WVOF-FM 88.5); the Commuter Club; make it a reality! For more information, Contact Marc Alibrandi at malibrandi@fairfield.edu. Inter-Residential Housing Association (IRHA); the student yearbook, The Manor; Residence Life; the **ACCESSIBILITY (ACADEMIC & CAREER** Fairfield University Student Association (FUSA), **DEVELOPMENT CENTER**) Student Diversity & Multicultural Affairs; Student Accessibility is a confidential service available for Engagement and offices for student clubs and organizations around its perimeter. students with disabilities and temporary impairments,

both undergraduate and graduate, attending Fairfield University. Accessibility works with students each semester to collaboratively create academic and/ or campus life accommodations while attending Fairfield University. Services include one-on-one sessions with a member of the staff focused on time management, organization and planning, study skills, effective note taking and communications skills. To request accommodations or to learn more about the comprehensive services offered by Accessibility, please call 203-254-4081, or visit fairfield.edu/accessibility.

### **COUNSELING & PSYCHOLOGICAL** SERVICES

Counseling & Psychological Services is a confidential service for full-time undergraduate students. Graduate students may utilize this service for a single session to coordinate a referral. Fairfield's Counseling Center is accredited by the International Association of Counseling Services and provides individual and group psychotherapy by professional psychotherapists to help students deal with adjustment issues, mood disorders, relationship problems, family issues, and emotional distress.

Services offered include psychological counseling, crisis intervention, psychiatric services, and substance abuse assessment and treatment, including Choices, Eating Disorder Treatment and Referral, and Sexual Assault Response.

To learn more about the comprehensive services offered by C&PS, call 203-254-4000, ext. 2146 or visit fairfield.edu/cps.

### **BARONE CAMPUS CENTER**

Meeting rooms are located on the second floor and large multi-function rooms are located on the third floor. The Office of Conference & Event Management is on the second floor, and the Offices of the Vice President for Student Affairs, the Dean of Students, and Tully Dining Commons are located on the fourth floor. The BCC is also the location for:

### ATM

An automated teller machine (ATM), operated by Bank of America, is located on the second floor near the Spirit Shop. Two other ATMs, operated by Personal Care America Federal Credit Union, are located in the Gonzaga Auditorium lobby and The Levee.

### Spirit Shop, Town Bookstore, & Textbooks

Follett operates the Stag Spirit Shop on the second floor of the BCC where students can purchase apparel, stationery, gifts, school supplies, computer accessories, gift cards, snacks, and health and beauty items. The store also offers care packages, fax, and shipping services.

The Fairfield University Bookstore is located at 1499 Post Road in downtown Fairfield. Course materials can be purchased there or online at fairfield.edu/bookstore.

The store offers a variety of options for textbooks, including textbook rental, digital books, and new/ used books. Books ordered through the website can be picked up at the Stag Spirit Shop, downtown bookstore, or shipped to your home for a small fee.

The downtown bookstore sells a large selection of general reading books, stationery, greeting cards, convenience items, clothing, and novelty and gift items. The campus shuttle makes regular stops at the bookstore.

The downtown bookstore also houses a Starbucks Café where students can study, unwind, or attend one of the many events held there, including live music on Fridays.

### **Commuter Lounge**

The Commuter Lounge is located in the lower lobby area of the BCC.

### Dining

The BCC offers a range of dining options including the Main Dining Room located on the fourth floor, and Einstein Bros Bagels and the Stag Snack Bar on the third floor.

- The Main Dining Room features a deli, grill, createa-meal and vegetarian stations, salad and pasta bars, desserts, a frozen yogurt station, and a selfserve ice cream freezer.
- Einstein Bros Bagels offers fresh bagels, coffee, and espresso. They feature freshly prepared deli sandwiches, breakfast egg sandwiches, and baked snacks and sweets.



# **STUDENT LIFE & RESOURCES**

 The Stag Snack Bar is open year-round, with outside dining during the spring, summer, and fall. The Snack Bar offers students many dining options, including a grill, pizzeria, convenience items, and deli.

