
SCIENCE INSTITUTE
College of Arts & Sciences
Fairfield University

DATE: September 11, 2023

TO: All Full-Time and Part-time Faculty Members

FROM: Dr. Shelley Phelan, Director of Science Institute

SUBJECT: Request for Fall Proposals for Research

The Science Institute at Fairfield University is an endowed program in the College of Arts & Sciences that supports activities and programs in the areas of science and mathematics including innovative teaching, curriculum development, lectures, and seed grants for research, along with projects that promote the cultivation of an appreciation for scientific teaching and inquiry in the University and the community at large.

Through negotiations with the Dean's Office and Office of Sponsored Programs, our Fall call for proposals is supported by returned Indirect Costs (IDCs) from previously funded research grants. The purpose of the IDC funds is to support research projects that have a strong potential for development into externally funded research grants. (Thus, travel grants for conferences, class-related activities or other purposes will not be supported by this particular fund.)

All faculty members within departments of the School of Natural and Behavioral Sciences & Mathematics are invited to submit proposals that further the sciences and math at Fairfield University through research and related activities. This may include equipment purchases (including computer hardware), consumables, and travel to conduct research (if needed beyond department and Dean's travel budget). Due to the limited IDC funding we received this year, proposals will be accepted for **up to \$500**.

The Institute is directed by Dr. Shelley Phelan, Director of Science Institute. There is a rotating faculty advisory committee that participates in the review of applications. The deadline for the submission of proposals is **October 16, 2023**; awards will be announced shortly after the submission deadline. Please note: Since IDCs must be spent within the fiscal year, **all funds awarded from this Fall Call for Proposals must be fully utilized by May 31, 2024**.

Please **submit the application electronically as a pdf** to Julie Garbarino at jgarbarino@fairfield.edu.

SP:jg