## When you click the "First Time User Link"

(https://finaiddocs.fairfield.edu/NetPartner/NetPartnerStudent/Logon.aspx?useStdLogin=true) you will be brought to the

Fairfield University Net Partner Home Page.



1. In the "Log In" box on the right click "First Time User". You will be brought the "Activate Your Account" page.

Help



Fairfield University Office of Financial Aid

Activate Your Account
Enter Your Student
ID:
Sub

2. Enter you Student ID number (your ID number can be located in your admission portal or found on the paper award notification sent to you).

Fairfield University Office of Financial Aid	
Activate Your Account	
Please Verify Your Identity	
What is your 8 digit Student ID?	
What is your Date of Birth? (MA-DD-YYYY)	
Security Questions	
Please select and answer three unique security questions. We will ask you to answer these questions if you forget your log in information.	
Security answers must meet the following criteria:	
Security answers must be a minimum of 4 characters.	
<ul> <li>Security answers are case sensitive.</li> <li>Yes cannot use the sense sensitive assersment than once. All security assersment he minute.</li> </ul>	
<ul> <li>You cannot use part of the security question as your security answer.</li> </ul>	
Question 1:	
What a the city where you were bore?	
Answer 1:	
Question 2:	
What is the dity where you mere bord?	
Answer 2:	
Question 3:	
What is the city inferre you wave born? v	
Asswer 3: Please appear accurity question 1:	
Change Password	
Your password must be at least 9 characters long.	
<ul> <li>Your password must contain at least one upper case and one lower case character.</li> <li>Your password must contain at least one upperca</li> </ul>	
<ul> <li>Your password must contain at least one of these special characters: (##\$%^&amp;"()</li> </ul>	
Enter Your New Password:	
Password does not meet minimum security criteria.	
Confirm Your New Password:	

3. Follow the prompts for the Identity and Security Questions. Create a New Password and click Submit. The password must be at least 9 characters, include at least one uppercase letter, one lowercase letter, one number and one symbol (!, @, #, \$, %, ^, `74 &). You will them be taken to the *Log In* page where you can now enter in your Student ID number and new Password.



If you have any questions please contact us at <u>finaid@fairfield.edu</u>.