### **Information Desk**

The Information Desk. located on the second floor of the BCC, is staffed during the day for personal assistance to visitors, students, faculty, and staff.

### Mailroom

All full-time undergraduate students are assigned a campus mailbox. This information will be sent to students' Gmail accounts over the summer. Student mailboxes and the mailroom are located in the BCC, second level. Window hours are Monday through Friday, 9:30 a.m. to 3:55 p.m.

The mailroom offers a full range of postal services (e.g., stamps, mailing packages, etc.). Cash and StagBucks are accepted. Mailing supplies such as envelopes and packing tape can be purchased in the Spirit Shop. The University's mailing address format is:

Student Name Box # Fairfield University 1073 North Benson Road Fairfield, CT 06824 Note: To expedite delivery, do not use 'P.O. Box', use 'Box.'

### **HEALTH CENTER**

The Health Center promotes healthy living and provides medical care for common health problems. Health care is provided by our physician and a staff of nurse practitioners and registered nurses. A nurse practitioner is an 'Advanced Practice Registered Nurse' licensed to manage common illnesses and prescribe medication. The Health Center is open daily when classes are in session. Services provided include the diagnosis and treatment of common illnesses and injuries, allergy shots and a women's clinic. Health Center clinicians are able to order laboratory tests and prescription medications when indicated. Students who have prescriptions from their private healthcare provider for long-term conditions should arrange to have these prescriptions filled at a local pharmacy prior to coming to Fairfield University.

In the case of a medical emergency, students will be transported to a local hospital for care. Bridgeport Hospital and St. Vincent's Hospital both serve Fairfield University students.

All full-time undergraduate students are eligible to use the services of the Health Center. There is no visit fee for eligible students.

### STUDENT DIVERSITY & MULTICULTURAL **AFFAIRS**

The Office of Student Diversity & Multicultural Affairs provides support to all Fairfield University students and many University offices. Through collaborative partnerships and enriching programming efforts, the office works to promote and foster inclusive practices that aid in establishing a rich campus culture that both explores and celebrates diversity. Additionally, the Office provides a comfortable space for students to study and relax and offers wide array of cultural clubs for students to connect with others. Please visit our org sync page to find out more about the cultural clubs.

### UNDOCUMENTED STUDENTS SCHOLARSHIP FUND

The Scholarship Fund for Undocumented Students provides financial assistance to students registered at Fairfield University who are not legal residents of the United States, and as such, do not qualify for federal financial aid. Recipients must be enrolled at Fairfield University as full-time undergraduates for at least one semester, must be in good academic standing and must demonstrate financial hardship. Requests for assistance with critical academic expenses (tuition, housing, healthcare, etc.) will be prioritized, but students may also apply for assistance with co-curricular activity expenses (immersion trips, study abroad, etc.) and DACA renewals. Applications are accepted on an ongoing basis and an effort is made to notify applicants of award decisions within 30 days of receipt. The average request ranges from \$500 to \$5,000.

For more information on resources to support undocumented students, please visit fairfield.edu/daca

## LUCY KATZ DIALOGUE & RESOLUTION PROGRAM

The CARE team, Community Advocates, and Relationship Educators, is a group of highly trained student leaders that conduct dialogues across campus. The purpose is to promote an environment of healthy dialogue. The CARE team is also trained in conflict mediation and can aid students through any roommate or other conflict they may have.

### INFORMATION TECHNOLOGY SERVICES HELP DESK (ITS4U)

Fairfield University supports Windows-based and Macintosh computers. Most devices such as smartphones, tablets, gaming devices, and smart televisions can also be registered on the student network. Go to fairfield.edu/wireless for more information. ITS offers computer, networking, and wireless resources and assistance to the entire Fairfield University community.

The ITS4U Help Desk provides free technical support for issues like wireless connectivity, malware prevention/cleanup, and limited software support. We are authorized to facilitate hardware replacements for warranty-covered HP-Enterprise and Apple computers.

