

Dolan School of Business

Undergraduate Advising Information

General Notes:

The most important and valuable aspect of the advising/registration process is the personal interaction between students and faculty. Therefore, it is a critical responsibility of students not to delay meeting with advisors and other resources.

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1. Dolan School of Business Degree Requirements

A student must successfully complete a minimum of 123 credits, including 41 three- or four-credit courses, and fulfill all of the curriculum requirements to earn a degree from Fairfield University's Dolan School of Business. Students must have a minimum overall grade point average of 2.0 (C) and must meet the appropriate major GPA, which is a 2.0 unless otherwise stated.

2. Introduction to Business Core Courses

- All introduction to business courses will be offered Fall and Spring semesters
- Introduction to business courses are to be taken in the freshmen and sophomore year
- Course Prerequisites
 - AC11 – No prerequisites (freshmen year)
 - AC12 – AC11 (freshmen year)
 - IS100 – No prerequisites (freshmen or sophomore year)
 - FI 101 – Sophomore standing, AC11, EC11, EC12 and one math course
 - MG 101 – Sophomore standing
 - MK 101 – Sophomore standing
 - OM 101 – Sophomore standing, a course in statistics

3. General Education Core Curriculum

- The general education core curriculum provides a truly liberal education, drawing upon five major areas of knowledge. For each of these five areas of competency, business majors select courses as follows:
 - Area I: Mathematics and Natural Sciences**
 - Three semesters of mathematics: MA 121 or MA 171, MA 122 or MA 172, and MA 217 (*See Section 13, page 7*).
 - Two semesters of a natural science.
 - Area II: History and Social Science**
 - Two semesters of history. HI 30 plus one 200-level course. CL 115-116 (Greek and Roman Civilization) may be used to fulfill this requirement (*See Section 10, page 6*).
 - EC 11 Introduction to Microeconomics
 - EC 12 Introduction to Macroeconomics
 - Area III: Philosophy and Religious Studies**
 - Two semesters of philosophy. PH 10 is required followed by a 100-level course.
 - Two semesters of religious studies. RS 10 is required.
 - AE 291 Business Ethics

Area IV: English and Visual and Performing Arts

- EN 11 Texts and Contexts I
- EN 12 Texts and Contexts II
- One semester of English literature with a course number between EN 100-199. Writing courses (EN/W) do not fulfill the core literature requirement. Selected courses offering literature in translations may also fulfill this requirement – see listings under Classical Studies as well as Modern Languages and Literatures (*See Section 10, page 6*).
- Two semesters of visual and performing arts. One semester must be in the art history, music history, theatre history, or film history (*See Section 12, page 6*).

Area V: Modern and Classical Languages

- Two semesters (at least at the intermediate level) of any language listed among the offerings of the Department of Modern Languages and Literatures or the Classical Studies Program (*See Section 11, page 6*).

4. Electives

- Students are required to complete 4 free electives and 1 business elective. Students may use the electives to satisfy a double major or minor.
- The following non-DSB courses have been approved as courses that will satisfy the one required business elective:
 - CS 141 Introduction to Computer Science and Programming I
 - EC 210 Money and Banking
 - ENW 332 Business Writing
 - IL 50 World Regions (previously IL10)
 - FR 267 French Commercial Culture
 - CO 220 Introduction to Organizational Communication

5. Business Major Requirements

Accounting

- AC 203, AC 204, AC 310, AC 320, AC 330, and AC 343
- Maintain at least a 2.5 average in accounting courses throughout the program

Finance

- FI210, FI215, and FI330
- Three electives in finance. At least one elective must be a 300-level course

Information Systems

- IS 240 and IS260
- Any two of the following upper-division courses: IS310, IS320, IS395
- Two additional electives from Information Systems or Operations Management courses
- Maintain at least a 2.5 average in all IS&OM courses

International Business

Students must meet with their faculty advisor to outline their chosen curriculum

(original curriculum)

- IL 10, IL101, Approved Anthropology Course, IL 200, and IL300
- Nine credits of International Business courses
- Six credits of International Studies (A&S) from approved course list
- *Note: Effective Fall 2008, students will take IL50 in lieu of IL10 and IL51 in lieu of IL200*

(new curriculum – effective with the Class of 2012)

- IL50, IL51, IL52, IL300
- IL Elective – Theory
- IL Elective – Applied
- Co-Curricular major offered within DSB including a minimum of one course with international content

Management

- MG 235, MG 240, and MG340
- Three electives in selected management concentration: General Management, Business & Society, Human Resource Management, or Entrepreneurship

Marketing

- MK212, MK311, MK312
- Three electives in selected marketing concentration: General Marketing, Relationship Marketing, or Integrated Marketing Communications

6. Business Minor Areas of Study

- Accounting
- Accounting Information Systems
- Business Law and Ethics
- Finance
- Information Systems
- Management
- Marketing
- Operations Management

7. Transferring into the Dolan School of Business

Students may transfer into the Dolan School of Business from the College of Arts and Sciences, School of Nursing, School of Engineering, or University College if their overall grade point average is 2.80 or better.

8. Academic Honesty and Honor Code

All Dolan School of Business students are expected to pledge to uphold and maintain the University's Academic Honor Code. All members of Fairfield University's community are expected to follow these standards of academic honesty and integrity.

