

University College at Fairfield University Study Abroad Appeal Form

This form enables students with a cumulative GPA below the required 2.8 to appeal to the Study Abroad Advisory Committee for permission to study in an approved program.

1. Complete the form and return it to Jane Aquino in Dolan House 106.
2. Request recommendations from two faculty members (at least one in your major). You are responsible for making sure they reach our office. Follow up with faculty to be sure they've submitted your recommendation.

Name _____ Date _____

Cell phone _____ Box # _____ ID# _____ Email _____

School (circle one) A&S DSB NURS ENG Class _____

Major(s) _____ Minor(s) _____

Cumulative GPA _____ Credits Completed _____ GPA in language _____
(if planning to take coursework in that language)

Where do you wish to study, and through which program? (If more than one choice, list in order of preference)

When (indicate term and year, for example: Fall semester 2008)

What are the eligibility requirements for admission to the program (i.e., GPA, language level) that you have selected?

(over)

In 250 words or less, state your appeal to the committee, explaining why you should receive permission to study abroad, despite having a GPA lower than 2.8.

List two members of the faculty who will complete recommendation forms on your behalf. Be sure to instruct them to send the forms directly to the Study Abroad Office by deadline. One must be from a member of the faculty in your major area. If you plan to take coursework in a language other than English, one letter must be from a faculty member who can assess your language proficiency. **You are responsible for making sure both recommendations reach our office.**

Name _____ Dept. _____

Name _____ Dept. _____

**Study Abroad Appeal
Faculty Recommendation Form**

Name of Student _____

Major _____ Minor _____ Proposed Study Abroad Site/Program _____

This student is appealing to the Study Abroad Advisory Committee for permission to study abroad, despite having earned a cumulative GPA that is less than the required 2.8. Kindly complete this form and return it immediately to Study Abroad (Dolan House 210) so that the student's appeal can be considered without delay.

Name of Faculty (please print) _____ Title _____

Department _____ Phone _____

How long have you known the student, and in what capacity?

Assessment of Personal Qualities (circle one for each item)

Emotional stability	fair	good	very good	superior	no basis for evaluation
Self-control, maturity	fair	good	very good	superior	no basis for evaluation
Adaptability	fair	good	very good	superior	no basis for evaluation
Self-reliance	fair	good	very good	superior	no basis for evaluation
Ability to get along with others	fair	good	very good	superior	no basis for evaluation
Tolerance	fair	good	very good	superior	no basis for evaluation
Dependability	fair	good	very good	superior	no basis for evaluation
Motivation for study abroad	fair	good	very good	superior	no basis for evaluation

Comments _____

Assessment of Academic and Intellectual Qualities

Shows curiosity & enthusiasm for learning	below average	average	above average	outstanding
Contributes to class	below average	average	above average	outstanding
Is well-organized & has good work habits	below average	average	above average	outstanding
Is interested in others	below average	average	above average	outstanding

Comments _____

(over)

Your observations on the suitability of this program for the student:

Additional Comments:

Signature _____ Date _____

Please return to Study Abroad, University College, Dolan House. Thank you.

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(over)

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