Additionally, all students have access to free, ondemand, training material through Lynda.com which can be accessed by searching "Lynda" on my.Fairfield. Courses covers a variety of technical and non-technical subjects!

Students are welcome to visit the ITS4U Help Desk Monday-Friday 8:30 a.m.-7:00 p.m. Sunday 4:00 p.m.-8:00 p.m. No appointment necessary. Located in the Library — Main Level Room 215

Requests for assistance can be submitted by logging into **itshelpdesk.fairfield.edu**.

For information on purchasing a new computer visit ITS4U Help Desk: fairfield.edu/buyacomputer Phone: 203-254-4069 Email: itshelpdesk@fairfield.edu Facebook: facebook.com/StudentComputing Instagram: Instagram.com/fairfield\_its4u

### PARKING

First-year students and sophomores are not allowed to have vehicles on campus. Due to the limited amount of parking spaces on our campus, Fairfield University has established guidelines and policies pertaining to parking. Within our policy, first-year and sophomore resident students are not authorized to have automobiles on campus (including weekends).

### **PUBLIC SAFETY**

Open 24 hours per day, 365 days per year, the Department of Public Safety is authorized to prevent, investigate, and report any violations of state or federal law and/or Fairfield University policies and regulations on campus. Students can report any potential criminal act or emergency to any officer or representative of the department. Public Safety officers patrol the campus in cars, on foot, and on bicycles. Officers are trained as emergency medical technicians (EMTs), and Public Safety is the firstresponder for medical emergencies on campus.

Public Safety encourages all members of the community to practice basic crime prevention practices by leaving valuables at home, always locking doors, and traveling with friends.

Public Safety officers perform a number of other services on campus, including an escort service, coordinating security needs for campus events, and parking enforcement.

The Department also sponsors personal safety and defense workshops. Students can even participate in a ride-along program. For more information, visit fairfield.edu/publicsafety.

To report any emergency, students should call ext. 4090 or 203-254-4090. All students are to program the DPS phone number into their cell phones prior to arriving on campus.

### TRANSPORTATION

### **Off-Campus Shuttle**

Fairfield University provides a daily off-campus shuttle service that departs from the Barone Campus Center. The shuttle service goes to numerous locations along the Post Road, including the Fairfield Train Station, the Fairfield University Bookstore, Bob's Store, Whole Foods, Five Guys Burger, Chase Banking, Super Stop & Shop, and CVS.

# **STUDENT LIFE & RESOURCES**

In addition, on weekends the shuttle service runs to the Trumbull Shopping Mall and movie theatres. The shuttle are accessible. Schedules are posted in the Campus Center and at fairfield.edu/shuttle.

### Zipcar

Students at Fairfield University now have wheels with no strings attached. Zipcar, the world's leading car-sharing service, is now on campus and available for all 18+ students, faculty and staff. Members can reserv cars parked right on campus by the hour or day, 24/ Join Zipcar today for only \$15.

There are four simple steps to Zipcar freedom:

- 1. Join today at **zipcar.com/fairfield**.
- 2. Reserve a car online or on your phone for as little as an hour or up to seven days.



es	<ol> <li>Let yourself into the car with your unique Zipcard. (The keys are already in the car.)</li> </ol>
	4. Drive away. (Just make sure to return the car at the end of your reservation.)
	*Please note, it can take 7-10 days to receive the Zipcard after joining, which is needed to use a Zipcar. Students should sign up early!
or ve 7.	With Zipcar parked right at on campus, it's easy to get downtown, run errands, or even take a road trip. And since Zipcar covers gas, insurance, and 180 miles per day, you can enjoy the freedom of having a car on campus without the hassle or cost. Join at zipcar.com/fairfield.*
9	* For more information on drivers licenses and documents needed to apply as an international student, check out <b>zipcar.com/apply/foreign-drivers</b> .