Please refer to the 2010-2011 Undergraduate Catalog for additional information on the Honor Code and the policy on academic dishonesty.

9. Honors Program

The University Honors Program requires three years of coursework plus a Senior Honors Project typically completed in a student's major for a total of 23 credits. In some departments, there is an actual class already in place for this (e.g. the Math department's honors seminar). In most departments, however, this is arranged with an individual faculty member or department chairperson.

Students who complete the Honors Program are exempt from 21 core credits. Honors students are exempted from the English core (3 courses, 9 credits) and students may choose their remaining exemptions from among six areas or disciplines in the core curriculum. Honors students may exempt themselves from no more than one course in each of the following areas or disciplines: natural science, history, social science, philosophy, religious studies, and visual and performing arts. **Dolan School of Business students are not permitted to exempt themselves from EC11, EC12, or AE291.**

A student's class year does not automatically mean that they are at the same point in the honors program. For example, some students do not join the honors program until their sophomore year. In that case, they are sophomores or 2nd year students, but in the eyes of the honors program they are in the 1st year of honors coursework. If students have already completed EN11 and EN12 at Fairfield by the time they enter the Honors Program, they are exempt from the third English course along with no more than 1 course in each of the following areas or disciplines: natural science, history, social science, philosophy, religious studies, and visual and performing arts. Again, DSB students are not permitted to exempt themselves from EC11, EC12, or AE291.

Dr. John Thiel (ext. 2130) is the director of the honors program and is very willing to answer any questions you may have.

10. Classics

There are a few students who elect to take course in the Classics (Latin and Greek). These courses can be taken as free electives, but most often they are taken as alternative language choices or history requirements.

- CL 103 or 104 (Greek Literature/Roman Literature) may be taken to fulfill the 3rd core requirement in English. EN11 and EN12 are required.
- CL 115-116 (Greek Civilization and Roman Civilization) may be taken to fulfill the core requirement in History.
- A student may choose to study a Classic language rather than a Modern language. Please consult the undergraduate course catalog or the appropriate department chair for more information on this matter.
- If a student chooses to study a Classic language and must begin at the basic level, the basic course counts as a free elective. It is not until the Intermediate or higher level is reached that the core requirement is fulfilled.

11. Language

All students are required to complete two courses (six-credits) of a modern language. Exceptions are rare and unique to the individual student.

- The two courses must be at the intermediate or higher level. Basic level language courses do not fulfill the core requirement.
- A Classic language may be substituted for a modern language. Information regarding this is listed in the previous section.
- Any exemptions from the language requirement are approved by the Chair of Modern Languages and the appropriate dean, associate dean, or assistant dean.

12. Visual and Performing Arts Requirement

The Visual and Performing Arts requirement must be satisfied by completing 2 three-credit courses. One of the two courses must have a history component. In determining whether or not a course counts as a VPA history requirement please refer to the Undergraduate Catalog. In the catalog the history requirement is denoted with an H in parenthesis, (H). An applied art course is denoted with an A in parenthesis, (A).

Please note that students may not combine credits received from private music lessons and apply them toward the second VPA course.

13. Math Course Requirements

Effective with the Class of 2012, all business students must complete the following math sequence:

Freshman Year

Fall: MA 121 or MA171 – Applied Calculus I or Differential Calculus
Spring: MA 122 or MA172 – Applied Calculus II or Integral Calculus

Sophomore Year

Fall or Spring: MA 217 – Applied Statistics

Students placed directly into MA122 or MA172, are waived out of the first semester of calculus. Students must then take MA217 as well as an additional free elective due to the course waiver.

Students in the Class of 2011 may complete either of the following two math sequences:

Scenario #1:

Freshman Year

Fall: MA 17 – Introduction to Probability/Statistics
Spring: MA 19 – Introduction to Calculus

Sophomore Year

Fall: No math course
Spring: MA 27 – Business Statistics (completion of topics from MA 17)

Students may take IS135, IS210, or FI320 (in lieu of MA27) to satisfy the third math requirement if they have already completed one course in statistics and one course in calculus.

Scenario #2:

Freshman Year

Fall: MA 121 (or higher) – Applied Calculus I
Spring: MA 122 (or higher) – Applied Calculus II

Sophomore Year

Fall: MA 217 – Applied Statistics
Spring: No math course

*Students may take EC 278 to meet the statistics requirement in place of MA217. EC 278 is roughly at the same level as MA 217, not MA 17. **Only students who have had a full-year of calculus (not MA 19) should enroll in MA 217 or EC 278.***

14. Diversity Requirements

Students are required to take two courses with diversity content, one in US diversity and a second in World diversity.

- The courses recognized as having such distinction are listed in the Schedule of Courses, published by the Office of the Registrar.
- These courses are not additional course requirements. Typically, students choose core courses meeting the criteria. The courses, therefore, simultaneously fulfill both the core requirements and the diversity requirements.

15. Study Abroad

For students who wish to study abroad they should keep the following issues in mind:

- Sophomores are required to complete a Declaration of Intent to Study Abroad Form.
- Contact The Study Abroad Office for information on the various programs.
- Exchange programs are available to business students in the Spain, Netherlands, and France. In these programs students predominately take business courses.
- Students must meet with a Study Abroad Advisor prior to departure to complete the Course Approval Form.
- Please refer to the DSB Study Abroad Advising Guide for specific course planning information.