



Satisfactory Academic Progress Appeal Form

This form serves as an appeal request for reinstatement of my federal, state and/or institutional financial aid. This appeal request is a result of personal mitigating and/or extraordinary circumstance(s) that affected my academic responsibilities and commitments as a student at Fairfield University. I have read and understand Fairfield University's satisfactory academic policy: www.fairfield.edu/finaid (*Policies* in left margin, *Satisfactory Academic Progress* link).

Student Last Name _____	First Name _____
Fairfield ID# _____	Expected Graduation Year _____
E-mail _____	@ _____
Home Phone _____ - _____ - _____	Cell Phone _____ - _____ - _____

With this form, I am requesting reinstatement of need-based financial aid and/or merit scholarship. Please indicate the type(s) of appeal, semester and year below:

FINANCIAL AID _____ MERIT _____

FALL _____ SPRING _____ YEAR: 20_____ - 20_____

Have you previously submitted a SAP appeal? YES _____ NO _____

Submit one (or both) following items as part of your appeal request:

- In writing (typed), describe the circumstance(s) that interfered with your ability to meet the required Satisfactory Academic Progress standards (i.e. medical emergencies, long term illness, death in the family, or other extenuating personal situations). Please include any supporting documentation or statements that you feel are necessary to support your future academic progress.
- FINANCIAL AID APPEAL (for need-based aid only):** submit a copy (or original; email/letter) of your Academic Plan as approved by the Office of the Academic Vice President and/or Dean.

I understand that I have *not* met *either* the Satisfactory Academic Progress (SAP) Standards policy* for financial aid *and/or* the GPA requirement for my merit scholarship during my last enrollment period. I also understand that I am not eligible for any financial aid and/or merit scholarship unless I receive written approval of this request from the Office of Financial Aid. ***My signature below indicates that all of the information and documentation I have provided pertaining to this appeal is true and complete to the best of my knowledge.***

STUDENT SIGNATURE _____

Date _____

*Fairfield University Undergraduate Course Catalog 2012-2013. (pgs 25-26).