



Fairfield  
UNIVERSITY

*Jesuit. Personal. Powerful.*

Department of Communication

# Summer Internships in Communication

To be eligible for an internship in Communication, you must:

- Be a **rising Junior or Senior** student majoring in Communication.
- During the summer term there is **NO GPA** requirement.
- Submit a completed **Internship Agreement Form**.
- Register for 1-3 credits and make appropriate payment through the Registrar's office.
- Have your internship application approved by the Communication Department Internship Coordinator before you register for internship credits.
- Note that credits for an internship experience **DO NOT** apply toward the core or the communication major. These are elective credits

**Internship Coordinator:**

Dr. David Gudelunas

203.254.4000 ext. 3084

dgudelunas@mail.fairfield.edu

Office: DMH 201

**In the Department of Communication at Fairfield University, we are committed to developing the creative and intellectual potential of our students. Part of this is combining rigorous academic study with practical experience. Through internships, students are able to test and apply theories learned in the classroom. Internships also make it possible for Fairfield University students to investigate career opportunities while adding a distinctive learning experience to their resumes.**

## SPECIAL NOTES ABOUT THE SUMMER INTERNSHIP:

The summer internship is conducted slightly differently than a Fall or Summer internship experience. In addition to no GPA requirement, you must register and pay for one to three credits in order to receive academic credit. Please note it is not necessary to register for credits to do a summer internship. This option is available primarily for those students who (A) want/need internship credits to meet graduation requirements and (B) have secured an internship experience that requires students to be registered for credit in order to be eligible. Consistent with Fairfield University policy as outlined in the University Catalogue, internships will not substitute for any required course(s) in the Communication curriculum. Grading is done using a standard "A" through "F" scale.

## WHAT STEPS TO TAKE:

1. **Explore** on and off campus possibilities for an internship in Communication; check out the department's internship database (on the department web page), research companies you are interested in working for, feel free to talk to the Internship Coordinator for assistance. Please see Career Planning for assistance as well. Check out the document **Tips for securing an Internship** on the Department web site.



Fairfield  
UNIVERSITY

*Jesuit. Personal. Powerful.*

Department of Communication

# Summer Internships in Communication

## Most Communication Internships fall into the following fields:

- Broadcast News
- Print Journalism
- Entertainment Media
- Event Planning
- Corporate Communications
- Marketing
- Community Relations
- Public Relations
- Non-Profit Management
- Sales
- Advertising
- Media Research

## Recent students have interned at the following companies:

- ABC
- MTV
- "Live with Regis & Kelly"
- Valentino Fashions
- Clear Channel
- InStyle Magazine
- Red Cross
- Univision
- YM Magazine
- SONY Music
- NBA, NHL

2. **Discuss** your internship assignment with the Communication Department Internship Coordinator and seek his/her supervision of your internship activity.
3. After securing an internship, complete the **Internship Agreement Form**. This is a Department of Communication form available through the department website. You must *also* fill out an **Independent Study Form** available from the Registrar's office. Return both of these completed forms to the Communication Department Internship Coordinator. **THESE FORMS MUST BE APPROVED BY THE INTERNSHIP COORDINATOR BY THE THURSDAY BEFORE GRADUATION IN ORDER TO BE ELIGIBLE.**
4. After these two forms have been approved by the Internship Coordinator you can then **register** and pay for 1-3 credits through University College. You are not registered until you make payment. This is the responsibility of the student!
5. You can then be enrolled in CO398/399 for credit. **You can not enroll before completing the above steps.** A student may apply no more than six credits taken through internships toward graduation.
6. Commit to work a **minimum of 120 hours**. Perform duties assigned by internship supervisor through the summer.
7. In order to receive a grade you must (A) complete one **Conceptual Essay** and (B) be **evaluated** by your on-site supervisor. The Internship Coordinator will send an evaluation to your supervisor. Essays can be emailed to the Internship Coordinator. Students will receive a grade of "I" until this assignment is completed. Details on how to write this essay is available on a separate handout on the Department web page.