Student Life & Resources

### **ALUMNI RELATIONS AND** STUDENT PHILANTHROPY

Students don't have to wait until they receive their diplomas to visit Alumni House. The Office of Alumni Relations and the Alumni Board of Directors support numerous programs on campus and throughout the country, such as networking events, webinars, career development programming, and a Job Shadow program. These events enable students to connect with alumni in various fields and make career connections before graduation. Stop by today or visit facebook.com/fairfieldsaa to find out more!

Alumni House is also home to the Student Alumni Association (SAA). This campus organization of current student leaders works to "bridge the gap" between students and alumni by connecting past and current Stags. This includes bringing alumni back to campus for events like their "Stags Speaker Series", Alumni Board Mentor Programs, and other alumni networking opportunities. Connections made through SAA have resulted in internships and full-time jobs after graduation and life-long mentor connections. SAA is also active in the community, sponsoring the "Teddy Bears with Love Drive," which has donated over 20,000 teddy bears charities across the country, and participating yearly in on and off campus initiatives like the Making Strides for Breast Cancer Walk and Relay for Life.

SAA also works to educate their peers of the importance that philanthropy plays on our campus, in their daily lives, and the critical role that alumni have in shaping the student experience by developing fun and innovative ways to share the important message of paving it forward.

SAA members also have the unique opportunity to attend national and regional conferences annually with other Student Advancement organizations

from colleges and universities across the Northeast and the country through their membership with the national CASE ASAP organization. Throughout the year SAAers also receive exclusive invitations to attend and staff special alumni events such as Reunion Weekend and Regional Chapter networking events in support of the Office of Alumni Relations. SAA is a great way to make new friends, network and alumni, and make a positive impact on the lives of current and future Stags. To find out more, email SAA at FairfieldSAA@gmail.com or follow and add us on social media - Facebook.com/fairfieldsaa. or @FairfieldSAA on Instagram and SnapChat.

### **MEAL PLANS**

For information about other meal plan options, visit fairfielddiningservices.com.

### **CREDIT UNION**

America's First Network Credit Union offers a wide range of financial products and services that can be accessed on campus in Gonzaga Hall or online.

- Savings accounts (several different types)
- Free checking accounts
- Visa branded debit/ATM card
- ATMs located in The Levee and Gonzaga Hall
- Electronic payments (ACH)
- Online account access
- Mobile phone app
- Check cashing on campus
- A wide variety of loan products

Visit the Credit Union website for more information at afncu.com.

# FINANCIAL PLANNING

At Fairfield University, we know that the cost of a private college education is an important financial investment and a major decision for students and their families. The value of this investment will be realized in many ways over a student's lifetime. Fairfield administers a comprehensive distribution of financial aid, using its own financial resources, state and federal funds, and private programs.

From the time of admission to Fairfield until graduation, Fairfield's financial aid counselors will work with students to be sure they are aware of all the financial aid options available to achieve their educational goals. Funds are awarded on the basis of both merit and need to supplement the resources of students and their families. In the last several years, Fairfield has increased its financial aid budget by 33 percent, so students of all economic backgrounds can attend.

### IMPORTANT DEADLINES

(The time-line below captures an entire processing year for continuing students.)

### Late May

Students selected for verification will be notified via University email. Also, all requested documents will be available to view in your my.fairfield account.

### Early July

Fall semester bills will be sent via e-bill to all students and authorized users.

### August 1

• Financial Aid: Deadline to submit all verification documents - applicable only to students who have been notified by the Office of Financial Aid of additional requirements.

• Bursar: Payment is due for the fall semester. Last day for receipt of enrollment or contract changes in the monthly payment plan.

### Late September

Final date of fall semester extension for receipt of federal and alternative loan proceeds. A late fee is assessed after this date.

### October 1

FAFSA & CSS Profile applications are available for the upcoming school year.

• Make any corrections to your applications. If available, please utilize the FAFSA IRS Data Retrieval (DRT) Function.





- The URL to FAFSA is: https://fafsa.ed.gov/
- The URL to CSS Profile is: https://cssprofile. collegeboard.org/

### Early December

Spring semester bills will be sent via e-bill to all students and authorized users.

### January 1

Payment is due in full for the spring semester.

