Professional Development Series

LEVEL 2: Skills Development			
	Objective	**Details**	**Offered**
Required	Sophomore Career Panel	Learn about job/internship searching techniques for engineering and computer science majors. SOE students and companies that employ SOE graduates will share information about their experiences and recommendations for success.	November 1
	Create a LinkedIn Profile	SOE students should create a LinkedIn Profile and have it approved by an ACDC counselor. An approved profile will include a minimum of the following sections completed: a picture, headline, summary, education, and experience. *Students must complete a form on OrgSync to receive credit*	Throughout the year
	Finding an Internship Workshop	Learn how to conduct an internship search and get information about timelines for various companies and industries along with detailed information about the best ways to utilize campus recruiting.	November 29 February 14
	Preparing for a Video or Phone Interview	Phone and video interviews are more and more common and making a good impression in an interview is not necessarily done face-to-face. Learn what to do to have a successful phone or video interview.	October 18 November 14 February 22 April 3
	Internship	Practical experience is an essential part of your academic program and all SOE students are encouraged to secure two internships during their time at Fairfield University. *Students must complete a form on OrgSync to receive credit*	Throughout the year or Summer 2018
Pick One ACDC	Sophomore Success, LinkedIn: Building your Network and Profile (10/17, 11/07, 04/10), Career and Internship Fair (09/27, 02/28), How to Network Effectively (10/25), How I Got My Internship Panel (02/21), Networking 101(03/06), Fairfield StartUp KickOff, Cover Letter Review (All year)		
Pick One SOE	Stags in the City-Engineering (Spring 2018), Resume and Career Fair Preparation for SOE students (09/20, 01/31), ESS Panel (10/18), SOE Alumni Career Panel (03/06), Money TALKS (09/19, 10/19, 11/15, 01/30, 02/27), Engineering Companies presentations on campus (TBD)		
Level 2 Reward: School of Engineering Padfolio			