

Career Planning Center Timeline for Your Future

Freshman Year

- Make an appointment with the Career Planning Center (CPC) to meet with staff, talk about your goals and aspirations and how to best utilize the next four years.

Sophomore Year

- Make an appointment with a Career Planning Center counselor
- Consider taking a “self-assessment inventory” such as the Myers-Briggs or the Strong Interest Inventory. These are not designed to tell you what you should do, rather to help you get a better handle on where your strengths might be directing you.
- Begin drafting a resume
- Log into Experience to get familiar with how it works. If you are an accounting or finance major, there might be internships available for you

Junior Year

- Review your resume with a Career Planning counselor to develop it further and add your summer activities
- Upload your resume to Experience for summer internships. Internships are very important and employers look for them. Now is your time!



- Practice interviewing techniques with counselors and take advantage of Mock Interview opportunities with real employers
- Attend workshops
- Participate in the Career Fair so you can see what it is like, begin meeting employers and researching who you might want to work for

Senior Year

- Fine-tune your resume by adding summer jobs and senior classes
- Hone your interviewing techniques
- Read the Experience calendar daily
- Network with alumni through the Fairfield Alumni Network (FAN)
- Attend the fall and spring Career Fairs
- Update your resume on Experience
- Apply for specific jobs by uploading your resume to that job description
- Participate in REAL interviews
- Secure a position!

Call the CPC at (203) 254-4081,
e-mail cpc@fairfield.edu, or stop in!