### February 28

Final date of spring semester extension for receipt of federal and alternative loan proceeds. A late fee is assessed after this date.

### April 15

Deadline to submit the FAFSA and the CSS profile for all returning full-time undergraduate students.

### Late May

Students selected for verification will be notified via University email. Also, all requested documents will be available to view in your my.fairfield account.

### June 1

Continuing full-time undergraduate students will be notified of their financial aid awards for the upcoming school year.



# FINANCIAL PLANNING

### PAYMENT PLAN

Information on the monthly payment plan is available at fairfield.edu/bursar.

### OFFICE OF FINANCIAL AID: FINANCIAL AID MANAGEMENT

Students can view financial aid awards, required documents, payment history, financial aid counselor contacts, and more in **my.Fairfield.2.0**.

It is expected that students will regularly check the portal and University e-mail accounts for important financial aid correspondence and requests. All communication from the Office of Financial Aid is sent directly to students via university email. Students are encouraged to visit the office, located in the Kelley Center.

Financial aid is offered for one year only. Financial aid is available on a first-come, first-serve basis. Students are required to apply for financial aid every year by the April 15 deadline. Students are required to submit BOTH the FAFSA and CSS Profile each year. Renewal of Financial aid will be determined once a student's academic progress has been reviewed and providing the student adheres to all other financial aid eligibility requirements. Additional information on all financial aid policies can be found online at fairfield.edu/finaid or in the undergraduate student catalog.

For more information on all financial aid policies, requirements, and aid sources, please visit: fairfield.edu/finaid.

### HANDLING OF ANTICIPATED LOAN PROCEEDS

The Office of the Bursar will allow for deferment of payment on a semester bill in the amount of the anticipated receipt of a Direct Loan disbursement.

For the fall semester, the deferment will be allowed until September 30. For the spring semester, the deferment is extended until February 28.

If the loan funds are received by the University later than the end of the deferment periods noted above, and a balance is still due the University, a late fee will be assessed.

To avoid the late fee as it relates to the Direct Loan(s), students must have submitted all financial aid application materials to the Office of Financial Aid by the published deadline(s), and must have completed a Direct Loan Master Promissory Note no



later than December 1. Students are encouraged to submit all loan applications as early as possible.

Students and parents/guardians are invited to contact the Office of Financial Aid for more information about loans, or may apply online at **fairfield.edu/loans**.

### Office of the Bursar

McAuliffe Hall, Room 301 Telephone: 203-254-4000 Extensions: 2410, 4102, 4191, 2165 E-mail: **bursar@fairfield.edu** Web: **fairfield.edu/bursar** 

### Office of Financial Aid

Aloysius P. Kelley, S.J. Center Telephone: 203-254-4125 E-mail: finaid@fairfield.edu Web: fairfield.edu/finaid

### Banking

Area banks will be present at the University's Marketplace event during Orientation. Students will have the opportunity to sign up for a variety of banking services at that time.

See Credit Union Information page 22.

# JUST FOR FAMILIES

## PARENT/GUARDIAN COMMUNICATION AND CONTACT INFORMATION

Parents/Guardians are asked to provide their contact information for print and electronic communications. The University mails *Fairfield University Magazine*, invitations to regional and campus events and e-mails urgent information as necessary, as well as News@ Fairfield, the University's weekly e-newsletter, a key source of campus news and student information. Parents/guardians can visit **fairfield.edu/parents** to learn how to get involved with Fairfield University.

A Parent/Guardian Information Form should be complete by August 10. The form is located in the New Student Checklist at fairfield.edu/newstudents under Parent/ Guardian Checklist. Call toll free at 877-748-5123 or e-mail parents@fairfield.edu with any questions.



