

# 2 Sided Printing

**Is Now Automatic**

**Cost is 14 cents for 2 sided**

## Want to Print on One Side Only?

1. From within a program, go to *File* and choose *Print*.
2. Depending on the program you're using, click on *Properties* (or *Preferences*), in the Print Window.
3. In the Properties (or Preferences) window, select *None* button from *Print on Both Sides* section and click *OK*.

**Cost for one sided is 10 cents per page.**