Financial Planning

### **NEWS@ E-NEWSLETTER**

	The University distributes a weekly e-newsletter,
t	News@Fairfield, every Friday during the academic
	year to keep the University community informed of
	general campus news and events.
ls	
	PARENT/GUARDIAN NOTIFICATION
	POLICY AND STUDENT PRIVACY
	Fairfield University's official Parental Notification
	Policy as well as our Family Educational Rights and
	Privacy Act are in the Student Handbook online at
ed	fairfield.edu/handbook.
	The Family Educational Rights and Privacy Act
/	(FERPA) is a federal law that applies to students
	attending college. In general, FERPA transfers the
	right of access to records from the parent to the
	son or daughter once the son or daughter attends



# JUST FOR FAMILIES

college. What this essentially means is that sons and daughters, as college students, have the right under FERPA to expect that their educational records, including grades and disciplinary matters, will be held in confidence and not shared with anyone, including his or her parents or guardians.

There are exceptions to this right of confidentiality, including but not limited to situations where the University determines that a health or safety emergency warrants communication without a student's consent.

In general, Fairfield University will determine on a case-by-case basis whether to contact a parent or guardian in relation to an injury or medical condition requiring hospitalization. The University will always encourage students to contact parents or guardians themselves in the event of hospitalization.

If the student's life is at risk or in the event of a medical transportation to a local hospital for alcohol intoxication, the University will make reasonable attempts to contact a parent or guardian.

A student's grades are made available electronically and directly through the student. Fairfield University operates on the presumption that a student's academic records, including grades, are not to be shared without the express written permission of the student and only students can turn in the Records Release form. Exceptions include the student's academic advisor and selected Fairfield University staff.

Obviously, parents and guardians want to know how their sons and daughters are doing academically. The University strongly encourages parents and guardians to ask their students directly for this information. This can be done in the broader context of a conversation



about how their student is doing both in class and outside the classroom.

Similar to academic records, a student's disciplinary records are confidential, and as a general rule, the University does not release information related to a student conduct proceeding without the express permission of the student. Exceptions to this include communications to selected Fairfield University personnel. Exceptions also exist if a student is found responsible for a violation of the University's drug or alcohol policies, or has to be hospitalized for intoxication. In those circumstances, a parent or guardian will be notified. A parent or guardian will also be notified if the student is placed on disciplinary probation. Fairfield University officials will actively encourage students to be in communication with parents and guardians throughout the entire processing of any judicial matter.

Consistent with state and federal law, both the Health Center and Counseling & Psychological Services are prohibited from sharing a student's medical or counseling records with anyone absent the express written consent of the student. This prohibition includes even confirming that a student has visited the Health Center or Counseling & Psychological Services. Students may provide written authorization

for the release of information, but releases are done on Talk about expectations for academic performance. a per-incident basis. What is important in regards to performance? Concentrate the conversation on learning, and not Exceptions to rules regarding confidentiality exist, and a solely on grades. Make this a routine and frequent University official or hospital professional will attempt to topic of conversation, and not just when grade contact a parent or guardian when a student's life is at reports come out. Discuss the importance of imminent risk either for medical or psychological reasons.

Additional questions regarding Fairfield University's notification procedures may be directed to the Office of the Dean of Students, or to the specific office involved (e.g., the Office of the Registrar, the Health Center, Counseling & Psychological Services, the office of the student's academic dean).

### STUDENT CONVERSATIONS

Going off to college is an important rite of passage for both students and their families. To assist in this transition period, following are important conversation topics that parents/guardians are encouraged to discuss with their student before coming to campus in the fall.

# JUST FOR FAMILIES



### **Academic Performance**

engagement with courses, faculty, and co-curricular experiences. Trust they are making good choices around their curriculum with the support of their academic advisor.

### **Financial Considerations**

Are there expectations for the student to contribute financially to their education? How much spending money should students allocate themselves each week? What should students know about their own budget? Discuss methods of cash flow, including banks used, credit cards, debt, loans assumed and by whom, and student employment (on or off campus).

### **STAY CONNECTED**

Like us at facebook.com/fairfielduniversity



# JUST FOR FAMILIES

### **Health Care**

Talk about their health insurance coverage:

- Provide them with their own health insurance card
- Let them know if there are specific labs or pharmacies to use
- Let them know if an insurance referral/approval is needed to see a specialist
- · Talk about how to access medical care when needed
- Remind them the University Student Health Center is open seven days per week during the semester
- Instruct them to call Public Safety at ext. 4090 for a medical emergency on campus
- Inform them that the local hospitals are St. Vincent's and Bridgeport Hospital
- Discuss expectations for communications regarding medical treatment or concerns

### Communication

How often, when, and by what methods do you expect to communicate? When a problem arises, what is expected in resolving conflicts independently at college? How can parents/guardians empower (through communication) students to engage in the resources available on campus to independently cope with adversity? What do parents/guardians hope to hear from students regarding their college experience? Parents/guardians should share why they might need to say 'no' in order for students to best make the transition into independent adulthood.

### Social Life and Alcohol

Share expectations for their social behavior. Alcohol is a factor in college life; in fact, it is a factor for many students before they come to college. Discuss the responsibility that comes with the freedoms afforded during college. Discuss expectations for balancing social life with academic demands. Share the consequences should students not live up to expectations (i.e., miss classes, do poorly on exams, incur residence hall damage fees, be documented and have a hearing with the Office of the Dean of Students, etc.). Share the resources available (on campus and at home) should they need support and help.



**Travel Expectations** How often do parents/guardians expect students to travel home? Are there specific occasions when it is important that they are present? What about other travel with college and/or high school friends? Share expectations about communicating travel plans; in particular, weekend travel not associated with visits home.

### Living in a Residence Hall Community

Many students have had a single bedroom at home, often with their own bathroom. At college, students share a room with one or two peers and a bathroom with 30-35 hallmates. Discuss realistic expectations of the roommate experience and the openness necessary to living in a space with someone who is different from them. Discuss expectations about having guests stay in their room (Fairfield University prohibits opposite gender guests from staying over). Are students prepared to do their own laundry? Clean their room? Extend hospitality to people who are different from themselves? How might students assert themselves with their roommate/floormates. particularly when their decisions are counter-cultural to their peers?

New Student Guide

# JUST FOR FAMILIES



### **Co-curricular Life**

Studies show that students are more satisfied and do better when they are involved in the co-curricular life at college. Talk about what they might continue to be involved in from their high school experiences and what new activities they might engage in at college. Discuss how their co-curricular activity choices might assist them in developing their global citizenship.

### **Freedom and Responsibility**

Discuss the many new freedoms that come with moving away to college, including how most of their time is now theirs to structure. How might they balance this newfound freedom with their responsibilities? Discuss their responsibility to family as a result of the privilege of higher education. Share the trust in their decision-making thus far and their proven ability to make good decisions.

### Saying Goodbye

Take a moment before even packing to say goodbye as a family. Do something that is traditional for the family to engage in prior to leaving for college – go to a favorite family restaurant, have a board game tournament, visit a park for a family barbeque, watch

# JUST FOR FAMILIES



favorite home videos, etc. Be particularly attentive to siblings and visit the places where the family engaged in fun memories! The day students move into college is a busy one and can be a difficult time to say a proper goodbye.

### ALUMNI & FAMILY WEEKEND

Families and alumni are invited to campus in October for Alumni & Family Weekend, a Fairfield tradition with a variety of activities and events for students, alumni, and families. A typical schedule of events includes a welcome by Fairfield University President, athletic events and clinics, StagFest Food Truck Festival, a special University Mass, the popular Glee Club Concert, and more!

The 2019 Alumni & Family Weekend is October 18-20. Registration and event information will be available in September. Call Student Engagement at 203-254-4053 for more information or visit fairfield.edu/afw.

### TOWN OF FAIRFIELD

The historic shoreline town of Fairfield offers a peaceful oasis for study and recreation. Families and students can enjoy all the town has to offer. They can also hop on a train and — in less than an hour — arrive in New York City to take in a Broadway show, or head east and enjoy the vibrancy of historic New Haven.

Have a little more time? Students can cheer on the Boston Red Sox at Fenway, jump on a ski lift at majestic Mt. Tom, or catch a wave on the beaches of Rhode Island! For more information about the Town of Fairfield, including places to stay and eat, visit fairfield.edu/aboutfairfield.

### WHAT TO BRING TO CAMPUS

Students should bring things that will help make the residence halls feel like home, but they shouldn't brin too much!

Note: Bring a minimal number of boxes/containers to reduce the amount of trash generated during move-in.

### Clothing

In addition to everyday-wear, the following are suggested items to bring:

- One or two dressy outfits and shoes for more formal affairs
- Work-out clothes, shoes, bathing suit
- Light jacket and rainwear
- Winter coat and accessories

### Room

Students should consult with their roommate(s). Rooms will not accommodate multiple TVs, stereos, c other large items. Following is a list of suggested, not required, items:

- Comforter/bedspread/pillow
- Bed linens for an extra-long twin bed
- Clothes hangers
- Drinking glass/mug, a few dishes/bowls, and utensi
- Poster putty/blue painter's tape
- Plastic containers with lids for storage (stackable containers are good)
- Headphones (so music does not bother others)
- UL-approved power strip
- Ethernet (network) cable and power extension core
- Desk lamp or bed lamp
- Small TV (12"-18") and VCR/DVD player
- Small stereo or speakers for computer
- Fan, message board
- Hair dryer and alarm clock
- Paper towels, tissues, and cleaning supplies
- Sewing kit, scissors, safety pins
- Recycling and trash bins

### Personal Care

Students will be sharing bathrooms and laundry facilities with other students.

- Bathrobe
- Shower shoes, towels and washcloths
- Soap and/or body wash and shampoo
- Shaving cream and razors
- Dryer sheets and dishwashing detergent
- Small bucket for carrying shower items
- Cold or allergy medicine
- Health Insurance Card

ıg	<ul> <li>Laundry basket/bag and laundry detergent</li> <li>Facial tissues, bandages and digital thermometer</li> </ul>
	<ul> <li>Prescription medicines and Tylenol/Ibuprofen</li> <li>Lock box for controlled medications</li> </ul>
	<ul> <li>For School</li> <li>Computer (laptop, with lock, recommended)</li> <li>Storage device (CD/RW or memory stick)</li> <li>Back Up Storage Solution (External Hard Drive and /or Online Storage)</li> <li>Dictionary, thesaurus</li> <li>Backpack/bookbag and personal planner</li> </ul>
	Good Things to Have
	Think about daily activities and hobbies and pack items such as:
or it	<ul> <li>Access to money (i.e., bank account, bank card, credit card, etc.)</li> <li>Umbrella</li> </ul>
	Key ring
	• Camera
	Batteries and flashlight
ils	Sports/recreation equipment
115	(also available at the RecPlex)
	<ul> <li>Pre-paid calling card</li> <li>Snacks</li> </ul>
	What Not to Bring
ds	For safety reasons, we ask students to keep the following items at home to prevent fires or hazards within residence halls:
	Halogen bulbs and/or lamps
	Hotplates, toasters and toaster ovens
	Electric frying pans
	"George Foreman" or similar-type grills
	<ul> <li>Microwave ovens and refrigerators (only the University-issued micro-fridge is permitted)</li> </ul>
	Air conditioners

- Mercury thermometers
- Candles
- Pets (other than fish in a container of 10 gallons or less)
- Waterbeds
- Wi-Fi printers
- Streaming/Casting devices, go to https://wiki. fairfield.edu:8443/x/7ABH for more info/list

Students should label moving boxes, containers, and large bulky items with their name, building, and room number, which will be sent to students later in the summer. Visit fairfield.edu/housing/.



# ACADEMIC FACILITIES

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# **RESIDENCE HALLS**

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# ATHLETIC FACILITIES

# STUDENT SERVICES AND OTHER LOCATIONS

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For more information, contact the Office of Student Engagement

e-mail: orientation@fairfield.edu phone: 203-254-4053 fax: 203-254-5565 website: fairfield.edu/newstudents